



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, February 16, 2016 **Time:** 7:00 p.m. **Location:** 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Aldermen Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Dennis Willhardt, Dan Heatherly and Jaime Godina. **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Attorney Marcum Spears, City Clerk Susan Trevor, MFD Chief Casey Rexroat, MPD Chief Feithen, Woodard & Curran Public Works Director Andy Jackson and Community Development Director Paul Schuytema.

III. APPROVAL OF MINUTES

A. February 1, 2016 Council Meeting Minutes

It was moved by Alderman Wells and seconded by Alderman Daw to approve the February 1, 2016 Council Meeting Minutes as presented. **AYE:** Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly and Godina. **NAY:** none **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries

There were none to be considered.

B. Consent Agenda

1. **Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion).

It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve the bills as presented. **AYE:** Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly, Godina and Alderwoman Johnson **NAY:** none **MOTION CARRIED.**

C. Committee of the Whole Discussion Items – possible action to follow

1. **Zoning/Community Development January Report – Director Schuytema**

- a. **Zoning**

- ✓ There is not much permit activity at this time of year.

- b. **Community Development**

- ✚ As a result of the new Federal Workforce Investment Act, which is replacing all the Workforce Investment Boards throughout the country and mandating that all Regional Workforce Boards come up with a combined economic development plan, the City and the Monmouth Chamber were involved with a dialogue concerning regional economic development within a nine county region. One of the main changes in the new

Workforce Act is the focus on young people in the age group of 17 to 25 who do not have a career path yet.

- ✚ Our two interns are continuing their work on re-doing the City's website. J.R. is assisting Director Schuytema with updating the City's website and implementing more 21st Century technology. Rachel is working on the PUSH website, which is a local effort mostly through Monmouth College to helping our citizens have better access to local foods and to developing healthier eating habits.
- ✚ Houseal Lavigne reviewed the first renderings of the proposed City Streetscape and completed the final design which will be posted on-line in the next week or so.

Council viewed a 90 minute video that was done by professional videographer Tim Kramer. It was put together initially as part of Monmouth's submission to the America's Best Communities competition, but will now be used for economic development. Much of the video was shot over Monmouth from Alderman Daw's plane.

2. MPD January Report – Chief Feithen

- Unit 3 transmission is repaired.
- Completed a very successful Active Shooter training at Harding and Central Schools.
- An Intercultural Committee meeting is scheduled for next Monday, February 22nd.
- The MPD Annual Report will be sent electronically in the next three days.
- There has been a slight uptick in Part I crimes that determines our crime rate, but in the Part II which tracks the Calls for Service, Dispatch Calls, Miles Patrolled, etc. there has been a slight decrease in numbers.
- MPD received the route maps for the World Vision 6K Run that will be on the next Council Agenda.

3. Monmouth College Request for Logo on Water Tower.

Katie Huston and Erin Barnett, Monmouth College Senior Business majors, presented a request to paint a Monmouth College logo on the northeast side of the water tower located in the vicinity of Highway 34 and 6th Street as their 2016 Senior Class Gift Project. The estimated cost is \$10,000 and would be paid for by the 2016 Senior Class and the College's senior staff. Monmouth College understands it will be responsible for maintaining the logo on the tower. The Class is seeking immediate approval in order to have optimum time to fund raise prior to their graduation in May. The ideal completion date for this project would be October of 2016 when Alumni will be in town for Homecoming. **It was moved by Alderwoman Twomey and seconded by Alderman Willhardt to approve the above-stated request to paint a Monmouth College logo on the City water tower located in the vicinity of Highway 34 and 6th Street. AYE:** Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly, Godina, Alderwoman Johnson and Alderman Rutledge **NAY:** none **MOTION CARRIED.**

4. 1st Street Armoury Lease

Administrator Crow explained that the lease with 1st Street Armoury was last approved in 2012. Currently they are being billed for electricity every other month and in addition there is a restriction as to what they can charge to a renter of the facility. Their Board feels this has put them in financial distress. With the new lease the billing has been revised to be done each month. Alderman Daw pointed out that the dates on the contract were for last year. **It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the new 1st Street Armoury lease with the corrected dates that allows for the electricity to be billed each month rather than every other month. AYE:** Aldermen Daw, Wells, Willhardt, Heatherly, Godina, Alderwoman Johnson, Alderman Rutledge and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

5. Request for Liquor License for 820 S. Main Street—Ron Lehen

As there are currently no liquor licenses available in Class III, Ron Lehen requested Council to allow for the issuance of a Class III liquor license for 820 S. Main Street. He said that he has submitted an application along with a Business Plan for an upscale bar. Alderman Willhardt expressed his concern that it will expand gaming in the City. Alderwoman Twomey said that she feels that Class III licenses are saturated and Alderman Heatherly added that the Retail Coach firm hired to give expertise in bringing new retail businesses to Monmouth also felt that the Class III liquor licenses are saturated. Alderman Willhardt expressed his agreement that there were enough Class III liquor licenses. **It was moved by Alderwoman Twomey and seconded by Alderman Heatherly to oppose the issuance of an additional liquor license in Class III. AYE:** Aldermen Wells, Willhardt, Heatherly, Godina, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey and Alderman Daw. **NAY:** none **MOTION CARRIED.**

V. RESOLUTIONS

A. 16-001, FAU Highway Improvement – North 6th Street

Public Works Director Andy Jackson explained that this resolution is for the 20% local match to the Federal 80% funds for the North 6th Street reconstruction to allow the road to handle up to 80,000 pounds. The City's local match will come out of our MFT Funds. The reconstruction will go to the City limits which is the south end of the Prairie Farms property. The project should go out for bid in April.

B. 16-002, Reimbursement for Traffic Signal Work

Director Jackson explained that the State did repairs on the traffic signals on the By-Pass this past summer. The City is responsible for assisting with the maintenance and repairs of these traffic signals with a 5% match to the total repair cost. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve both of the above-stated Resolutions collectively. AYE:** Aldermen Willhardt, Heatherly, Godina, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw and Wells **NAY:** none **MOTION CARRIED.**

Alderman Willhardt asked Director Jackson if the timing of the traffic signals on South Main Street has been addressed. Director Jackson responded that the timing is drifting. One of the signals is digital and one is analog and therefore a new controller is needed.

VI. OTHER BUSINESS

1. Administrator Crow

a. The new Personnel Manual for Non-Union employees is ready and will be given to all Council members to review before voting on it at the next Council meeting. The Manual needed to be updated to bring it up-to-date with the new laws that have been implemented since the last revision. Legal counsel, myself, Jan Helms and Brenda Boydstun have all reviewed the Manual and are recommending the final draft.

VII. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 7:40 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor