



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, July 18, 2016

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Aldermen Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Dennis Willhardt and Jaime Godina **Absent:** Alderman Dan Heatherly **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Attorney Marcum Spears, City Clerk Susan Trevor, MPD Deputy Chief Joe Switzer, Woodard & Curran Public Works Director Andy Jackson, Community Development Director Paul Schuytema and members of the Press. **Also Absent:** MFD Chief Casey Rexroat and MPD Chief Bill Feithen

III. APPROVAL OF MINUTES

A. July 5, 2016 Council Meeting Minutes

It was moved by Alderman Wells and seconded by Alderman Willhardt to approve the July 5, 2016 minutes as presented. AYE: Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Wells, Willhardt and Godina **NAY:** none **PASS:** Alderman Daw **ABSENT:** Alderman Dan Heatherly **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries

There were none to be considered.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderwoman Twomey and seconded by Alderman Daw to approve the Consent Agenda as presented with the approval of the bills being the only item to be considered.

. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Godina and Alderwoman Johnson **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED.**

C. Committee of the Whole Discussion Items – possible action to follow

1. MPD June Report – Deputy Chief Switzer

- The monthly statistics are in the web packets.
- The process has been implemented for conducting AED training at MPD and City Hall within the next month.
- Preparation has begun for the Car Show.
- Officer Larry Meyers and Deputy Chief Switzer just completed their re-certification as Master Firearms Instructors.
- Officers Hepner and Blackman conducted a class at the College for Kids.

2. Request for Liquor License – Justin Lipes

Justin Lipes, owner of the Tac Shack, presented a request for being granted a Class III Liquor License for selling Beer and Wine. He wanted to clarify for Council exactly what he was intending for his proposed business. He has submitted a Business Plan to Paul Schuytema. Justin wanted the Council to understand that he was not asking to open a “Gaming Café”. He used the word “parlor” as he wants it to be a place where people can come to relax, enjoy viewing sports, eating, having beer or wine with their food and also playing video machines. Justin said that there will be a unique dining area, but the type of food to be served has not been determined as of yet. His original intention was to model it after “Chicks” in Macomb and serve chicken lips, but that has not been definitely decided. The focus will be on the food and atmosphere and not on gaming although there would be video gaming machines there. He listed the Galesburg “gaming cafes” as competition since that is the clientele he would like to attract to his business. The location on East Euclid where he would locate this new business is the former location of his Tac Shack business. Justin said that he has been trying to sell the building but with little success; therefore, he has decided to hold on to it and put another business there. He told the Council that he is just asking for the opportunity to bring more retail to Monmouth.

Mayor Davies responded that currently our ordinances don’t cover his request that was listed for obtaining a Class III Liquor License for beer and wine in order to open a gaming parlor. At this point, the Mayor believes that the ordinances should be reviewed to give clear-cut definitions as to what constitutes a restaurant, bar and gaming parlor. When the ordinances are changed that would then allow Council to make a decision based on clearer definitions.

Alderman Willhardt asked Mr. Lipes as to what percentage of sales would be food on start-up of his business. Justin replied that a rough estimate would be 50% as he has never been in the food business before. Director Schuytema said that in the Business Plan that Justin submitted the financials did not show that. There were no food expenses listed and the majority of the revenue listed was from gaming machines. Mayor Davies again reiterated that the Council was not prepared to approve any liquor license that would involve endorsing gaming as a primary source of revenue. He suggested again that the City would review their liquor ordinances to clearly define restaurant, bar and gaming machines. In addition, he felt that Justin should take a look at his Business Plan and re-work it to make it more in-line with what he had just presented as his intention for his new business. According to Mayor Davies, the City would get back with Justin when the ordinances had been amended and he could work with Paul on re-working his Business Plan.

3. Approval of Well Drilling Bid with Leander Construction

Mayor Davies asked for a motion to approve the Notice to Award to Leander Construction for their low bid of \$2,056,000 to drill a new well for the City of Monmouth. **It was moved by Alderman Wells and seconded by Alderman Willhardt to approve the awarding of the bid to drill the new well for the City to Leander Construction in the amount of \$2,056,000. AYE:** Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Godina, Alderwoman Johnson and Alderman Rutledge **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED.**

4. Approval of Application for Bacon Fest – Tiffany Cole

On behalf of the Monmouth Business Council, Tiffany Cole presented a request for a Special Events License for holding the Bacon Fest on August 12th in the downtown area of Monmouth. Deputy Chief Switzer has reviewed the security plan for the event and given his approval. Each checkpoint located on North and South Main and East and West Broadway will have a volunteer selling tickets, checking I.D.'s and bracelets to ensure that no one has alcohol who should not. There will be signs at each checkpoint stating **NO ALCOHOL BEYOND THIS POINT.** There are 40 volunteers on the committee who will be helping with the sale of tickets and security. In addition, there will be paid overtime Monmouth police present along with auxiliary police assisting with security. In response to Alderman Willhardt's question as to how food vendors for the event are determined, Director Schuytema said that each vendor is required to fill out an application and that each one has to be certified by the Health Department. **It was moved by Alderman Willhardt and seconded by Alderman Rutledge to approve the application for a Special Events License by the Monmouth Business Council to hold the Bacon Fest on August 12th. AYE:** Aldermen Daw, Wells, Willhardt, Godina, Alderwoman Johnson, Alderman Rutledge and Alderwoman Twomey **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED.**

5. Approval of Demolition Bids for Two Properties – 928 S. 5th & 914 S. Main

Administrator Crow explained that Zoning Administrator Wade Woodward solicited these bids and Brown was significantly higher. **It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the awarding of the demolition bid in the amount of \$1,800 for 928 S. 5th Street to Midwest Land Solutions and the demolition bid for 914 S. Main Street of \$6,500.00 to RCM Transport, Inc. AYE:** Aldermen Wells, Willhardt, Godina, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey and Alderman Daw **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED.**

6. Approval of Renewal of Retail Coach Contract

Mayor Davies explained that this is a twelve month extension of the contract with Retail Coach who is working with the City on retail recruitment and also with assisting existing business with growing and improving their businesses. Administrator Crow added that Retail Coach is coming in September to work with the Chamber to conduct additional training for local existing businesses. Director Schuytema added that he believes that a one year extension is a good way to monitor the adherence to the goals of the Council with regards to retail recruitment as well as focusing on helping existing local businesses. He feels that Retail Coach recognizes the importance of guiding the local businesses in using their data and expertise in sustaining and growing their businesses. **It was moved by Alderwoman Johnson and seconded by Alderman Wells to approve the twelve month extension of the City's contract with Retail Coach. AYE:** Aldermen Willhardt, Godina, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw and Wells. **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED.**

7. Approval of MPD/FOP Contract

Mayor Davies said that this contract is the one that the Council previously discussed, but were waiting for the approval by the MPD/FOP. The approved signed copy from the MPD/FOP was received today and is now ready for final approval by the Council. **It was moved by Alderman Wells and seconded by Alderman Godina to approve the signed three year agreement with the MPD/FOP as presented. AYE:** Alderman Godina, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells and Willhardt **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED.**

V. ORDINANCES

1. 1st Reading

1. 16-014, Amendment to Chapter 97, Inoperable vehicle

Administrator Crow explained that in 2013 the City adopted Ordinance 13-011, which gave a tighter definition of “inoperable vehicles” that was more in line with the State of Illinois definition. In August of 2015 when the Council passed an amended Junk and Debris Ordinance 15-029 the old definition of an “inoperable vehicle” was inadvertently put in the ordinance; therefore, Ordinance 15-029 needs to be amended to give the correct definition of “inoperable vehicles”. **It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve Ordinance 16-014 to amend Chapter 97 to include the most recent definition of an “inoperable vehicle” the was in Ordinance 13-011. AYE:** Alderman Godina, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells and Willhardt **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED**

VI. EXECUTIVE SESSION

A. Per Illinois Statute 5ILCS 120/2 to consider purchase of Real Estate with possible action to follow upon return to Regular Session.

1. It was moved by Alderman Daw and seconded by Alderman Godina to go into Executive Session at 7:40 p.m. AYE: Alderwoman Johnson, Aldermen Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt and Godina **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED.**

2. It was moved by Alderman Daw and seconded by Alderman Godina to return to Regular Session at 7:50 p.m. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Godina and Alderwoman Johnson **NAY:** none **ABSENT:** Alderman Heatherly **MOTION CARRIED.**

VII. OTHER BUSINESS

A. Administrator Crow Updates

1. Natalie Malone has been hired to replace Guin Tuttle as Zoning Administrative Assistant and Code Enforcement Officer. She will start her job on August 1st.

2. Shred Day is this Saturday from 9:00 to Noon at the Transfer Station.

VIII. ADJOURNMENT

It was moved by Alderman Godina and seconded by Alderwoman Twomey to adjourn the meeting at 7:51 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Heatherly, who was absent.

Mayor Rod Davies

City Clerk Susan S. Trevor