



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Monday, June 20, 2016

**Time:** 7:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Aldermen Dave Rutledge, Brian Daw, Dennis Willhardt, Dan Heatherly and Jaime Godina **Absent:** Alderman Bob Wells and Alderwoman Susan Twomey **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Clerk Susan Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Feithen, Woodard & Curran Public Works Director Andy Jackson, Community Development Paul Schuytema and members of the Press.

**III. APPROVAL OF MINUTES**

**A. June 6, 2016 Council Meeting Minutes**

**It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the amended June 6, 2016 Council Meeting Minutes and with the added correction that Alderman Daw passed on the approval of the May 16<sup>th</sup> Council Meeting Minutes.**

**AYE:** Alderwoman Johnson, Alderman Rutledge, Daw, Willhardt, Heatherly and Godina

**NAY:** none **ABSENT:** Alderman Wells and Alderwoman Twomey **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries**

**1. Request for Sign Placement on Citizens Lake Bridge**

Mayor Davies explained that a request has been made to place a sign on the historic bridge at Citizens Lake to honor Ken Russell of Wataga, who has served the State of Illinois and the citizens of Monmouth for over 50 plus years as a DNR district fisheries biologist manager working out of Galesburg. He has been well regarded by his peers for excellence in the field of fishery biology, especially small lakes and pond management. The City honored him in May of 2013 by presenting him with a "Service of Excellence Award" for his many years of dedicated service in his care and preservation of Citizens Lake. He was instrumental in overseeing the moving of the Historic Bridge to Citizens Lake as well. Last year Ken suffered a massive brain bleed and lost the use of his left side as well as his ability to speak. He was therefore, unable to continue in his job as a DNR district fisheries biologist manager. Metal Crafters has designed a sign that will have "Ken Russell Bridge" cut out of ¼ inch thick stainless steel to be placed on the Historic Bridge to honor his 50 plus years of service to the citizens of Monmouth and the Citizens Lake Recreation Area. Mayor Davies emphasized that the sign would be paid for by individual donations. He asked that the Council study the signage and vote on its placement at the next meeting.

## **B. Consent Agenda**

### **1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

**It was moved by Alderman Heatherly and seconded by Alderman Godina to approve the Consent Agenda as presented. AYE:** Alderman Rutledge, Aldermen Daw, Willhardt, Heatherly, Godina and Alderwoman Johnson **ABSENT:** Alderman Wells and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

## **C. Committee of the Whole Discussion Items – possible action to follow**

### **1. MFD May Report – Chief Rexroat**

- Department responded to 97 calls in May.
- MABAS Meeting was used as a training session to teach firefighters how to properly set up the MABAS owned Western Shelter Tent that has been used in disasters as shelter for emergency responders.
- The staff completed their annual medical evaluations that are required by the IDOL and the Insurance Services Office.
- Hydrant flushing is completed with the exception of those around the Smithfield plant. Flow testing will be continuing for several more weeks.
- Tower 22 had a radiator issue and was out of service for 6 days.
- Chief Rexroat attended an exercise held by the Warren County Health Department to simulate a large scale vaccination.

### **2. MPD May Report – Chief Feithen**

- The monthly statistics are contained in the Web Packet.
- Applicant testing was conducted this past weekend with four candidates applying. One applicant did not pass which left three possible candidates. There are also two lateral transfer prospects.
- Officer Brian Hall certified as an instructor for physical control tactics.
- Officers Brandon Blackman and Jimmy McVey participated in active shooter emergency response training.
- Deputy Chief Switzer helped with opening the Special Olympics
- Jan Helms, Chief Feithen and C & D Electric are looking into LED Grants for the MPD Building.
- The department also participated in the exercise held by the Warren County Health Department to simulate a large scale vaccination.

### **3. Approval of Purchase of 2 MPD Squad Cars – Chief Feithen**

Chief Feithen explained that due to the failure of the 2013 Sedan squad car that was flooded and the age and cost of repairs on another, the department is requesting to purchase two new marked squad cars. The first vehicle is a Ford Interceptor Sedan at an estimated total cost of \$27,640.00. Equipment from totaled 2013 Sedan going into the new Sedan saves an estimated \$3,200.00. The second vehicle is a Ford Interceptor Utility at an estimated total cost of \$33,773.00. The total estimated cost for both vehicles is \$61,413.00. There was \$45,000 in the department budget to allow for the purchase of new vehicles and that along with the \$14,435 insurance payment for the 2013 Sedan brought the total monies to put towards the purchases to \$59,435.00 leaving a difference of \$1,978.00. **It was moved by Alderman Rutledge and seconded by Alderman Heatherly to approve the purchase of a 2016 Ford Sedan and a 2017 Ford Interceptor Utility vehicle for the MPD. AYE:** Aldermen Daw, Willhardt, Heatherly, Godina, Alderwoman Johnson and Alderman Rutledge **NAY:** none **ABSENT:** Alderman Wells and Alderwoman Twomey **MOTION CARRIED.**

**4. Approval of Contract, Promissory Note and Recapture Agreement with Alfano's**

Administrator Crow met with the Alfano's and they agreed with the \$23,000 purchase price of the 2<sup>nd</sup> floor of 204 South Main Street after it has been converted into condominiums along with accepting the \$25,000 TIF dollars to allow them to have grease trap, tuck pointing, expansion of kitchen and fire suppression unit in the vent hood. **It was moved by Alderwoman Johnson and seconded by Alderman Heatherly to approve collectively the Development Agreements, Promissory Note and the Recapture Agreement with Alberto and Grace Alfano. AYE:** Aldermen Daw, Heatherly, Godina, Alderwoman Johnson and Alderman Rutledge **NAY:** Alderman Willhardt **ABSENT:** Alderman Wells and Alderwoman Twomey **MOTION CARRIED.**

**V. ORDINANCES**

**A. 1<sup>st</sup> Reading**

**1. 16-012, Amending Chapter 115.24 Entitled "Classes of Licenses: Fees**

Director Schuytema explained that he had been working with the administration for a year to draft a "Festival Ordinance" as part of an effort to be able to bring more people downtown. In no way, is this ordinance going to short circuit any state liquor license requirements. All events that come under the "Festival Ordinance" have to be reviewed by the local liquor commissioner and the police. Every place serving liquor has to be supervised by holder of license and has to have a Bassett Certified server on site. **It was moved by Alderman Heatherly and seconded by Alderman Daw to approve Amending Chapter 115.24 Entitled "Classes of Licenses: Fees. AYE:** Aldermen Willhardt, Heatherly, Godina, Alderwoman Johnson, Aldermen Rutledge and Daw **NAY:** none **ABSENT:** Alderman Wells and Alderwoman Twomey **MOTION CARRIED.**

**2. 16-013, Amending Chapter 150, "Building Codes"**

Building Inspector Woodward explained that this proposed ordinance would apply to replacement windows that people install in buildings or homes. Currently, people are replacing windows with smaller ones, completely boarding them up or covering them with siding. Covering up windows with boarding or siding can be dangerous according to Mr. Woodward as police or fire fighters would have no way of knowing if there was a bedroom with possible occupants in an emergency situation. There is no permit currently required for replacing windows, which would be required in the proposed ordinance. After discussion it was decided to bring Ordinance 16-013 back for a 2<sup>nd</sup> Reading to allow for further study.

**VI. EXECUTIVE SESSION**

**A. Per Illinois Statute 5ILCS 120/2 to consider purchase of Real Estate and AFSCME Contract Negotiations with possible action to follow upon return to Regular Session.**

**1. It was moved by Alderman Heatherly and seconded by Alderman Rutledge to go into Executive Session at 7:40 p.m. AYE:** Aldermen Willhardt, Heatherly, Godina, Alderwoman Johnson, Aldermen Rutledge and Daw **NAY:** none **ABSENT:** Alderman Wells and Alderwoman Twomey **MOTION CARRIED.**

**2. It was moved by Alderman Heatherly and seconded by Alderman Godina to return to Regular Session at 8:00 p.m. AYE:** Aldermen Heatherly, Godina, Alderwoman Johnson, Aldermen Rutledge, Daw and Willhardt **NAY:** none **ABSENT:** Alderman Wells and Alderwoman Twomey **MOTION CARRIED.**

**VII. OTHER BUSINESS**

**A. Approval of AFSCME Contract**

**It was moved by Alderman Heatherly and seconded by Alderman Godina to approve the AFSCME three year contract that has been voted on and approved by AFSCME members. AYE:** Alderman Godina, Alderwoman Johnson, Aldermen Rutledge, Daw, Willhardt and Heatherly **NAY:** none **ABSENT:** Alderman Wells and Alderwoman Twomey **MOTION CARRIED.**

**B. Administrator Crow Updates**

**1.** 304 tons were picked up during the City's clean-up week along with 247 T.V.'s which were not supposed to be put out for pick-up. Administrator Crow thanked Director Jackson and his Public Works Department for their assistance to Waste Management during the clean-up week.

**VIII. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderwoman Godina to adjourn the meeting at 8:05 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Wells and Alderwoman Twomey, who were absent.**

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**Mayor Rod Davies**

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**City Clerk Susan S. Trevor**