



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, March 7, 2016

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Aldermen Dave Rutledge, Brian Daw, Bob Wells, Dennis Willhardt and Dan Heatherly **Absent:** Alderwoman Twomey and Alderman Jaime Godina. **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Attorney Marcum Spears, City Clerk Susan Trevor, MFD Chief Casey Rexroat, MPD Chief Feithen, Woodard & Curran Public Works Director Andy Jackson and Community Development Director Paul Schuytema.

III. APPROVAL OF MINUTES

A. February 16, 2016 Council Meeting Minutes

It was moved by Alderman Daw and seconded by Alderman Wells to approve the February 16, 2016 Council Meeting Minutes as presented. **AYE:** Alderwoman Johnson, Alderman Rutledge, Aldermen Daw, Wells, Willhardt and Heatherly **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Godina **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries

There were none to be considered.

B. Consent Agenda

- 1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion).

It was moved by Alderman Heatherly and seconded by Alderman Wells to approve the bills as presented. **AYE:** Alderman Rutledge, Aldermen Daw, Wells, Willhardt, Heatherly and Godina **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Godina **MOTION CARRIED.**

C. Committee of the Whole Discussion Items – possible action to follow

- 1. World Vision 6 K Walk/Run – Amy Freitag**

In place of Amy Freitag, Mayor Davies explained that World Vision is a national organization that is sponsoring 6K Runs to raise money for clean water projects in Africa. The 6K distance was chosen as that is how far many of the people in Africa have to walk in order to get clean water. Locally, the Global 6K for Water group is asking for approval of their event route and possible police assistance on March 19th from 8:30-10:30 a.m. The Chief and City Clerk have received the proposed routes and also the Certificate of Liability of insurance. **It was moved by Alderman Wells and seconded by Alderman Willhardt to approve the above stated request to hold a 6K Walk/Run on March 19th from 8:30-10:30 a.m. AYE:**

Aldermen Daw, Wells, Willhardt, Heatherly, Alderwoman Johnson and Alderman Rutledge
NAY: none ABSENT: Alderwoman Twomey and Alderman Godina MOTION CARRIED.

2. Harvest Bible Church Banner Request – Jason Robbins

In place of Jason Robbins, Administrator Crow explained that the Harvest Bible Church, which was formerly Countryside Bible Church, is requesting to hang a banner over South Main Street between the old Bowman-Caldwell building now owned by Jason Robbins and the Bijou Pub to announce the grand opening of the newly formed Church on Easter Sunday. Permission from both building owners and the Church's Certificate of Liability is on file in the City Clerk's office. Permission has been granted before to suspend banners across North Main Street at different times. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the request by the newly formed Harvest Bible Church to suspend a banner over South Main Street between the Bowman-Caldwell building and the Bijou Pub from March 14th to March 28th. The banner is to announce the grand opening on Easter Sunday of the Harvest Bible Church.** **AYE:** Aldermen Daw, Wells, Willhardt, Heatherly, Alderwoman Johnson and Alderman Rutledge **NAY: none ABSENT: Alderwoman Twomey and Alderman Godina MOTION CARRIED.**

3. Approval of City Personnel Manual

Administrator Crow explained that the current Personnel Manual is not in compliance with the Fair Labor Act for at-will employees and therefore it was necessary to make a number of revisions to the Manual in order to bring the City in compliance with the Law. Our labor attorney, Art Eggers drew from several other communities in assisting us with revising the manual. **It was moved by Alderman Heatherly and seconded by Alderman Willhardt to approve the newly revised City's Personnel Manual.** **AYE:** Aldermen Wells, Willhardt, Heatherly, Alderwoman Johnson, Aldermen Rutledge and Daw. **NAY: none ABSENT: Alderwoman Twomey and Alderman Godina MOTION CARRIED.**

4. Zoning/Community Development February Report – Director Schuytema

a. Zoning

- ✓ The Junk and Debris and Permit numbers are in the web packet.
- ✓ The staff is in the process of contacting several other demolition firms to determine if they would be interested in bidding future demolition projects in the City.

b. Community Development

- ✚ Paul attended the Creative Enterprises and Downtown Prosperity Conference and discovered that Monmouth is already doing many things correctly to further economic development.
- ✚ The 90 second video promoting the City of Monmouth that the Council viewed was posted on Facebook the day after the Council meeting and at present is the most viewed posting that we have had so far. Administrator Crow added that the video was posted on Retail Coach's website as well and their comment was that is one of the best video's promoting a small city that they have seen.
- ✚ There were two building Façade program applications submitted, but the committee tabled them as they were not able to interpret the designs from the drawings and felt that it was necessary to have the building owners present from the beginning.

- ✚ Retail Coach will be in town at the end of April to present their findings and recommendations for retail economic development in Monmouth.

5. Woodard & Curran January Report – Director Jackson

- Water/Sewer operations are all in full compliance.
- With only three snow events this year so far, it has been possible to stay 6% below the budget.
- The street sweeper has been out the last two days to get a head start for the spring and summer seasons.
- Approval of the City's LTCP has been received from the IEPA.

6. LTCP Engineering Work Order #4, Phase I with W & C – Jennifer Anders

- EPA has given their approval of the three phase LTCP project along with the extended schedule that was submitted. This extended schedule saved the City about \$800,000 versus the un-approved project schedule.
- The Well project received its site approval from the EPA.
- W & C is currently working through the design component for the well project and should have it completed around the middle of April.
- In February W & C and the City had a meeting with Smithfield regarding the North Pre-Treatment Plant to discuss the equipment and what needs to be done in the future.
- A pre-design assessment of the plant's condition was carried out and completed.
- The LTCP Agreement on the CSO project only covers Phase I through to the Fall of 2017. Phase I is the bulk of the project, but until it is implemented, Phase II won't be initiated as it is dependent on the results of Phase I.

V. RESOLUTIONS

A. 16-001A – Amendment to Resolution 16-001, FAU Highway Improvement – North 6th Street

Administrator Crow explained that the original Resolution 16-001, contained a rounded out figure for the North 6th Street resurfacing and IDOT wanted the exact amount of \$165,268.00 listed in the Resolution; therefore, this Resolution is an amendment to the original showing the corrected figure. **AYE:** Aldermen Willhardt, Heatherly, Alderwoman Johnson, Aldermen Rutledge, Daw and Wells **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Godina **MOTION CARRIED.**

VI. EXECUTIVE SESSION

A. Per Illinois Statute 5ILCS 120/2 to consider contract negotiations with possible action to follow in Regular Session.

1. It was moved by Alderman Heatherly and seconded by Alderman Wells to go into Executive Session at 7:35 p.m. to consider contract negotiations. AYE: Alderman Heatherly, Alderwoman Johnson, Aldermen Rutledge, Daw, Wells and Willhardt **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Godina

2. It was moved by Alderman Heatherly and seconded by Alderman Daw to return to Regular Session at 7:45 p.m. AYE: Alderwoman Johnson, Aldermen Rutledge, Daw, Wells, Willhardt and Heatherly **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Godina **MOTION CARRIED.**

3. Upon return to Regular Session it was moved by Alderman Wells and seconded by Alderman Rutledge to approve a new three year contract with the Monmouth Firefighters. AYE: Alderwoman Johnson, Aldermen Rutledge, Daw, Wells, Willhardt and Heatherly **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Godina

VII. OTHER BUSINESS

1. Administrator Crow

- a. There will be three shred events this year on April 23rd, July 23rd and October 22nd.
- b. The Clean-Up week will be June 6th through 10th.
- c. Mayor Davies added that the initial presentation on the budget will be at the next meeting on March 14th.

VIII. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Wells to adjourn the meeting at 7:49 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderwoman Twomey and Alderman Godina, who were absent.

Mayor Rod Davies

City Clerk Susan S. Trevor