



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, May 2, 2016

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Aldermen Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Dennis Willhardt, Dan Heatherly and Jaime Godina **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Clerk Susan Trevor, MFD Chief Casey Rexroat, MPD Deputy Chief Switzer, Woodard & Curran Public Works Director Andy Jackson and Community Development Paul Schuytema. **Absent:** MPD Chief Bill Feithen and City Attorney Marcum Spears

III. APPROVAL OF MINUTES

A. April 18, 2016 Budget Public Hearing and Council Meeting Minutes

It was moved by Alderman Rutledge and seconded by Alderman Wells to approve the April 18, 2016 Budget Public Hearing and Council Meeting Minutes as presented.

AYE: Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly and Godina **NAY:** none **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries

President of the Warren County Prime Beef Festival, Sam Mackey, addressed the Council to ask permission to hold a "Figure 8 Derby" on the existing track located at the airport. The event would be held on June 11th from 6:00 p.m. to 12:00 p.m. and is being held to raise money to help support the Prime Beef Festival. There would no beer tent present at this event. The WCPBF Board has given verbal approval for the Derby, but has not taken a formal vote as of yet. The "Figure 8 Derby" request will be placed on the May 16th Council Meeting agenda for a vote.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion).

It was moved by Alderman Heatherly and seconded by Alderman Godina to approve the bills as presented. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly, Godina and Alderwoman Johnson **NAY:** none **MOTION CARRIED.**

C. Committee of the Whole Discussion Items – possible action to follow

1. Zoning/Community Development April Reports – Director Schuytema

a. Zoning

- ✓ The livestock truck wash obtained their permits.

b. Community Development

- ✚ Last Thursday, April 28th, Aaron Farmer from Retail Coach was here for a meeting with local businesses to share information that Retail Coach has compiled on gap analysis, psychographics and demographics of Monmouth's retail habits. This was done to also help existing businesses to understand how to grow their businesses.
- ✚ Market Alley Music Days will have their first event on May 25th and will continue through the summer season on the 2nd and 4th Wednesdays of every month. There will be an evening Market Alley Music event on June 30th.
- ✚ The second annual Bacon Fest will be held on Friday, August 12th.
- ✚ The new City website is nearly complete.
- ✚ Work is continuing on the building inspection/permit system. A check-off list for new construction will be added in order to allow the Public Works Director to sign off after determining that the new construction will be in compliance with the City's LTCP. There will also be a section to add a census of the lead service lines to old buildings and homes.

2. Woodard & Curran March Report – Director Jackson

- The initial filling of potholes has started.
- Started a lot of dirt work, but the rain has caused delays.
- The mowing crew started the 2nd week in April.
- Well #7 column pipe was swiped out and three check valves were replaced as well as a motor cable with a cost of just under \$50,000, which will be paid for out of the City's Woodard & Curran contract as we currently are running under budget.
- The North lake in the Citizen's Lake Recreation Area is being lowered in order to replace the over flow pipe which is in danger of collapsing. Advanced Plumbing is going to line the pipe
- Jennifer Anders an engineer from Woodard & Curran gave the Council the following updates regarding the New Well and the CSO project.
 - a) Mrs. Anders is planning on being in Monmouth to at least once a month to check on the New Well project.
 - b) The final design is almost complete and will be bid out on May 18th with the bid opening to be held on June 15th, which will then come to the Council on July 5th for approval.
 - c) There has been a lot of interest on the well project with at least four bidders inquiring about the bid specifications.
 - d) There will be a small expansion at the treatment plant once the new well is completed.

- e) The survey has been completed at the old WWTP for the CSO project. This is part of the Phase I of the CSO Project with the design needing to be completed by next fall and the construction to be complete by next summer.
- f) The line running and the construction will be under one bid and one contract.

3. Monmouth College Request for Commencement – Andy Davis

Mr. Davis, Director of Campus Safety and Security, presented the request on behalf of Monmouth College to have the City temporarily close off East Broadway from 7th Street to 9th Street from 11:30 to 2:30 p.m. during the Commencement Exercises in front of Wallace Hall on May 15th due to the vehicle noise that makes it difficult for many to hear the speakers. Mayor Davies commented that the noise on East Broadway during graduation has increasingly become an issue with a lot more motorcycles with open pipes that seem to create more noise. **It was moved by Alderman Willhardt and seconded by Alderwoman Twomey to honor the above-stated request by Monmouth College. AYE.** Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly, Alderwoman Johnson and Alderman Rutledge **PASS: Alderman Godina NAY: none MOTION CARRIED.**

V. ORDINANCES

A. 1st Reading

- 1. 16-007, Change of Zoning, Highway Commercial to Public Service, New Well**
- 2. 16-008, Setback Variance for New Well**

Community Development Director Schuytema explained that the change of zoning and the setbacks for the site of the new well went before the Planning Commission and received unanimous approval for the change of zoning from Highway Commercial to Public Service and the setbacks that have to be approved for any Public Service designation for the 50' by 50' piece of property on the Southeast corner next to the Kunes automobile dealership. Farm Credit expressed concern about their sign being too low to be seen, but were assured that if that happened a directional sign for Farm Credit would be placed in the right-of-way on the South side of Jackson Street. **It was moved by Alderman Heatherly and seconded by Alderman Daw to accept the recommendation of the Planning Commission and approve the above-stated ordinances. AYE:** Aldermen Daw, Wells, Willhardt, Heatherly, Godina, Alderwoman Johnson, Alderman Rutledge and Alderwoman Twomey **NAY: none MOTION CARRIED**

VI. OTHER BUSINESS

A. Administrator Crow

1. Updates

a. Chad Braatz, our Sustainability Coordinator will be back to work on May 10th, but will be restricted to office duty.

b. It is important to be present for the July 5th Council Meeting to vote on the approval of the bid for the New Well Project.

VII. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Godina to adjourn the meeting at 7:40 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor