



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, October 17, 2016

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Alderman Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Dennis Willhardt and Dan Heatherly **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Attorney Marcum Spears, City Clerk Susan Trevor, MFD Chief Casey Rexroat, MPD Chief Bill Feithen, Community Development Director Paul Schuytema and Director of Building and Zoning Wade Woodward

III. APPROVAL OF MINUTES

A. October 3, 2016 Council Meeting Minutes

It was moved by Alderwoman Johnson and seconded by Alderwoman Twomey to approve the October 3, 2016 minutes as presented. AYE: Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt and Heatherly **NAY:** none **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the Consent Agenda as presented with the approval of the bills being the only item to be considered. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly and Alderwoman Johnson **NAY:** none **MOTION CARRIED.**

C. Committee of the Whole Discussion Items – possible action to follow

1. Service Awards

Mayor Davies presented Years of Service Awards to Firefighters Dan Watson and Ryan Armstrong for 10 years of service as well as MPD Deputy Chief Switzer for 25 years of service. Mayor Davies thanked the men for their years of service and dedication to the City.

2. MFD September Report – Chief Rexroat

- There were 152 calls for the month of September, which bring the total number of calls to 956 for the year to date.
- Firefighters Mitchell Scoggins and Josh Hinton both attended classes at the Illinois Fire Service Institute. Scoggins attended a class to learn about extrication of victims trapped in a vehicle and Hinton attended a class that was designed to teach firefighters management skills that will enhance their abilities as an officer in a fire department.

- The annual testing of fire hose was started in September.
- Chief Rexroat attended a workshop put on by FEMA that helps provide guidance to fire departments when applying for an Assistance to Firefighters Grant. Jan Helms and Ryan Armstrong are working on the grants to request funding to replace the department's ladder truck and install an emergency generator for the South Fire Station. The MFD applied before for a ladder truck through this grant program, but at that time our ladder truck was not old enough; therefore, the City did not qualify to receive a grant. Now, our ladder truck should be old enough to qualify for a grant.

3. MPD September Report – Chief Feithen

- The monthly statistics are posted in the web report.
- The Downhill Derby was successful; however there were not as many kids participating as hoped. A change of dates for next year to get more kids involved is being discussed. The Chief also thanked Aldermen Heatherly and Daw for their assistance as well as Officer Joey Hull. Without all their help the Derby would not have been possible.
- Both the Monmouth-Roseville High School and Monmouth College Homecoming events went well with no major incidents.
- Robin Furne retired as Janitor for the MPD and City Hall. The department is in the process of hiring someone to replace her.
- Bob Myers announced his retirement from the MPD effective October 24, 2016.

4. Approval of Halloween Trick or Treat Hours (Mon., October 31st, 5:30-8:00 p.m.)

It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve the hours between 5:30 p.m. and 8:00 p.m. on Monday, October 31st for Halloween Trick or Treating. AYE: Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly, Alderwoman Johnson and Alderman Rutledge **NAY:** none **MOTION CARRIED.**

V. ORDINANCES

A. 1st Reading

1. 16-022, Amending the Grease Trap Ordinance

Building and Zoning Director Woodward explained that currently there is not a grease trap ordinance in the City's Sewer Regulation Code. It is a State law that businesses that deal with preparation of food or discharging any soap or grease into a municipal sewer system have to have a grease trap and therefore it is necessary to add a section to Chapter 52 of our Municipal Code to bring the City into compliance with State law. Director Woodward held a meeting to explain the proper installation and use of grease traps, but only had six businesses attend; therefore, if this ordinance is passed it will be necessary to go to each business to educate them as to the proper use and maintenance of these interceptors. Public Works Director, Andy Jackson also added that it is important to explain that mop sinks and dishwasher can't be hooked up together either. Alderwoman Twomey thought that it would be useful if there were a program to educate even individual homeowners as to the proper way to dispose of cleaners and waste water. **It was moved by Alderman Wells and seconded by Alderman Rutledge to approve Ordinance 16-022 to amend Chapter 52: Sewer Regulations to include Section 52.017, to be entitled "Grease Traps". AYE:** Aldermen Daw, Wells, Willhardt, Heatherly, Alderwoman Johnson, Alderman Rutledge and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

2. 16-024, Granting Variance, 1109 E. Broadway

Mayor Davies asked Building and Zoning Director Woodward to stay at the podium and explain the Variance being requested for 1109 E. Broadway. Director Woodward explained that the owner of 1109 E. Broadway wants to build a garage, but the issue was the setback from the edge of their drive. He presented the Council with pictures to show the location and that the flat roof at the rear of the house would be incorporated into the garage trusses. The ZBA recommended approval of Granting a Variance for 1109 E. Broadway. **It was moved by Alderman Heatherly and seconded by Alderman Daw to accept the recommendation of the ZBA and approve Ordinance 16-024.** AYE: Aldermen Wells, Willhardt, Heatherly, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey and Alderman Daw NAY: none **MOTION CARRIED.**

3. 16-023, Amending Liquor Ordinance for Number of Class I Licenses

In response to the request of the Guadalajara Grocery for a Class I Liquor License, it was moved by Alderman Heatherly and seconded by Alderwoman Twomey to increase the number of Class I Liquor Licenses from 12 to 13. AYE: Aldermen Willhardt, Heatherly, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw and Wells. NAY: none **MOTION CARRIED.**

VI. OTHER BUSINESS

A. Administrator Crow Updates

- 1) Shred Day is this coming Saturday, October 22nd from 9:00 a.m. to Noon.
- 2) United Way has signed on to help with funding the C.E.O. program.
- 3) Lowell and Paul will be in Chicago for the ICSC presenting opportunities for retail to locate in Monmouth.

B. Flying Club Appreciation Dinner

Alderman Daw announced that the Flying Club Appreciation Dinner is to be held on November 15th at the American Legion beginning at 6:30 p.m. The Council and staff are invited and can respond to Alderman Daw.

VII. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to adjourn the meeting at 7:30 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor