



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Monday, September 19, 2016      **Time:** 7:00 p.m.      **Location:** 100 East Broadway  
Monmouth, Illinois

**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Aldermen Brian Daw, Bob Wells, Dennis Willhardt and Dan Heatherly **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Attorney Marcum Spears, City Clerk Susan Trevor, MFD Chief Casey Rexroat, MPD Chief Bill Feithen, Community Development Director Paul Schuytema and Director of Building and Zoning Wade Woodward **Absent:** Alderman Dave Rutledge and Alderwoman Susan Twomey

**III. APPROVAL OF MINUTES**

**A. September 19, 2016 Council Meeting Minutes**

**It was moved by Alderman Daw and seconded by Alderman Wells to approve the September 19, 2016 minutes as presented. AYE:** Alderwoman Johnson, Aldermen Daw, Wells, Willhardt and Heatherly **NAY:** none **ABSENT:** Alderman Rutledge and Alderwoman Twomey **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries**

**B. Consent Agenda**

**1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

**It was moved by Alderman Heatherly and seconded by Alderwoman Johnson to approve the Consent Agenda as presented with the approval of the bills being the only item to be considered. AYE:** Aldermen Daw, Wells, Willhardt, Heatherly and Alderwoman Johnson **NAY:** none **ABSENT:** Alderman Rutledge and Alderwoman Twomey **MOTION CARRIED.**

**C. Committee of the Whole Discussion Items – possible action to follow**

**1. MFD August Report – Chief Rexroat**

- The department responded to 92 calls in the month of August.
- CPR training was provided by Barb Whedbee, EMS Coordinator at OSF St. Mary's Hospital. The training was held over three days in order to accommodate all three shifts. She also gave training for the injection of Epinephrine and Narcon that now will be able to be purchased in small vials and administered by injection. These medicines are required to be carried on all emergency vehicles to respond to allergic reactions and drug overdoses, but in more expensive forms. The new vials will save the department a significant amount of money.

- 30 firefighters participated in a “Flammable Liquid by Rail” class put on by the Illinois Fire Institute and hosted by the Monmouth Fire Department at City Hall.
- Chief Rexroat also informed the Council that the Smithfield Fire went well with the department able to get it under control fairly quickly with assistance from outlying fire departments.
- Chief Rexroat attended a workshop put on by FEMA to prepare for submitting an application for a new ladder truck.

## 2. MPD August Report – Chief Feithen

- City Hall and the Police Department went through CPR and AED training conducted by OSF in the meeting room at the Monmouth Police Department.
- The Department completed their annual firearms qualifications.
- The Downhill Derby sponsored by the American Legion and the VFW is being held on September 24<sup>th</sup> on North 6<sup>th</sup> Street beginning at the corner of East Harlem and North Sixth Street.
- The Prime Beef Festival and the Car Show were held with no incidents.
- The M-R High School Homecoming Parade will be held next Friday, September 23<sup>rd</sup> at Noon.
- The Department was to conduct a Bassett Training to be held during morning hours, but had no responses even though flyers were sent to all liquor license holders. The next scheduled class will be held during evening hours from 6:00 to 10:00 p.m. to see if perhaps that would fit into people’s schedules better. The state is requiring that all servers of liquor in bars be Bassett trained by January of 2018.

## 3. Casey’s Request for Liquor License for New Store

Mayor Davies explained that the new Casey’s Convenience Store that will be constructed at 1137 N. Main Street in the near future is requesting to be granted a package liquor license (Class IV) at that location. The other two Casey’s located on South Main and West Broadway currently hold package liquor licenses and are in good standing. **It was moved by Alderman Willhardt and seconded by Alderman Wells to approve adding one more liquor license to Class IV and awarding it to Casey’s at 1137 N. Main Street. AYE:** Aldermen Daw, Wells Willhardt, Heatherly and Alderwoman Johnson **NAY:** none **ABSENT:** Alderman Rutledge and Alderwoman Twomey **MOTION CARRIED.**

## 4. Purchase Approval of Used 1 Ton Dump Truck from Lee’s Tree Service

Woodard & Curran Public Works Director Andy Jackson explained the City has the opportunity to purchase a 1 ton Ford 450 Super Duty 4x4 Dump Truck with a mount for a 9 foot snow plow and with 35,000 miles on it for \$25,000. It is clean, in good shape and has been well taken care of. It is a considered a heavy duty truck compared to the two 350 light duty dump trucks the City currently has in their fleet. Once the Ford 450 is added to the fleet, one of the 350’s will be taken out of service and perhaps given to a different department such as the Cemetery. Director Jackson is recommending that this would be a good purchase for the City as brand new 1 ton dump trucks can run as much as \$80,000. **It was moved by Alderman Daw and seconded by Alderman Wells to approve the purchase of a 1 ton Ford 450 Dump Truck from Lee’s Tree Service for \$25,000. AYE:** Aldermen Daw, Wells, Willhardt, Heatherly and Alderwoman Johnson **NAY:** none **ABSENT:** Alderman Rutledge and Alderwoman Twomey **MOTION CARRIED.**

## **5. Maple City Tumbling Request for Sign Placement**

Mayor Davies explained that Ken Hamm, owner of the Maple City Tumblers is asking to have two signs put up, one on Highway 34 from Galesburg and the other one on Highway 67 coming in from Roseville that would recognize two of his State and National Tumbling Champions. As in the past, it is necessary for the City Council to approve the request and then send a letter to IDOT requesting the State to put these signs up at the above-stated locations. **It was moved by Alderman Wells and seconded by Alderman Willhardt to approve asking the State to erect the signs on Highway 34 and 67 recognizing the two National and State Maple City tumblers from Monmouth. AYE:** Aldermen Wells, Willhardt, Heatherly, Alderwoman Johnson and Alderman Daw **NAY:** none **ABSENT:** Alderman Rutledge and Alderwoman Twomey **MOTION CARRIED.**

## **V. ORDINANCES**

### **A. 1<sup>st</sup> Reading**

Due to lack of Quorum the following Ordinances will be presented for a 2<sup>nd</sup> Reading at the October 3, 2016 Council Meeting.

#### **1. 16-017, Declaration of Surplus Property**

Administrator Crow explained that when the back office next to the Council Chambers was cleaned out for paid intern for Community Development Director Schuytema, there were a number of items that were not usable anymore and need to be disposed of. It is necessary to declare them surplus property in order to dispose of them.

#### **2. 16-018, Variance for Big River**

Zoning and Building Director Wade Woodard explained that Big River is constructing an 80 foot high corn storage building and the ordinance only allows for 60 feet high; therefore, they need to be granted a variance in order to finish construction. The Zoning Board of Appeals recommended approval of a variance.

#### **3. 16-019, Variance for Animal Rescue Shelter**

Z and B Director Wade Woodard explained that the proposed animal rescue shelter needed two variances. The first variance would be a use variance as the location is zoned M-1, which does not allow for live animals; therefore, it would have to be re-zoned to M-2. The second variance would be for a lot size variance as the minimum lot size in M-2 is 100 feet by 150 feet and the lot size for the animal shelter is only 80 feet by 150 feet, which then would require a variance. Wade went on to explain that the building will be vinyl sided and where the dogs will be housed there will be twelve indoor-outdoor runs. Wade also expressed that he had several concerns:

- 1) The building would take as long as a year to complete.
- 2) There is currently \$100,000 in funding but with the vet bills running at around \$4,000 per month, it could deplete the available money for the shelter rather quickly.
- 3) Would there be someone there 24/7 to staff and care for the animals.

Director Woodard said that it to be located right behind the water tower on West Harlem and there was a great deal of discussion at the ZBA meeting about noise concerns from the residents of the apartments located to the north and west of the proposed location. The ZBA did approve the variances by a vote of 6-3.

Mayor Davies recognized several members of the audience who wished to address their concerns about the proposed animal shelter. First to speak was **Iva Crandall** who along with her husband manage the Prairie View Apartments. She said that her son purchased the apartments in 2011 and has made a number of improvements in the buildings. There are a wide

range of ages living in the apartments from families with children to singles and elderly. The after hour's noise is a definite concern as well as the fear that when the ambulances and fire trucks sound their sirens when responding to emergencies that there will be many dogs who will howl when they hear the sirens. **Mr. Duwayne Miles** who is a tenant in the Prairie View Apartments expressed his concerns over where or if the dogs will be exercised outside their outdoor dog runs. Currently, the property owner, Dan Porter takes his shop dog and sometimes extra dogs on Bridgeway property and down the road in a golf cart for exercise. Mr. Miles was also concerned about where the parking would be on such a small sized lot and where would the holding tanks for dog waste be located. He would like the City to find another location for the proposed animal shelter. **Mr. Dan Porter**, who is the owner of the property where the proposed animal shelter is to be located addressed the Council next. He explained that he donated the lot to the Western Illinois Animal Rescue organization in order to help them achieve a no-kill shelter, which they had been trying to do for 10 or 12 years. Mr. Porter said that he is President of the Western Illinois Animal Rescue organization, which currently has around 55 members and 80 volunteers. He stated that there would be people working shifts at the proposed shelter to take care of the dogs. When asked if there was an option to locate the shelter at another site, he responded that he didn't know where. Mayor Davies thanked everyone for their concerns and said that the matter would be taken up at the next Council meeting when the Ordinance came up for a 2<sup>nd</sup> Reading.

#### **4. 16-020, Amending Section 131.39 Entitled Possession of Cannabis Prohibited**

Chief Feithen explained to the Council that the State Legislature recently passed a law with regards to the possession of a small amount of cannabis. They raised the amount from 2.5 grams to 10 grams or under and made it a civil penalty rather than a criminal offense. The MPD would like to match the State's law of 10 grams or under to be able to write an ordinance violation ticket that would be a civil penalty rather than a Class C misdemeanor. The City's fine would be bumped up to \$150 versus a minimum of \$100. The fine would also be increased for a second offense. City Attorney Spears explained that there is no requirement to do this, but if we do pass a local ordinance the fine money will go to the City rather than the State.

### **VI. EXECUTIVE SESSION**

**1. Per Illinois Statute 5ILCS 120/2 to consider a MFD Contract Negotiations Amendment with action to follow upon return to Regular Session, it was moved by Alderman Daw and seconded by Alderman Heatherly to go into Executive Session at 7:50 p.m. AYE:** Alderman Heatherly, Alderwoman Johnson, Aldermen Daw, Wells and Willhardt **NAY:** none **ABSENT:** Alderman Rutledge and Alderwoman Twomey **MOTION CARRIED.**

**2. It was moved by Alderman Heatherly and seconded by Alderman Daw to return to Regular Session at 7:55 p.m. AYE:** Alderwoman Johnson, Aldermen Daw, Wells, Willhardt and Heatherly **NAY:** none **ABSENT:** Alderman Rutledge and Alderwoman Twomey **MOTION CARRIED.**

**VII. OTHER BUSINESS**

**A. Amendment to Firefighters' Contract**

**It was moved by Alderman Wells and seconded by Alderwoman Johnson to approve amending the Contract section pertaining to HSA membership for the firefighters.**

**AYE:** Alderwoman Johnson, Aldermen Daw, Wells, Willhardt and Heatherly **NAY:** none

**ABSENT:** Alderman Rutledge and Alderwoman Twomey **MOTION CARRIED.**

**B. Administrator Crow Updates**

**1. HSA Fair** –Administrator Crow informed the Council that there be an HSA and Insurance Fair tomorrow, September 20<sup>th</sup> from 1:00 p.m. to 3:00 p.m. here at City Hall.

**2. Out-of Office** –Administrator Crow said that he will be gone from Friday, September 23<sup>rd</sup> to Wednesday, September 28<sup>th</sup> to attend the National IMCA Conference in Kansas City.

**VIII. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderwoman Johnson to adjourn the meeting at 7:56 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Rutledge and Alderwoman Twomey, who were absent.**

---

**Mayor Rod Davies**

---

**City Clerk Susan S. Trevor**