



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Tuesday, September 6, 2016

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Aldermen Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Dennis Willhardt, Dan Heatherly and Jaime Godina **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Attorney Marcum Spears, City Clerk Susan Trevor, MFD Chief Casey Rexroat, MPD Chief Bill Feithen and Director of Building and Zoning Wade Woodward **Absent:** Community Development Director Paul Schuytema and Woodard & Curran Public Works Director Andy Jackson

III. APPROVAL OF MINUTES

A. August 15, 2016 Council Meeting Minutes

It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve the August 15, 2016 minutes as presented. AYE: Alderwoman Johnson, Aldermen Rutledge, Daw, Alderwoman Twomey, Aldermen Wells, Willhardt, Heatherly and Godina **NAY:** none **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the Consent Agenda as presented with the approval of the bills being the only item to be considered. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly, Godina and Alderwoman Johnson **NAY:** none **MOTION CARRIED.**

C. Committee of the Whole Discussion Items – possible action to follow

1. Zoning/Community Development – Director Schuytema

a. Zoning

✓ Monthly statistics are in the web packet.

b. Community Development

✚ We are currently working towards bringing the C.E.O. Program to the schools by the fall of 2017. The initial fundraising for the fees for the program is in full swing with the hopes to have the \$25,000 committed sponsorships in place by the 1st of November. Once the sponsorships are in place then the actual set-up of the program will begin with selection of a Board and progress from there.

- ✚ The current Façade Program's 1st business to receive a matching, Tiffany Cole's Country Financial, has been completed on North Main Street and looks great. There are five applicants for the remaining funds.
- ✚ Retail Coach's Aaron Farmer will be presenting at the Chamber's Monmouth on the Move luncheon at the Stockdale Center.

2. Woodard & Curran July Report – Director Jackson

- The North 6th Street project has only three patches and some ditch work to finish and the project will be completed.
- West Clinton and West Detroit resurfacing has been completed as part of the MFT project. There are around fifteen days left to complete the MFT work.

3. Woodard & Curran Project Updates – Jennifer Anders

a. Well Project

- ❖ The conductor casing to help with the drilling has been set. Drilling is scheduled to begin the end of the September 19th week.
- ❖ The general schedule calls for the hole to be drilled and pump testing to be done by mid-November.

b. Water Treatment Plant Upgrade – TONKA water softener

- The 90% design was submitted to the City and the EPA on August 26th. The final design will be completed and submitted by September 23rd.

c. CSO Project

- 90% of Phase I submittal has been given to the City with the wrap-up final to be done and sent to the City by September 9th as September 15th is the final submittal date.
- The final completion date is March of 2018.

4. Monmouth College Special Events Request – Katie Shipp

Katie Shipp, Assistant Director of Alumni Relations at Monmouth College, presented a request by the College to hold an "All Alumni and Friends" social gathering in Market Alley on September 30th from 7:00 p.m. to 10:30 p.m. Market Alley Wine Shop and The Alley Bar will be serving liquor during the event with Market Alley Wine Shop obtaining a Special Events License from the State. Ms. Shipp also stated that there will be a live band playing during the event. There will be 10 Monmouth College staff members present along with 10-15 Alumni volunteers to help with overseeing all aspects of the event. Chief Feithen has reviewed and approved the event parameters and security set-up. **It was moved by Alderwoman Twomey and seconded by Alderman Daw to approve the request by Monmouth College to host a social gathering for "All Alumni and Friends" in Market Alley on September 30th from 7:00 p.m. to 10:30 p.m. AYE:** Alderwoman Twomey, Aldermen Daw, Wells, Willhardt, Heatherly, Godina, Alderwoman Johnson and Alderman Rutledge **NAY:** none **MOTION CARRIED.**

5. American Legion Request for Sign Placement – Alderman Rutledge

Alderman Dave Rutledge on behalf of the American Legion presented a request for placement of a sign on Route 34 and North 11th on the State right-of-way to honor Cheri L. Stanton who has been elected the 1st Woman Commander for the Department of Illinois American Legion for the year 2016-2017. If the Council approves this request, a letter will then be sent to the State of Illinois requesting the placement of this above-stated sign for that location. The State pays for the sign. **It was moved by Alderman Heatherly and seconded by Alderman Godina to approve the request by the American Legion to place a sign to honor Cheri Stanton as the 1st Woman Commander for the Department of Illinois American Legion on Route 34. AYE:** Aldermen Daw, Wells, Willhardt, Heatherly, Godina, Alderwoman Johnson, Alderman Rutledge and Alderwoman Twomey. **NAY:** none **MOTION CARRIED.**

6. Approval of Scope of Work for Design by Bruner, Cooper and Zook for OSLAD Grant for Citizens Lake Recreation Area

Administrator Crow explained that the City had to re-submit our matching portion for the OSLAD Grant to the Pattee Foundation. Our first payment of funds for the grant is supposed to come next week from the State and we can now proceed with the first part of the project which is the Design and Construction Engineering. Bruner Cooper and Zuck submitted a proposal with a lump sum fee of \$52,200.00. **It was moved by Alderman Rutledge and seconded by Alderman Wells to approve the Design and Construction Engineering Proposal from Bruner Cooper and Zuck for the Citizens Lake Recreation Area as part of the OSLAD Grant. AYE:** Aldermen Wells, Willhardt, Heatherly, Godina, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey and Alderman Daw. **NAY:** none **MOTION CARRIED.**

V. RESOLUTIONS

A. 16-005, Resolution of Support for DCEO Housing Rehabilitation Grant

It was moved by Alderman Wells and seconded by Alderwoman Twomey to approve a Resolution of Support for the DCEO Housing Rehabilitation Grant. AYE: Aldermen Willhardt, Heatherly, Godina, Alderwoman Johnson, Alderman Rutledge, Alderwoman Twomey, Aldermen Daw and Wells **NAY:** none **MOTION CARRIED.**

VI. ORDINANCES

1. 1st Reading

a. 16-015, Monmouth College Parking Lot, East Boston and 5th Street – Richard Marshall, V-P for Finance & Business at Monmouth College and Mark Lee, Engineer for Klinger & Associates

Mr. Marshall addressed the Council with regards to the request for re-zoning of the property on East Boston and 5th Street from R2 Residential to Public Service to allow for the construction of a parking lot with connection to the storm sewer. He stated that there would be striped spaces for 55 vehicles. He added that the College had partnered with the City in installing a new storm sewer that would go under North 6th Street to connect with the newer storm sewer that was installed on the College property several years ago. Mayor Davies commented that Woodard and Curran had reviewed and approved the plans for the parking lot as well.

Mr. Troy Merry who lives at 608 East Boston Avenue across the street from the proposed parking lot asked to address the Council. He expressed his concerns about there being issues with extra trash, vandalism, noise and theft. Decreased property values were also an issue with Mr. Merry. Mr. Marshall said that there would be some landscaping to enhance the looks of

the parking lot and to provide a buffer between the lot and the sidewalk. In response to Alderman Willhardt's question as to whether there were trash problems in other College parking lots, Mr. Marshall stated that all the parking lots are policed for security and trash clean-up, which keeps them from being problems. Alderman Godina questioned the fact that many times the parking lot on North 11th didn't seem to be full and therefore he wondered why there was a need for another parking lot. Mr. Marshall responded that the students didn't want to walk that far to campus from that lot and the bulk of the students live in Bowers and Petersen Halls, which are located next to the proposed parking lot; therefore, he felt that the proposed lot would definitely be full.

Alderman Daw asked Mr. Merry what would make the situation better for him as a property owner to which Mr. Merry responded that he would be happy with a green space.

Prior to the vote being taken, Chief Feithen asked if the College could place a limit on the height of the landscaping in order to allow the lot to be visible to officers patrolling that area. Mr. Marshall said that would be duly noted and provided for in the design. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to follow the recommendation of the Plan Commission and approve the re-zoning of the property on East Boston and 5th Street from R2 Residential to Public Service to allow for the construction of a Monmouth College parking lot with connection to the storm sewer. AYE:** Alderman Heatherly, Alderwoman Johnson, Alderman Rutledge, Aldermen Daw, Wells and Willhardt **NAY:** Alderwoman Twomey **PASS:** Alderman Godina **MOTION CARRIED.**

VII. OTHER BUSINESS

A. Administrator Crow Updates

1. Landfill numbers are good and things at the landfill are going very well.

B. Mayor Davies

1. Mayor Davies read and accepted the resignation of Alderman Godina due to his moving from Monmouth to accept a new position in Springfield, Illinois. Mayor Davies thanked Alderman Godina for his years of service and wished him well in his new job. Alderman Godina addressed the Council to express his enjoyment of his position as alderman and thanked the City for the opportunity to serve his community.

VIII. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 7:45 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor