



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, December 4, 2017

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Dan Heatherly and Joe Clark **Absent:** Alderman Juan Pinedo **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, City Clerk Susan S. Trevor, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Building and Zoning Director Wade Woodward, Woodard & Curran Public Works Director Andy Jackson, IT Director Ken Helms and Andy Bell-Baltucci of the Review Atlas.

III.

IV. APPROVAL OF MINUTES

A. Approval of November 20, 2017 Public Hearing Minutes for CDBG and ITEP Grants along with the November 20, 2017 Council Meeting Minutes

It was moved by Alderman Daw and seconded by Alderman Clark to approve the November 20, 2017 Public Hearing and Regular Council Minutes as presented. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells and Clark **NAY:** none **PASS:** Aldermen Thomas and Heatherly **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

V. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve the Consent Agenda as presented. AYE: Aldermen Thomas, Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Heatherly and Clark **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

VI. COMMITTEE OF THE WHOLE

1. Building and Zoning November Report – Director Woodward

- ✓ Issued permit for new roof being put on the old Wells Fargo Drive-In – N. Main
- ✓ Wells Pet Food has completed a lounge area for their drivers
- ✓ Jan Helms assisted with applying for an Illinois Abandoned House Grant that can be up to \$40,000 if awarded the full amount.
- ✓ Casey's is ahead of schedule with a projected opening by the first of the year.
- ✓ Last large concrete pour for the screw pumps was completed last week, but the receptacles for the screw pumps still need to be poured before the pumps are dropped in.
- ✓ The ADA Fishing Pier at Citizens Lake Recreation Area is finished. The plumbing and electrical has been started.
- ✓ The ZBA hearing for the off-premise sign appeal by Doyle Realty is next week.

2. Community Engagement November Report – Director Helms

- ✚ Comcast has finished their upgrades and is now going door-to-door to offer people an opportunity to sign up for their services.
- ✚ The November Newsletter will come out tomorrow with a nice article explaining TIF Districts and how they work for communities.
- ✚ Santa will be coming for the official lighting of the Christmas on the square tomorrow night at 5:00 p.m.

3. Woodard and Curran October Report – Director Jackson

- The Bid opening was held for the Clarifier Project with Laverdiere submitting the lowest bid of \$519,000; however, it will be spring before the project will get under way.
- Notice for bids for replacement of forced water main for Smithfield have been placed with a bid opening scheduled for December 14th at 2:00 p.m. in City Hall.
- A construction meeting for the screw pumps was held last week prior to the installation. Hopefully start-up will be by the end of 2017.
- The sidewalk on the East side of North 6th running the length of the Cemetery block has finally been completed.
- Twenty feet of sewer behind Fresenius had to be replaced due to a sewer collapse. The City had pipe that was able to be used for the replacement.

4. Approval of Liability Insurance Renewal – Jan Helms

Jan explained that the administration is recommending remaining with the same company, Arthur Gallagher Risk Management for its liability insurance. The total package increased slightly from \$63,995 to \$68,589; however the automobile and worker's compensation cost decreased. The coverage in the 2018 package will stay the same as the City's current coverage. **It was moved by Alderman Daw and seconded by Alderman Rutledge to approve the renewal of the City's liability insurance with Arthur Gallagher Risk Management.**

AYE: Alderwoman Twomey, Aldermen Daw, Wells, Heatherly, Clark, Thomas and Rutledge

NAY: none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

4. Tax Levy Recommendation/Discussion – Administrator Steinbrecher

Administrator Steinbrecher presented a power point to illustrate the need to increase the tax levy rate for 2018. The current tax levy is 2.25%, but in order to address the Public Safety Pensions the levy will need to be increased. The recommendation is to raise it to \$2.3997. That rate will still be less than the 2011 tax rate. In the last six years the City's mandatory contributions to the Police and Fire pension funds has increased 90%, but the unfunded liability has increased as well. Between 2016 and 2017 there has been an increase in Assessed Valuation due to large amount of commercial and industrial property value that was previously eligible for enterprise zone benefits being returned to the tax role which allowed the City to reduce the tax rate on all other properties.

Mayor Davies added that in 2009 the City's tax rate was 2.96%. From that time to present the City has been working hard with industrial partners to create new jobs and that led to housing study to use with attracting new economic development. The City's goal is to attract new businesses for new job creation and thus increase our population, which then allows the City to levy at lower rates in order to keep City services affordable.

Administrator Steinbrecher then asked for a formal motion to authorize the staff to prepare a tax levy ordinance of \$2,142,600 for the fiscal year 2018-2019. **It was moved by Alderman Heatherly and seconded by Alderman Wells to authorize the staff to prepare a tax levy ordinance of \$2,142,600 for the fiscal year 2018-2019. AYE:** Aldermen Daw, Wells, Heatherly, Clark, Rutledge and Alderwoman Twomey **NAY:** none **PASS:** Alderman Thomas **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

VII. ORDINANCES

A. 1st Reading

1. 17-034, Change in Zoning to Public Service - 812 N.F St. / 821 N. G St.

Building and Zoning Director Wade Woodward reported that the Warren County Y.M.C.A. had appeared before the ZBA and requested that the above-stated property that they are purchasing to construct a new municipal pool next year be rezoned from R-4 (mobile home), R-2 and R-1 (residential) to Public Service. The ZBA Board unanimously approved the rezoning to Public Service, but since there were no construction plans presented at the meeting, the Board stated that the Y.M.C.A. would have to come back with plans to be approved before the pool could be built. **It was moved by Alderman Wells and seconded by Alderman Heatherly to accept the recommendation of the ZBA Board and approve the above-stated rezoning of the property located at 812 N. F Street/821 N. G Street. AYE:** Aldermen Wells, Heatherly, Thomas, Rutledge and Alderwoman Twomey **NAY:** none **PASS:** Aldermen Daw and Clark **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

VIII. OTHER BUSINESS

A. Approval of Council Meeting Time Change – December 18, 2017

It was moved by Alderwoman Twomey and seconded by Alderman Clark to approve changing the Council Meeting time from 7:00 p.m. to 6:00 p.m. for the December 18, 2017 meeting. AYE: Aldermen Clark, Thomas, Rutledge, Alderwoman Twomey, Aldermen Daw, Wells and Heatherly **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

IX. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 7:40 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Pinedo, who was absent.