



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Tuesday, January 3, 2017

**Time:** 7:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderwoman Dawn Johnson, Aldermen Dave Rutledge, Brian Daw, Bob Wells, Dennis Willhardt, Dan Heatherly and Joe Clark **Absent:** Alderwoman Susan Twomey **Also Present:** Mayor Rod Davies, City Administrator Lowell Crow, City Attorney Marcum Spears, City Clerk Susan Trevor, MFD Chief Casey Rexroat, MPD Chief Bill Feithen, Community Development Director Paul Schuytema and Director of Building and Zoning Wade Woodward.

**III. APPROVAL OF MINUTES**

**A. December 19, 2016 Council Meeting Minutes**

**It was moved by Alderman Daw and seconded by Alderwoman Johnson to approve the December 19, 2016 minutes as presented. AYE:** Alderwoman Johnson, Aldermen Rutledge, Aldermen Daw, Wells, Willhardt, Heatherly and Clark **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries** (All inquiries are limited to 3 minutes per City Ordinance)  
There were none to be considered.

**B. Consent Agenda**

**1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

**It was moved by Alderwoman Heatherly and seconded by Alderwoman Johnson to approve the Consent Agenda as presented with the approval of the bills being the only item to be considered. AYE:** Aldermen Rutledge, Daw, Wells, Willhardt, Heatherly, Clark and Alderwoman Johnson **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**C. Committee of the Whole Discussion Items – possible action to follow**

**1. Community Development December Report – Director Schuytema**

- ✚ The on-line statistics for the City's website and Facebook page demonstrate that it is working well.
- ✚ We have been tracking the opening and closing of businesses in Monmouth since 2011 and those statistics show that there have been 25 more businesses that have opened and remained open than have closed.
- ✚ The former Olivia's restaurant has been purchased from the First State Bank by Josh Smith who is in the process of exploring options for developing the property.
- ✚ Applications for the C.E.O. program are being distributed to the Monmouth-Roseville and United High Schools tomorrow, January 4<sup>th</sup>.
- ✚ The first Co-Working Day held at the Public Library for tele-commuters was a success. The next one is being held at the same location on Thursday, January 11<sup>th</sup>.

## 2. Building and Zoning December Report – Director Woodward

- ✓ A contractor hired by IMI Cornelius obtained a permit for installing solar panels on the entire building located on Route 67. These panels will supply 100% of the plant's power.
- ✓ The addition to the Y.M.C.A. is complete.
- ✓ Junk and Debris clean-up has been going well until the week of Christmas, which has resulted in more reports of junk and debris being left on the curb.
- ✓ I have been invited to speak on January 9<sup>th</sup> to the Inter-Cultural Committee with regards to zoning regulations here in Monmouth.
- ✓ Natalie and I are working on adding new categories for the monthly report in order to clarify placement of amounts and values in the report.
- ✓ Wells Pet Foods has met with me to review plans for putting in a new office and training room in the existing plant.

## 3. Woodard and Curran November Report – Director Jackson

- Well #10 drilling has been completed. The casing went down 1,140 feet with the liner going down a little over an additional 1,300 feet. A twenty-four hour continuous pump test to determine the well yield and the impact on the aquifer was conducted before Christmas. The flow was good and the draw-down on the aquifer was only about an additional two feet. Now the water samples and paperwork will be submitted to the IEPA, which will review them for 60 to 90 days and then will issue a construction permit that will allow the City to finish the project.
- The CSO Phase I project has been put out for bids with a bid opening to be held here at City Hall on the 17<sup>th</sup> of January. Approval for the bid will be presented at the February 6<sup>th</sup> Council Meeting and there will be a 26 week lead time for the manufacture of the screw pumps with a total of about 6 months before delivery to the City.
- In order to begin addressing the City's aging infrastructure and to implement a plan that will hopefully prevent dealing with major collapses, Director Jackson along with two Woodard and Curran run-off expert engineers walked the main interceptor route last November. This main route begins at Strom Center and runs under the Bijou Pub, the 1<sup>st</sup> Street Armoury, continues under East Broadway near 516 E. Broadway in the lowlands and ends up at 6<sup>th</sup> Street near the College.

## 4. Approval of Demolition Bids for 309 N. F Street and 623 S. 8<sup>th</sup> Street

Building and Zoning Director Woodward explained that we received three bids for each property. Bob Munson had the low bid of \$6,500 for 309 N. F Street and \$7,500 for 623 South 8<sup>th</sup> Street. It is Director Woodward's recommendation to accept the two bids from Mr. Munson. **It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the bids from Bob Munson for the demolition of the two above-mentioned properties.** AYE: Aldermen Daw, Wells, Willhardt, Heatherly, Clark, Alderwoman Johnson and Alderman Rutledge NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

**V. ORDINANCES**

**A. 1<sup>st</sup> Reading**

**1. 17-001 Granting a Variance – Arteaga**

Director Woodward explained that the Zoning Board of Appeals met on December 14th to consider a request by Ramiro Arteaga of 722 North 1<sup>st</sup> Street to be granted a variance to add on to a lean to structure to make it a garage. The ZBA is recommending approval of granting a variance. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to accept the recommendation of the ZBA and approve granting a variance to Mr. Arteaga. AYE:** Aldermen Daw, Wells, Willhardt, Heatherly, Clark, Alderwoman Johnson and Alderman Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**VI. EXECUTIVE SESSION**

**A. Per Illinois Statute 5ILCS 120/2 to consider the sale of Real Estate with possible action to follow upon return to Regular Session.**

**1. It was moved by Alderman Heatherly and seconded by Alderwoman Johnson to go into Executive Session at 7:34 p.m. to consider the possible sale of Real Estate. AYE:** Aldermen Wells, Willhardt, Heatherly, Clark, Alderwoman Johnson, Aldermen Rutledge and Daw **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**2. It was moved by Alderman Heatherly and seconded by Alderman Daw to return to Regular Session at 7:55 p.m. AYE:** Aldermen Willhardt, Heatherly, Clark, Alderwoman Johnson, Aldermen Rutledge, Daw and Wells **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**VII. OTHER BUSINESS**

**A. Sale of Real Estate**

**It was moved by Alderman Heatherly and seconded by Alderman Rutledge to authorize the drafting of a resolution for the sale of the City owned properties of the old Clark Station at 1125 N. Main Street and the former Bacuzzi property located to the East of the site of the old gas station. AYE:** Aldermen Heatherly, Clark, Alderwoman Johnson, Aldermen Rutledge, Daw, Wells and Willhardt **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**B. Administrator Crow Updates**

**1. Date of next Council Meeting**

Administrator Crow reminded the Council that the next Council meeting will be also held on a Tuesday, January 17<sup>th</sup>, due to the Martin Luther King holiday.

**VIII. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderman Clark to adjourn the meeting at 8:00 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderwoman Twomey, who was absent.**

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**Mayor Rod Davies**

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**City Clerk Susan S. Trevor**