



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, October 2, 2017

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Juan Pinedo, Dan Heatherly and Joe Clark **Absent:** Alderman Bob Wells **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, City Clerk Susan S. Trevor, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Building and Zoning Director Wade Woodward, Woodard & Curran Public Works Director Andy Jackson, IT Director Ken Helms and Andy Bell-Baltuci of the Review Atlas.

III. APPROVAL OF MINUTES

A. September 18, 2017 Council Meeting Minutes

It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve the September 18, 2017 minutes as presented. AYE: Aldermen Thomas, Rutledge, Alderwoman Twomey, Aldermen Daw, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderman Wells **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)

Mr. Frank Doyle addressed the Council regarding his request for a permit to erect an off-premise sign on a vacant lot, which his company owns, located at 501 N. Main Street. He presented a time-line to the Council. He stated that he had been given the go-ahead to proceed from the Zoning Department. His firm ordered a sign that was delivered in April, but they were unable to find a contractor to build the structure to display the sign until just recently; however, when he came in to get his permit, he was told there is a moratorium on off-premise signs. He explained that he had complied with the initial guidelines and he was asking Council to lift the moratorium relevant to given sign and allow their company to proceed with the erection of his company's sign.

Mr. Andy Doyle, Warren County State's Attorney and owner of Italian Village, which was one of the businesses to be advertised on the proposed sign, addressed the Council and began by thanking the Aldermen for their willingness to serve their community. He wanted to re-iterate what his father, Frank Doyle, had just presented, but he also wanted the Council to know that they had purchased the vacant lot on North Main from the County for future investment. But at the current time they had wanted to use it to advertise their businesses. He did not see that the Council regulating signs so stringently would be helpful to small businesses. He closed with asking the Council to take into consideration the lifting of the moratorium relevant to given sign as his father had requested.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderman Pinedo to approve the Consent Agenda as presented with the bills being the only item on the Consent Agenda. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Pinedo, Heatherly, Clark and Thomas **NAY:** none **ABSENT:** Alderman Wells **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. Building and Zoning September Report – Director Woodward

- Construction of Casey's on Route 67 has begun and the contractor is putting on roof now. The installation of the fuel tanks is to begin next Monday, October 9th.
- Lair's Collision took out electrical and plumbing permits.
- OSF started their re-roofing job.
- 1006 South D Street had previously been classified a "zombie house"; however, someone bought it for back taxes and has begun rehabbing it. The owner obtained permits to be able to bring it up to code, has cut overgrown brush and is planning on living in the house.

B. Woodard and Curran August Report – Director Jackson

1. Project Updates

a. South Sunnyside Road

- ✓ It was completed in 100 days from design to completion.

b. Well #10

- ✓ It is essentially complete.
- ✓ Last week all components were started up and worked well.
- ✓ Can't run at present until our operating permit has been received from the EPA. The permit should be received soon.

c. Clarifier

- ✓ Project was put out for bid with the bid opening scheduled for October 19th at 2:00 p.m. here in City Hall.

d. Screw pumps

- ✓ 80,000 pounds of re-bar have been installed.
- ✓ The walls are currently being poured.

e. Casey's utilities

- ✓ Sanitary sewer is being re-located
- ✓ Water main will be disconnected from 12 inch main and re-connected to new main.

C. Community Engagement Report – IT Director Ken Helms

- ✚ The booth in the Industrial Tent at the Prime Beef Festival where City staff was present to greet and answer any questions that citizens might have concerning the City was very successful.
- ✚ Sign-up for e-mail notifications and the monthly newsletter has gone very well. Door hangers for City notifications are something that is being considered also.
- ✚ On October 31st from 5:00 p.m. to 8:00 p.m., there is going to be a Halloween open house for children who are trick or treating at the North Fire Station. There will be candy, opportunities to see the fire trucks, and other activities for the children. The police department is participating as well.

D. Acceptance of OSLAD Bids

Kevan Cooper from Bruner, Cooper and Zuck explained the bids received on September 29th for the OSLAD project and also gave background information pertaining to the OSLAD grant process. The City began the grant application process three years ago. They were awarded the grant in December of 2014. The grant allows up to \$400,000 in costs with the State supplying 90% of the cost and the local agency required to provide the remaining 10%. \$346,000 is allowed for construction costs with the remaining amount allotted for engineering fees. However, due to the State Budget crisis, Governor Rauner froze the funds when he became Governor. When he released the funds last fall, costs had risen significantly and the addition of Hurricane Harvey also added to cost and time adjustments. Due to all of these occurrences, there were two alternate bids created. Alternate Bid #1 was for the Bath House and Alternate Bid #2 was for the ADA Fishing pier and the Parking Lot for the fishing pier. Unfortunately, after receiving the bids for the Bath House, it was not possible to include it in the project and the \$27,700 for replacement of the pool fencing had to be removed as well. This brought the construction costs down to \$310,942. The low bid for the Campsite upgrades was from Laverdiere Construction, Inc. in the amount of \$267,042.00, but with the removal of the \$27,700 for the pool fencing that brought down their bid to \$239,342. The low bid for Alternate Bid #2, which was for the ADA Fishing pier and parking lot was from Frye Builders for \$71,600.00. **It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve the Base Bid of \$310,942 from Laverdiere Construction and Alternate Bid #2 for \$71,600.00 from Frye Builders for the above-stated projects. AYE:** Alderwoman Twomey, Aldermen Daw, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Alderman Wells **MOTION CARRIED.**

E. Mayoral Appointment to Cemetery Board

Due to the resignation of Gary Trotter from the Cemetery Board, Mayor Davies submitted the name of Kelly Kendall to finish out his term on the Cemetery Board. **AYE:** Aldermen Daw, Pinedo, Heatherly, Clark, Thomas, Rutledge and Alderwoman Twomey **NAY:** none **ABSENT:** Alderman Wells **MOTION CARRIED.**

F. Discussion of Y.M.C.A. Outdoor Pool Request

Administrator Steinbrecher explained to the Council that the City had been approached by the Y.M.C.A. to partner with them in constructing a new community outdoor swimming pool and splash park complex across the street from the Y.M.C.A. location on West Harlem. Our pool is very old having been constructed in the 1970's and there are leaks in our pool causing the pumps to be run continuously, which is very costly. In the past 8 years, the City has provided over \$330,000 in financial assistance to municipal pool operations to cover the gap between revenues and expenses. There have been many complaints over the years about the location of the current pool as it is separated from town by a dangerous and busy freeway, which makes it not safe for children to walk or ride their bikes to the pool. The request from the Y.M.C.A. is for the City to contribute \$20,000 per year for ten years and provide the water to fill the pool for the same amount of time. In the next ten years, the City will surely spend more than \$200,000 to keep the existing municipal pool open. The City is being offered the opportunity to get out of the cost of operating an outdoor pool, yet still supporting the availability of a new community outdoor pool complex. In response to several questions, Administrator Steinbrecher said that if there were any specific issues that needed to be addressed that there would be ample time to do this as the pool complex is still in the design stage. The fee structure that we currently use will be the same for the new pool. **It was moved by Alderman Heatherly and seconded by**

Alderman Twomey to move forward with entering into a public-private partnership with the Warren County Y.M.C.A. to support constructing a new municipal pool complex.
AYE: Aldermen Pinedo, Heatherly, Clark, Thomas, Alderman Twomey and Alderman Daw
NAY: Alderman Rutledge **ABSENT:** Alderman Wells **MOTION CARRIED.**

VI. ORDINANCES

A. 1st Reading

1. 17-029 – Amending Chapter 152, Entitled “Signs”

Wade Woodard, Building and Zoning Director, explained that the original language for off-premise signs in a Residential/Commercial District was in the Zoning Code and it needed to be clarified in the Municipal Code. City Attorney Spears added that he just amended the language in the Municipal Code by drafting Ordinance 17-029. **It was moved by Alderman Heatherly and seconded by Alderman Twomey to approve Ordinance 17-029, Amending Chapter 152, Entitled “Signs” of the City Ordinances, Sections 151.01-152.04 defining: Definitions, Locations, Construction and Off-Premise Signs Prohibited.** **AYE:** Aldermen Pinedo, Heatherly, Clark, Rutledge, Alderman Twomey and Alderman Daw **NAY:** Alderman Thomas **ABSENT:** Alderman Wells **MOTION CARRIED.**

VII. OTHER BUSINESS

There was none to be considered.

VIII. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 7:45 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor