CITY of MONMOUTH

100 East Broadway Monmouth, IL. 61462 309-734-2141

CITIZEN/ORGANIZATION AGENDA REQUEST Council Meeting Date 7-17-17

(Requests may be faxed to City Clerk at 309-734-4943)
CITIZEN/ORGANIZATION: The GREAT PUMKIN COLOR PRUM
Citizen/Representative: Chris and Delna Mc Laughin
Address: 300 S E St. Monmouth, 11 161462
E-mail Address: amclauphin@monmonthcollege.edu
Phone Number: (309)221-8283
Event Date and Hours of Event: October 14 - 7:30am - 9:15am
Type of Event and Reason for Request: Wor Yun-to raise money
for Etudents to sing at Curregie Hall May 2018
Dragnizer-Heather Fisher - Ban 224-6349
Requirements for events (these requirements must accompany the request at time of meeting or before, NO EXCEPTIONS): 1) Certificate of Liability Insurance – (private citizen or not-for-profit group) 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street) 3) Diagrams or maps, if pertinent to approving the request.
Citizen/Organization Representative Date
City/Clerk Date

- PLEASE NOTE: 1) In order to be placed on the agenda of a Council Meeting, ALL requests MUST be received the Wednesday morning prior to the next Council meeting!
 - 2) Representative must be present at meeting unless exempted under annual request policy.

