



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Monday, July 3, 2017

**Time:** 7:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Dave Rutledge, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Absent:** Aldermen Justin Thomas, Brian Daw and Alderwoman Susan Twomey **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, City Clerk Susan S. Trevor, MFD Chief Casey Rexroat, MPD Deputy Chief Joe Switzer, Building and Zoning Director Wade Woodward, Woodard & Curran Public Works Director Andy Jackson .

**III. APPROVAL OF MINUTES**

**A. June 19, 2017 Council Meeting Minutes**

**It was moved by Alderman Rutledge and seconded by Alderman Clark to approve the June 19, 2017 minutes as presented. AYE:** Aldermen Rutledge, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas  
**MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries** (All inquiries are limited to 3 minutes per City Ordinance)  
There were none to be heard.

**B. Consent Agenda**

**1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

**It was moved by Aldermen Heatherly and seconded by Alderman Clark to approve the Consent Agenda as presented for the approval of the bills with that being the only item on the Consent Agenda. AYE:** Aldermen Rutledge, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas  
**MOTION CARRIED.**

## V. COMMITTEE OF THE WHOLE

### A. Building and Zoning June Report – Director Woodward

- WIAR has begun the construction of their new shelter
- House on 217 S. 6<sup>th</sup> has been demolished. It took 18 dumpster loads to remove all the debris.
- Demolition has started on the old glove and boat factory.
- Warren County Housing Authority obtained a permit for updating their boiler system in Costello Terrace.
- 820 W. Boston which was largely destroyed in a March fire has been demolished.
- The June clean up week was extended due to the large amount of junk put out to be picked up.

### B. Woodard & Curran May Report – Director Jackson

- ❖ The monthly report is in the web packet.
- ❖ E.P.A. issued permits for Well #10; therefore, the construction of the well house has started.
- ❖ The permit for the raw water main has been received. Boring down North 6<sup>th</sup> street will begin the week of July 10<sup>th</sup>, which will result in closing North 6<sup>th</sup> Street from East Jackson to Harlem. The street closure will be for around two weeks.
- ❖ Slab got thickened to 22 inches of concrete to be placed under the new Tonka water softener, which was delivered last Friday. The installation should be completed around September.
- ❖ There will be a construction meeting on Monday for the water softener installation and the screw pumps.
- ❖ Woodard and Curran engineers were here the end of June to assess the North Treatment Plant project.

### C. Approval of South Sunnyside Bid – Director Jackson

Andy explained that there was a bid opening on June 29<sup>th</sup> with four bids submitted for the South Sunnyside Road construction. The low bid was from Gunther Construction for \$375, 224.28. The majority of the project will be paid for with private funding. The road will be concrete and the completion date is to be September 1, 2017. Director Jackson was recommending that the Council accept the low bid from Gunther Construction and authorize Administrator Steinbrecher to negotiate a contract with Gunther Construction. **AYE:** Aldermen Wells, Pinedo, Heatherly, Clark and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas **MOTION CARRIED.**

### D. BCA Request for Street Closure – Kristyne Gilbert

Kristyne Gilbert, BCA Director, requested that the 100 block of West Broadway be blocked off on Saturday, July 29<sup>th</sup> from 8:00 p.m. to Midnight to allow for seating during the showing of a movie for a private BCA event. There will be complimentary food and liquor served in the closed and secured Pattee Plaza prior to the showing of the movie. **It was moved by Alderman Heatherly and seconded by Alderman Wells to approve the street closure of 100 W. Broadway on July 29<sup>th</sup> from 8:00 p.m. to Midnight for a private BCA event. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas **MOTION CARRIED.**

### **E. BaconFest Request – Amy Patterson**

On behalf of the BaconFest committee, Amy Patterson requested the use of the downtown four quadrants in the square as well as Central Park for August 11<sup>th</sup> from 2:00 p.m. to 10:00 p.m. for a food and music festival. The requests are the same as last year with the possible small addition of a mechanical bull. All the same rules and security measures for the serving of the beer are the same. **It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the request of the BaconFest committee to hold the festival in the downtown square area. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas **MOTION CARRIED.**

### **VI. ORDINANCES**

#### **A. 1<sup>st</sup> Reading**

Mayor Davies explained that due to the absence of several aldermen there are not enough votes to pass the following two ordinances on a 1<sup>st</sup> Reading. The Council can vote, but the ordinances will have to come for a 2<sup>nd</sup> Reading and vote at the next Council meeting.

#### **1. 17-020, Amending Chapter 115, Limitation on Number of Class III Liquor Licenses**

Mayor Davies reminded the Council that Maple City Restaurant has submitted an application for a beer and wine Class III license, but there were none available; therefore, they are asking the Council to make another license available. **It was moved by Alderman Heatherly and seconded by Alderman Wells to approve opening one more Class III liquor license for Maple City Restaurant. AYE:** Aldermen Pinedo, Heatherly, Clark, Rutledge and Wells **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas **MOTION CARRIED.**

#### **2. 17-021, Zoning Clarifications for Monmouth College**

Building and Zoning Director Woodward explained to the Council that in the past there were some of the college properties that were not properly zoned. At this time, when they were seeking to re-zone the KKG House property on East Broadway, they felt it was prudent to clarify all the properties to be re-zoned to Public Service. **It was moved by Alderman Heatherly and seconded by Alderman Clark to approve the re-zoning of twelve Monmouth College properties to Public Service. AYE:** Aldermen Heatherly, Rutledge, Wells, Pinedo and Clark **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas **MOTION CARRIED.**

### **VIII. EXECUTIVE SESSION (with possible action to follow)**

#### **A. Per Illinois Statute ILCS 120/2 to consider Employment Contract for MPD Chief.**

##### **1. Executive Session**

**It was moved by Alderman Heatherly and seconded by Alderman Daw to go into Executive Session at 7:22 p.m. AYE:** Aldermen Rutledge, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas **MOTION CARRIED.**

##### **2. Return to Regular Session**

**It was moved by Alderman Heatherly and seconded by Alderman Rutledge to return to Regular Session at 7:26 p.m. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas **MOTION CARRIED.**

**IX. OTHER BUSINESS**

**A. Approval of New MPD Chief**

It was moved by Alderman Wells and seconded by Alderman Rutledge to approve hiring Joe Switzer as the new MPD Chief to fill the vacancy created by the retirement of Chief Feithen. **AYE:** Aldermen Rutledge, Wells, Pinedo, Heatherly, and Clark **NAY:** none **ABSENT:** Alderwoman Twomey, Aldermen Daw and Thomas **MOTION CARRIED.**

**B. Swearing In of New MPD Chief Joe Switzer**

City Clerk Trevor swore in Joe Switzer as the new MPD Chief.

**X. ADJOURNMENT**

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 7:30 p.m. **MOTION CARRIED** by unanimous voice vote with the exception of Alderwoman Twomey, Aldermen Daw and Thomas, who were absent.

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Mayor Rod Davies

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City Clerk Susan S. Trevor