



City Council Meeting Summary 03.19.2018

Next City Council Meeting – April 2nd 2018 at 6:00 PM

Official Minutes available at www.cityofmonmouth.com

1- Presentations Or Citizen Inquiries

No presentations or citizen inquiries were made.

2- MFD February Report – Chief Rexroat

The department had **99** calls for service in February.

Firefighters went through specialized training with the Monmouth Police Department and the Illinois State Police on the dangers presented by illicit controlled substances and the precautions that must be taken when there is a risk of contact during a call for service.

The fire department has applied for a grant through the Office of the Illinois State Fire Marshal to purchase new rescue equipment. The request for funding was made to replace the extrication equipment on Engine 23 which is now 18 years old. The "Small Equipment Grant" has approximately two million dollars available with a request limit of \$26,000 per department.

Chief Rexroat's full department report is available on the cityofmonmouth.com website

3- MPD February Report – Chief Switzer

The department had **1439** calls for service in February.

The department conducted another round of ALICE training at the Monmouth-Roseville High school with their staff. Chief Switzer complimented Superintendent Fletcher and his staff on their dedication to the training.

Officers also reviewed security plans for a number of local churches and businesses. These plans had some special considerations involving building entrances, emergency contingencies and the like.

Chief Switzer's full department report is available on the cityofmonmouth.com website.

4- Approval of Joint Economic Development Cooperation Agreement with MACC

As part of the on-going relationship with the local Chamber Of Commerce, the City has entered into an agreement which will allow for greater communication and cooperation between the two entities as they pursue economic opportunities. Council and Mayor expressed their enthusiasm in working with the Chamber and look forward to future opportunities.

A motion for approval of the cooperation agreement was made and was approved.

5- Approval of Development Agreement with Fareway Stores, Inc

This item is part of an economic development incentive that the City is empowered to offer to the developer on account of the parcel's location within a T.I.F. district.

This development agreement features **performance-based** requirements and includes an annual, partial property tax rebate to reimburse for eligible expenses allowed under Illinois Act 65 ILCS 5/11-74.4-3 as illustrated in the section marked TIF Eligible Expenses.

The proposed new Fareway building will be 21,000 square feet and is estimated to be a **\$5,000,000** investment. Fareway is estimated to **create 75 new jobs**. The full 13-page agreement may be found on the City Of Monmouth website at <http://bit.ly/councilfiles>

A motion for approval was made and was approved.

6- Presentation of 2018-2019 Budget – Administrator Steinbrecher

Administrator Steinbrecher gave a presentation to Council on the proposed budget for next fiscal year. The proposal is for a total of **\$18,205,812** and is a **balanced** budget.

Some items of note:

- The budget was **cut** over **\$138,000** in departmental expenditure requests.
- **Increased** street maintenance in the M.F.T. fund from \$0 to \$400,000.
- Instituted higher fees for criminal citations, waste disposal, and campground charges.
- Allocated T.I.F. funds to **completely replace** the failing roof on the Strom Senior Citizens Center building which the City owns.

City Council discussed the risks and benefits of the proposed fees for the landfill and requested further evaluation/discussion before the fees were voted on. Council also discussed the necessity and benefits of opening the municipal pool for a final year while the YMCA begins construction on their outdoor pool.

The proposed budget is available for viewing on the cityofmonmouth.com homepage. The presentation is also attached to this summary with further breakdowns of the budget. The budget will be open for comment and consideration with potential action to follow on the April 2nd City Council meeting.

7- Resolution – Campground Rental Fee Increases

An **increase** in campground fees was discussed to align closer with the City's rising cost of services.

Recreational Vehicles: 1 night at \$16.00 to \$19.00 with full hook-up
Recreational Vehicles: 1 week at \$92.00 to \$105.00 with full hook-up
Recreational Vehicles: 1 month at \$314.00 to \$330.00 with full hook-up
\$6.00 fee to dump sanitary sewer if not staying on sight
Tents: 1 night \$10.00

Council discussed how the potential rates compare to other campgrounds around the area and whether the rates needed a larger increase or not.

A motion to approve the resolution as written was made and passed.

8- Ordinances

A. Approving the TIF Redevelopment plan and project for N. 6th Street redevelopment project area

The City has been engaged in the process of creating a TIF district for a parcel on North 6th Street and has been a topic among several City Council meetings. Our consultant for the project (PGAV Planners) has finalized a comprehensive plan for redevelopment on the parcel. This plan is comprehensive in nature and is 93 pages long.

The plan can be found on the cityofmonmouth.com homepage and historical summaries dealing with the TIF proposal may also be found under "community engagement".

A motion was made for approval of the plan and was approved.

B. Adopting TIF for the N. 6th Street Redevelopment Project Area

This item is the formal adoption of a TIF district for the parcel located at 1181 North 6th Street, A.K.A. – The old K-mart building.

A motion was made for approval and was approved.

C. Amending Chapter 53, Entitled Solid Municipal Waste – Sustainability Coordinator Chad Braatz

This amendment adjusts the fees associated with waste disposal to reflect the cost of these services more accurately.

Council and staff discussed the various ways to offset the financial loss that is incurred at the transfer station. A discussion involving the use of a scale and the ability to determine residents and non-residents that use the transfer station.

The **proposed** fees are as follows:

1. Non-compacted solid municipal waste: \$15.00 per cubic yard capacity
2. Compacted municipal waste, including construction/demolition material: \$8.50 per cubic yard or \$20.00 per standard half-ton pickup load of stated material or \$40.00 for a trailer load of stated material
3. Individual per bag charge, solid municipal waste: \$1.00 each
4. Brush (but not including leaves, grass clippings and other normally composting materials): \$5.00 per standard half-ton pickup truck load of stated material and \$10.00 for a trailer load of stated material.

No action was taken on this item and staff will review the operations and proposed fees for the transfer station. Staff will bring this item back to Council at a later date.

D. 18-009 - Rental Registration and Inspections – Director Woodward

This amendment adjusts the fees that will be assessed for rental registration and inspection of **rental** properties located within the City.

1. An open registration period will exist from October 1st to October 31st each year for filing the requisite registration form.
2. A fee of \$10.00 for a single family dwelling containing 1 rental unit. A fee of \$20.00 for a dwelling containing 2-5 rental units. A fee of \$30.00 for a dwelling containing more than 5 units.
3. For apartment complexes, each separate building will be assessed a fee as outlined previously. Example – 1 building containing 5 units will cost \$30.00
4. In mobile home parks, a single trailer is considered 1 unit and an entire contiguous park are considered one dwelling.

No action was taken on this item at this time.

E. Amending Chapter 72, Entitled Traffic Rules – Chief Switzer

This amendment raises the penalty for operating a moving vehicle **without a seatbelt** to no less than \$80.00

The amendment also raises the penalty for operating a **wireless telephone** while driving a motor vehicle without a hands-free device to no less than \$150.00

This amendment is for City Ordinance Violations and not State level citations.

No action was taken on this item at this time.

F. Amending Chapter 131, Drug paraphernalia prohibited – Chief Switzer

This amendment raises the penalty for possession of drug paraphernalia to no less than \$300.00

This amendment is for City Ordinance Violations and not State level citations.

No action was taken on this item at this time.

9- Executive Session

No executive session took place.

10- Other business

No other business items were discussed.

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| CITY OF MONMOUTH | | | | |
| Summary of Expenses | | | | |
| As of March 15, 2018 | | | | |
| | 2017-2018 | Monthly | YTD | % Expended |
| | Budget | Expense | Expense | YTD |
| GENERAL FUND | | | | |
| Administration | 4,124,438.00 | 166,227.14 | 2,752,812.70 | 66.74% |
| IT Support | 90,640.00 | 2,259.13 | 78,237.69 | 86.32% |
| Solid Waste | 760,968.00 | 48,731.52 | 680,329.17 | 89.40% |
| Social Security/IMRF | 133,000.00 | 4,111.51 | 103,704.58 | 77.97% |
| Boards & Commissions | 5,500.00 | 0.00 | 2,952.58 | 53.68% |
| Police Department | 1,970,928.00 | 69,866.57 | 1,651,972.84 | 83.82% |
| Zoning Department | 140,050.00 | 3,696.07 | 100,892.71 | 72.04% |
| Community Development | 126,175.00 | 0.00 | 48,013.50 | 38.05% |
| Fire Department | 1,196,850.00 | 37,908.47 | 1,040,136.65 | 86.91% |
| Swimming Pool | 60,000.00 | 0.00 | 62,209.28 | 103.68% |
| GENERAL FUND | 8,608,549.00 | 332,800.41 | 6,521,261.70 | 75.75% |
| CEMETERY FUND | | | | |
| | 0.00 | 0.00 | 0.00 | 0.00 |
| DEBT SERVICE FUND | | | | |
| | 2,009,324.00 | 0.00 | 2,010,243.64 | 100.05% |
| MOTOR FUEL TAX FUND | | | | |
| | 126,000.00 | 0.00 | 134,727.96 | 106.93% |
| INTERNAL SERVICE FUND | | | | |
| | 1,060,398.00 | 0.00 | 756,801.36 | 71.37% |
| DOWNTOWN FAÇADE | | | | |
| | 25,000.00 | 0.00 | 21,070.33 | 84.28% |
| WATER AND SEWER FUND | | | | |
| | 8,295,566.00 | 344,053.26 | 4,515,101.69 | 98.52% |
| Bond Proceeds (Capital Projects) | | 90,613.19 | 3,096,996.14 | |
| Smithfield \$3 M loan | | 57,576.00 | 560,725.80 | |
| REVOLVING LOAN FUND | | | | |
| | 0.00 | 0.00 | 0.00 | 0.00% |
| HOMESTEAD FUND | | | | |
| | 0.00 | 0.00 | 0.00 | 0.00% |
| TIF DOWNTOWN #1 | 286,500.00 | 0.00 | 182,348.37 | 63.65% |
| TIF NORTH 6TH #2 | 0.00 | 0.00 | 26,297.08 | |
| This is not a month end report of all funds. | | | | |



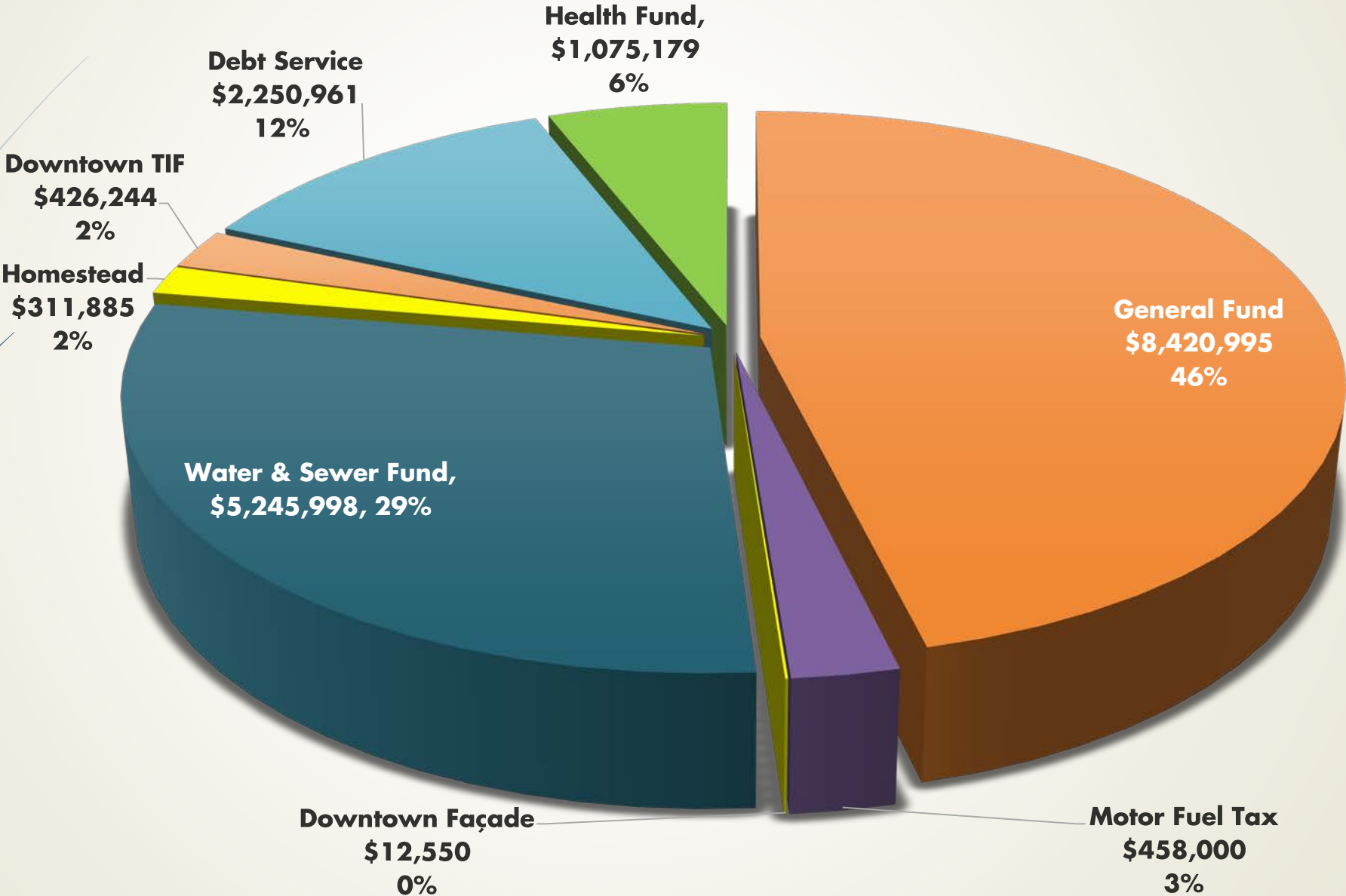
Fiscal Year 2018-2019 Budget Overview

Monmouth City Council Meeting
03.19.2018

MONMOUTH
ILLINOIS

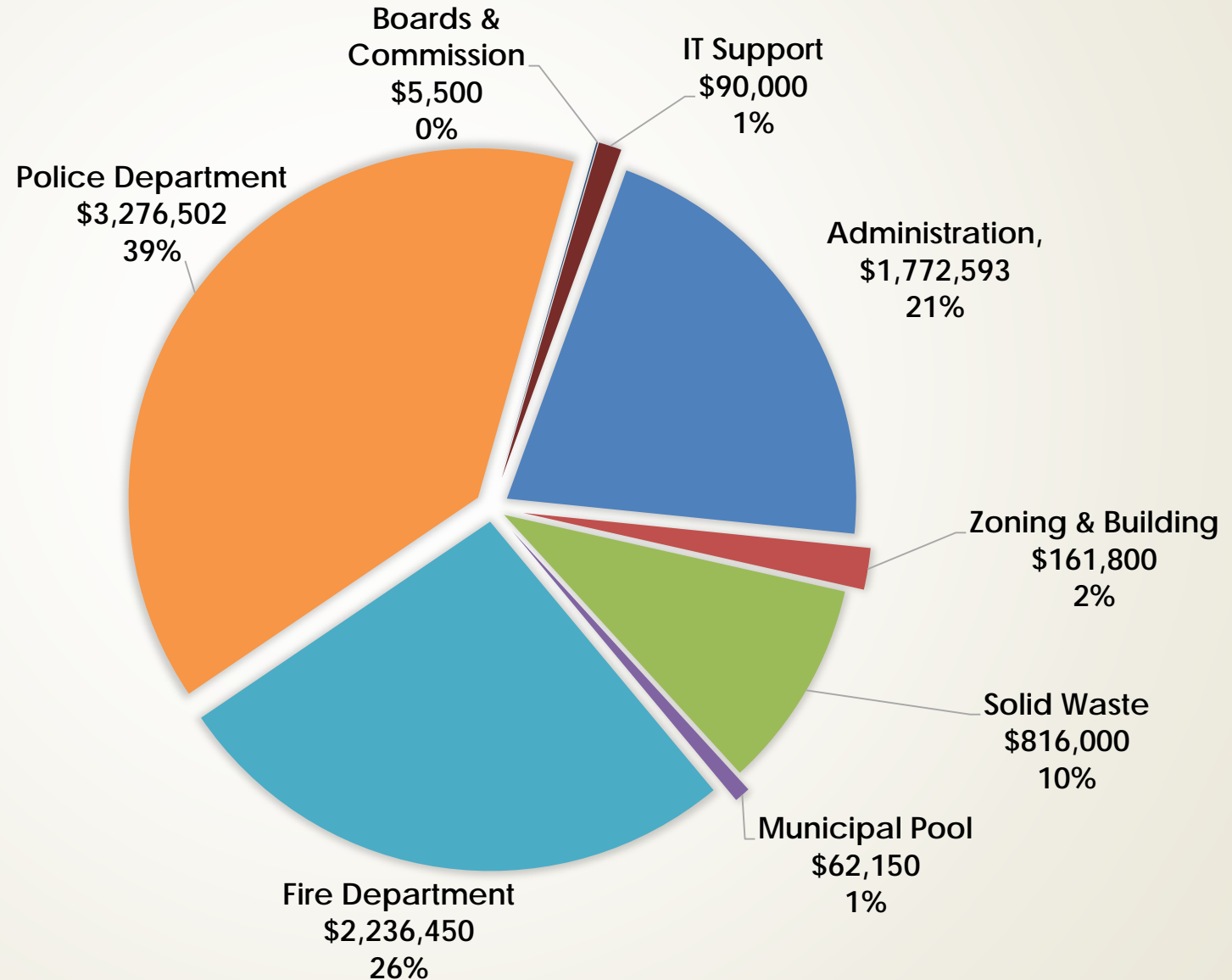
Overview Of Fiscal Year 2018-2019 Budget

\$18,205,812



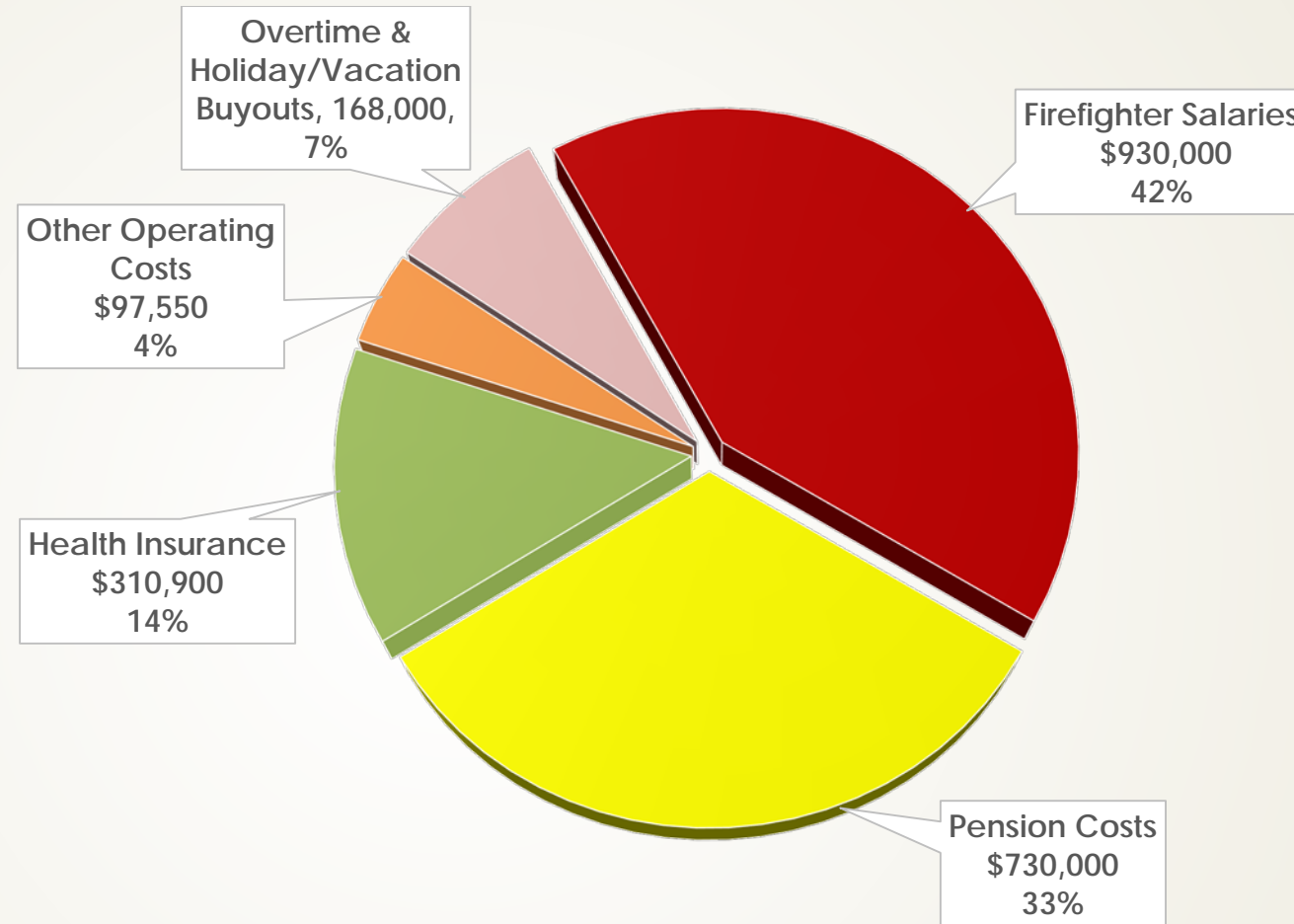
Overview Of 2018-2019 General Fund

\$8,420,995



FY 2018 – 2019 Fire Department Budget

\$ 2,236,450



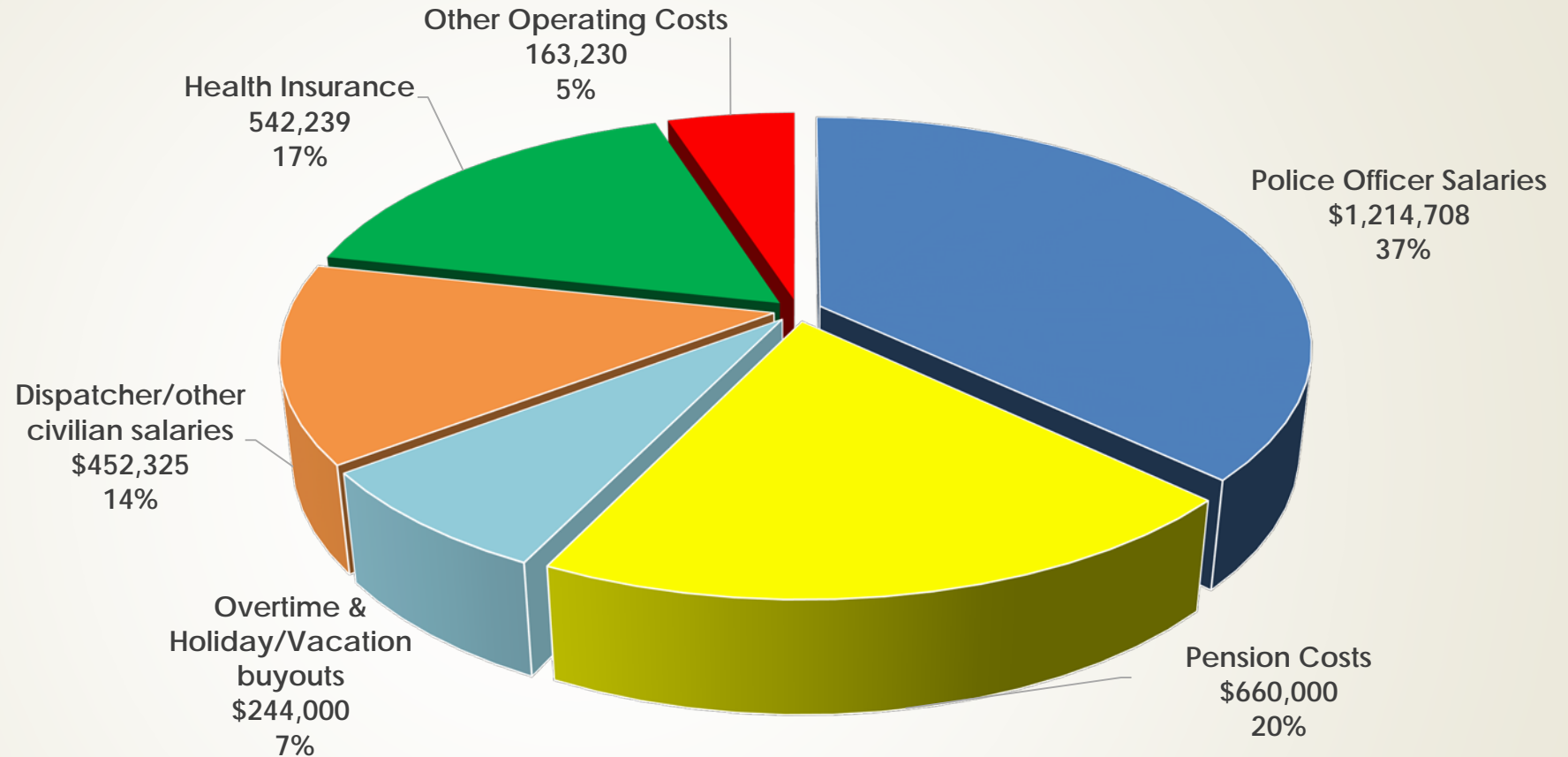
Total labor costs constitute **96%** of the total Fire Department budget

For every **\$1.00** the City spends on payroll for active Firefighters, it spends
Another **78¢** on pension benefits for retired firefighters.

The Fire Department is projected to bring **\$25,000** in revenue from
Fire protection and ambulance fees.

FY 2018 – 2019 Police Department Budget

\$3,276,502



Total labor costs constitute **95%** of the total Police Department Budget

For every **\$1.00** the City spends on payroll for active Police Officers, it spends Another **54¢** on pension benefits for retired Police Officers.

The Police Department is projected to bring **\$450,878** in revenue through service reimbursement, grant reimbursement and fines/fees.

Budget Highlights

- ▶ Started out with an initial deficit in the General Fund of over \$160,000 which is now balanced primarily with cuts in departmental expenditure requests.
- ▶ Increased spending on street maintenance in the M.F.T. Fund from \$-0- to \$400,000
- ▶ Funding for Community Development Director and Community Development Assistant have been eliminated due to lack of sufficient General Fund Revenues.
- ▶ **Cut over \$138,000 in departmental expenditure requests.**
- ▶ The Debt Service Fund includes an additional \$218,153 in revenues from Smithfield Foods as a direct result of the September 2017 Amendment to the servicing agreement.
- ▶ Transfer station Disposal Fee has been increased from \$10 per cubic yard to \$15 per cubic yard for waste material.
- ▶ **Institute Brush Disposal Fee** of \$5.00 per load for half-ton pickup or less and \$10.00 per load for any truck or trailer larger than half-ton pickup. Estimated to generate \$16,000 annually.
- ▶ **Establish a Non-Recyclable** (construction waste) Disposal Fee of \$20 per load for half-ton pickups or less and \$40 per load for any truck or trailer larger than a half-ton pickup.

Budget Highlights

- ▶ Revise Citizen Lake camping fees to \$19.00 per night, \$105.00 per week and \$330.00 per month
- ▶ Partially collect the City's existing \$25 per unit annual rental registration fee (City will charge only **\$10 per unit annually**) to generate an estimated \$10,000 in new revenues for the General Fund. *Galesburg presently charges an annual rental registration fee of \$15 per unit and Macomb charges \$18 per unit.* The City also imposes a **\$75 fine** for a landlord who fails to register a unit.
- ▶ Increase speeding tickets from \$120 to \$150; Increase the fine for possession of drug paraphernalia from \$150 to \$300; and increase the fine for not wearing a seat belt from \$65 to \$80
- ▶ Budgeted monies in the Downtown TIF #1 fund to line the deteriorated combined sewer line that lies under the Rivoli Theater to avoid the potential collapse underneath the building.
- ▶ Allocated TIF funds to **completely replace** the leaking and failing roof on the **Strom Senior Citizens Center building**.
- ▶ Reallocated employee health insurance costs to all appropriate departments to more accurately reflect overall true labor costs on a departmental basis.