



## City Council Meeting Summary 10.19.2020

Next City Council Meeting – November 2, 2020, at 6:00 PM

Official Minutes available at [www.cityofmonmouth.com](http://www.cityofmonmouth.com)

### 1– Presentations Or Citizen Inquiries

Nancy Mowen of Jameson Center spoke on behalf about a new initiative that Jameson Center and local religious leaders have formed. The initiative is intended to counteract some of the negative feelings that are present in the town. The group plans to increase the morale and positive feelings through in-person actions as well as a social media campaign and other grass-roots tactics. More information will be made available on Jameson Center’s Facebook page as well as flyers and leaflets throughout town. A promotional flyer is also attached to this report.

### 2- Highpoint Church – Trunk or Treat Event

The Highpoint Church, at 250 South 1<sup>st</sup> Street, would like to host a Trunk or Treat event on October 31 from 5 PM to 7 PM. The event would involve a partial street closure to accommodate for greater social distancing requirements. AJ Reynolds

- All candy will be prepackaged
- Greeters will be available to help direct the flow of traffic
- All attendees will be asked to wear masks during the event
- A hand sanitizing station will be available
- Trick or treaters will remain in their vehicles during the trunk or treat as the event will be conducted as a drive-thru.

A motion was made for approval and was **approved**.

### 3- MFD Monthly Report – Chief Rexroat

- A representative from Ameren-Illinois conducted training with all of the fire department staff regarding safety at incidents involving natural gas, pipelines, and carbon monoxide. In the past, this training was completed in person, but due to COVID, the training was conducted virtually. The representative provided information about transmission lines, distribution systems, and actions/precautions to take at an incident involving leaking gas.
- The fire department hosted the second of the two classes involving extrication from vehicles. This class was called Advanced Auto Extrication and was a single day class. The training covered how to properly stabilize and remove patients from vehicles that have come to rest upside down, on its side, or cars stacked on each other. The training was provided free of charge by the Illinois Fire Service Institute and was organized by Captain Ralph Peeler. Many neighboring fire departments attended both the Basic and Advanced Auto Extrication classes hosted by the Monmouth Fire Department.
- Chief Rexroat assisted Director Clark with an inspection at Smithfield Foods for the new buildings constructed to house the locker rooms and pre-screening area.
- Over the past few months, several of the fire apparatus have had issues requiring attention. Chief Rexroat has been working with Administrator Steinbrecher to prioritize the issues to make repairs and keep the trucks in service. Currently, the Aerial ladder on Tower 22 is out of use due to a problem with the pulleys.

#### 4- MPD Monthly Report – Chief Switzer

- MPD officers Cox, Thompson, Williams, and Benson responded to Western Illinois University on September 15 after an emergency call for assistance was sent out to area agencies. The incident was initially designated an active shooter situation until further details indicated that it was a dispute between two students and was an isolated incident. Out of the numerous agencies that responded, MPD officers were tasked with searching the dorm building for the suspect. Those officers being asked to clear the dorm is a direct reflection of the training that the officers took with them when responding to the scene. The officers are to be commended for their prompt response and their willingness to accept the task assigned.
- MPD was awarded an annual STEP Grant for the federal fiscal year 2021. Grant monies are distributed via the Illinois Department of Transportation for traffic grant hours MPD officers work. This grant work will run through September of 2021 and entail all extra traffic details, including distracted driving enforcement, seatbelt and speeding enforcement, and DUI enforcement.

#### 5- Buffalo 67 Commercial Building Rehabilitation Grant Additional Funds Request

*This project involves the use of TIF funding. TIF revenue is restricted by state statute and may only be used on projects that directly involve economic development. No general fund revenue is used for TIF projects.*

Buffalo 67 is a new business to Monmouth that is currently renovating the former Cerar's Barnstormers building. During the renovation to the building, it was discovered that the ceiling joists are sagging and will require additional reinforcement to resolve the issues. The extra support is estimated to cost \$14,100. As this building meets the requirements for Monmouth's Commercial Building Rehabilitation Grant, City Administration is currently recommending reimbursement of \$7,150. Chase Gibb, the owner of Buffalo 67 is anticipated to have nearly \$200,000 in renovation costs to the building when the project is completed.

A motion was made to approve the reimbursement of \$7,150 out of TIF revenues. The motion was **approved**.

#### 6- Resolution – Authorizing the use of City TIF Funds as local match for the ITEP Grant Application

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Over the last 3 years, the City has been actively pursuing an Illinois Transportation Enhancement Grant to improve the downtown. This would involve a beautification of the downtown and massive infrastructure improvement. The project has had multiple requirements that were required before the grant can be approved. The total cost of the project is estimated to be \$2,850,857. The City has applied for \$2,000,000 through the ITEP program and will require a local match of \$850,857.

No funding is being used at this time, and all funding is dependent on the successful award of the ITEP grant.

A motion was made to authorize the use of TIF funds to meet the local match requirements. The motion was **approved**.

## 7- Ordinance – Sidewalk Cafes

*Multiple businesses have contacted the City in the last few weeks with feedback regarding the sidewalk café permits that were issued earlier this year as a response to the economic restrictions that the COVID-19 pandemic brought. The businesses have informed City Administration that it was very successful, and they would like to continue the practice permanently.*

A summary of the changes is as follows

- Expanded hours of 06:00 AM to 11:00 PM with no alcohol being served before 11:00 AM
- A reduction in the required amount of unobstructed sidewalk width from 5 feet to 4 feet
- Allow for only one entrance and exit to the designated sidewalk area
- Expand the allowed dates from April 1 to November 30

*A full copy of the ordinance may be found on the [cityofmonmouth.com](http://cityofmonmouth.com) website*

A motion was made to approve the ordinance and was **approved**.

## 8- Executive Session

No executive session was held.

## 9- Other business

No other business was discussed.

*Report compiled by Ken Helms, City Of Monmouth*

# Our Community



## STRONGER TOGETHER

- ◆ Each person who lives here adds value to our community.

As part of our community, I will:

- 1) Acknowledge people.
- 2) Notice one positive thing about each person.
- 3) Spread kindness and perform an intentional act of kindness each day.

- ◆ Sharing ideas connects and strengthens community.

When I have a conversation, I will:

- 1) Explore shared values and start with an area of agreement.
- 2) Keep my focus on the other person.
- 3) Listen to understand and gain knowledge.
- 4) Ask clarifying questions like “How did you come to this idea?” or “Can you tell me more?”

- ◆ I CAN take steps to strengthen our community.

Take the next step and pass this on!

CITY OF MONMOUTH				
Summary of Expenses				
As of October 15, 2020				
	2020-2021	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
GENERAL FUND				
Municipal Operations	\$ 1,540,479.00	\$ 97,349.10	\$ 595,196.55	38.64%
IT Support	101,046.00	2,649.94	41,571.04	41.14%
Solid Waste	817,512.00	56,519.23	376,891.96	46.10%
Social Security/IMRF	123,000.00	7,433.90	51,715.55	42.05%
Boards & Commissions	5,500.00	375.00	1,099.04	19.98%
Police Department	3,533,670.00	179,825.93	1,184,947.89	33.53%
Zoning Department	134,800.00	7,883.64	34,592.41	25.66%
Fire Department	2,498,343.00	107,209.03	777,179.08	31.11%
GENERAL FUND	\$ 8,754,350.00	\$ 459,245.77	\$ 3,063,193.52	34.99%
CEMETERY FUND				
	\$ -	\$ -	\$ 400.00	0.00
FIRE TRUCK RESERVE				
	\$ 295,000.00	\$ -	\$ 366,309.21	124.17%
DEBT SERVICE FUND				
	\$ 2,295,610.00	\$ -	\$ 452,794.25	19.72%
MOTOR FUEL TAX FUND				
	\$ 410,000.00	\$ -	\$ 71,216.75	17.37%
LOCAL MOTOR FUEL TAX FUND				
	\$ 150,000.00	\$ -	\$ 3,106.50	2.07%
INTERNAL SERVICE FUND				
	\$ 1,011,160.00	\$ -	\$ 350,592.70	34.67%
DOWNTOWN FAÇADE				
	\$ 15,000.00	\$ -	\$ 7,507.85	50.05%
WATER AND SEWER FUND				
	\$ 5,990,892.00	\$ 403,117.42	\$ 3,419,759.84	57.08%
Bond Proceeds (Capital Projects)		\$ 6,960.00	\$ 597,635.32	
Smithfield \$10.6 M loan		\$ 22,433.18	\$ 1,044,164.89	
REVOLVING LOAN FUND				
	\$ -	\$ -	\$ -	0.00%
HOMESTEAD FUND				
	\$ 10,000.00	\$ -	\$ -	0.00%
CDAP HOUSING GRANT				
	\$ -	\$ -	\$ 62,235.00	0.00%
TIF DOWNTOWN #1				
	\$ 230,200.00	\$ -	\$ 83,799.64	36.40%
TIF NORTH 6TH #2				
	\$ 48,000.00	\$ -	\$ -	
This is not a month end report of all funds.				