



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Tuesday, September 5, 2017

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Also Present:** City Administrator Lew Steinbrecher, City Attorney Marcum Spears, City Clerk Susan S. Trevor, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Building and Zoning Director Wade Woodward, Woodard & Curran Public Works Director Andy Jackson and IT Director Ken Helms. **Absent:** Mayor Rod Davies

III. APPOINTMENT OF MAYOR PRO-TEM

It was moved by Alderwoman Susan Twomey and seconded by Alderman Daw to approve appointing Alderman Dan Heatherly as Mayor Pro-Tem in Mayor Davies' absence. AYE: Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Clark, Thomas and Rutledge **NAY:** none **ABSTAINED:** Alderman Heatherly **MOTION CARRIED.**

IV. APPROVAL OF MINUTES

A. August 21, 2017 Council Meeting Minutes

It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the August 21, 2017 minutes as presented. AYE: Aldermen Thomas, Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo and Clark **NAY:** none **MOTION CARRIED.**

V. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)

1. Proclamation – Diaper Need Awareness Week – Lee Ann Porter

In Mayor Davies' absence City Clerk read and presented to Lee Ann Porter a Proclamation declaring the week of September 25th through October 1, 2017 in the City of Monmouth as Diaper Need Awareness Week encouraging citizens to donate to diaper banks and organizations that distribute diapers to families in need.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Clark and seconded by Alderman Rutledge to approve the Consent Agenda as presented with the bills being the only item on the Consent Agenda. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Clark and Thomas **NAY:** none **MOTION CARRIED.**

C. Oath of Office

City Clerk Trevor swore in Investigator Brandon Blackman as MPD Sergeant and Sergeant Joe Bratcher as MPD Lieutenant.

VI. COMMITTEE OF THE WHOLE

A. Building and Zoning August Report – Director Woodward

- The screw pump project was started with re-bar being installed and a tentative concrete pour date of next Wednesday the 13th.
- The electrical at Well #10 was finished and the emergency generator was run at full load for 4 ½ hours and functioned perfectly.
- OSF Holy Family Hospital is going to start soon with the other half of the building project that was begun last year. The project is around a million and two-hundred thousand dollar project.
- A Super-Casey's was started at the intersection of Routes 67 and 34 this week with footings being poured. There will be no semi-parking at this Casey's.

B. Woodard and Curran July Report – Director Jackson

- ❖ The South Sunnyside Road Project is progressing well and hopefully will be open to traffic one week from next Monday, September 11th.
- ❖ The OSLAD bid opening had to be tentatively delayed to Friday, September 15th due to problems with obtaining pricing from suppliers caused by Hurricane Harvey in Texas.
- ❖ Engineers will be here Thursday, the 7th to implement the pump and motor start-up for Well #10. Training of employees for the VFD will be done as well. The next step will be to run disinfection of the well. The water main has already been disinfected. The softener people will be here next week to commission the softener and do disinfection on it. After all afore-mentioned projects have been completed, it is hoped to be on-line with Well #10 shortly after the 1st of October.
- ❖ As Wade mentioned the re-bar for the screw pumps is being installed with the goal of pouring the concrete next week.
- ❖ The Super Casey's at the intersection of Routes 67 and 34 has been started as Wade mentioned. I met with the contractor to review some underground issues that have to be done. The first issue is to abandon an 8" water main and the second involves re-locating a piece of sewer pipe.
- ❖ Preparations are on-going for tomorrow's Fall Festival Parade.
- ❖ The completion of the sidewalk on the East of side of North 6th street is to begin shortly and it will be finished in time for the Downhill Derby on September 23rd. Mayor Pro-Tem Heatherly said that the rain date for the Derby is October 7th.

C. MFD July Report – Chief Rexroat

- 🔥 There were 127 calls in July.
- 🔥 The fire at East 6th Avenue house was put out quickly and the men did a good job.
- 🔥 Two surplus property police cars were used for extrication training.
- 🔥 Several tours were conducted at the North Fire Station.
- 🔥 The West Park water event in August had a really good turnout.
- 🔥 Tower 22 inspection was completed.
- 🔥 The department is hosting a blood drive by Mississippi Valley Blood Center on September 25th from 2:30-6:30 p.m.
- 🔥 Air Evacuation Helicopter training was conducted.
- 🔥 The fire lanes were marked out at the site of the Prime Beef Festival.

D. Community Engagement August Report – Director Helms

- ✚ During the Prime Beef Festival the City will have a booth in the Industrial Tent with staff and officials present to talk with people and answer any questions that they might have.
- ✚ Some changes have been made on the City's web site in order to make it easier for citizens to access information. In the upper left hand corner there is a new folder marked Community Engagement. Within that folder there will be Council Meeting summaries, construction project information and pictures. There is another folder marked Transparency which will contain financial information such as check registers.
- ✚ The City now will have a 15 minute time slot once a week to allow different department heads and officials to discuss current issues going on in the City.
- ✚ There is also small group of people who can't access information on the computer; therefore, we are putting newsletters at Strom Center, the Library and the Courthouse.

Alderwoman Twomey thanked Ken for his work on getting all the City's information out to the public through the web site, newsletter and other means.

E. Annexation Petition – 19 Fairway Circle

City Attorney Spears explained that part of Chief Switzer's employment agreement was that he would have to annex his home into the City. He and his wife have filed a petition to do so. The next step would be to draft an ordinance to annex the property at 19 Fairway Circle into the City and to notify any conflicting taxing bodies affected by this to get their approval. City Attorney Spears said that he thinks there is only one, which would be the Central-Warren Fire Protection District, but he will verify this before the next meeting. He is just wanting to have Council's direction to draft said ordinance. Council members agreed to have City Attorney Spears draft an Ordinance annexing the above-stated property into the City to be voted on at the next Council meeting.

VII. OTHER BUSINESS

There was none to be considered.

VIII. ADJOURNMENT

It was moved by Alderman Rutledge and seconded by Alderwoman Twomey to adjourn the meeting at 7:30 p.m. MOTION CARRIED by unanimous voice vote.