



CITY OF MONMOUTH COUNCIL MEETING MINUTES



Date: Monday, July 2, 2018

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Dave Rutledge, Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly, Joe Clark and Justin Thomas **Absent:** Alderwoman Susan Twomey **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Building and Zoning Director Wade Woodward, IT Director Ken Helms, Woodard and Curran Public Works Director Andy Jackson.

III. APPROVAL OF MINUTES

A. Approval of the June 18, 2018 Council Meeting Minutes

It was moved by Alderman Clark and seconded by Alderman Pinedo to approve the June 18, 2018 Council Meeting Minutes as presented. AYE: Aldermen Thomas, Rutledge, Heatherly and Clark **PASS:** Aldermen Daw, Wells and Pinedo **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

IV. PRESENTATIONS TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance) There were none to be considered.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderman Daw to approve the Bills as presented. AYE: Aldermen Rutledge, Daw, Wells, Pinedo, Heatherly, Clark and Thomas **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. Building and Zoning June Report – Director Woodward

- ✓ Smithfield is finished with fire sprinkler system and is starting with mechanicals.
- ✓ Monmouth College is in the process of installing drywall on the 2nd and 3rd floors of Grier Hall. The installation of the elevator shaft will be done next week.
- ✓ Fareway Foods' Plans have been received and Director Jackson and I are in the process of reviewing them.
- ✓ County Market is planning on installing 3 gas pumps at their store location and have received approval from the fire marshal.

B. Community Engagement June Report – IT Director Helms

- ✚ The text emergency notices system is 100% completed and will be instituted in the next couple of weeks.
- ✚ Ribbon cuttings will be held this week for the new ice cream shop on South Main and the new barbershop on North Main Street.

C. Woodard and Curran May Report – Director Jackson

- **Riddell Roofing is starting the new replacement roof on City Hall this week.**
- **The clarifier is scheduled for completion by the end of July.**
- **Transfer of ownership papers of the North Main Street crossing are being drafted by BNSF in order to begin removal of the tracks. There will be 85% cost sharing by BNSF for the removal.**
- **There were two 12” water main breaks. One occurred near the front of Shopko and the other was on Girard. Twenty feet of pipe were replaced.**
- **IDNR and Illinois Water Survey put on a seminar to re-do the flood plain by re-mapping with current data.**

D. Approval of Armory Lease Agreement with Crossing Church

Administrator Steinbrecher reviewed the fact that two weeks ago the Council authorized him to negotiate an agreement with the Crossing Church to lease the City owned Armory. The agreement to be voted on tonight is a 60 month lease with two renewal periods of 60 months. The Church has to be current with rent and utility payments with all utilities being in the lessee's name, Administrator Steinbrecher recommends approval of the lease. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve entering into a 60 month lease for the Armory with Crossing Church. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

E. Award Painting Contract – 200-202 South Main Street

Administrator Steinbrecher verbally solicited painting bids from two local commercial firms to paint the exterior of the buildings located at 200-202 South Main Street. Spectrum Painting Services submitted a bid of \$21,050 and Thompson Brothers Painting submitted a bid for \$21,500.00. **It was moved by Alderman Wells and seconded by Alderman Clark to approve awarding the contract to the lower bidder, Spectrum Painting Services for \$21,050.00. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

F. Memo of Understanding with YMCA

Administrator Steinbrecher explained that the Y.M.C.A. would like to have a “right of first refusal” if the Crossing Church vacates the Armory building. **It was moved by Alderman Heatherly and seconded by Alderman Daw to approve the Memo of Understanding for the Right of First Refusal with the Y.M.C.A. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark, Thomas, Rutledge and Daw **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

G. Sign Revision Regulations Discussion

Administrator Steinbrecher reviewed the information he compiled for revisions to the City's sign ordinance that the Council requested. He mainly focused on the digital signs near residential properties and the "feather banners" that have been recently appearing at a number of businesses. It is a complex issue and therefore the Council referred the revisions back to the Administration for further study. He also stated that he had received a request from the Lutheran Church to have a digital sign placed on top of their current sign. It would conform to our current sign ordinance and the proposed revised changes. The message would change every 14 seconds, but would not be flashing. He asked Council to authorize the Zoning Department to issue a permit for the installation of the digital sign requested by the Lutheran Church. **It was moved by Alderman Wells and seconded by Alderman Clark to approve authorizing the Zoning Department to issue a permit to the Lutheran Church for the installation of a digital sign on top of their current sign.** AYE: Aldermen Pinedo, Heatherly, Clark, Thomas, Rutledge, Daw and Wells NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

VI. ORDINANCES

A. 1st Reading

1. 18-020, Stop Sign – East 5th Avenue and South 8th Street

It was moved by Alderman Wells and seconded by Alderman Pinedo to approve placing a stop sign on East 5th Avenue at the intersection with South 8th Street. AYE: Aldermen Heatherly, Clark, Thomas, Rutledge, Daw, Wells and Pinedo NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

2. 18-021, Adding Chapter 125, Entitled "Utility Taxes"

Administrator Steinbrecher explained due to the Revenue issue that is impacting the General Fund the City has been exploring ways in which to fill in the loss of Revenue. The high labor costs and the large number of health insurance claim costs from when the City was self-insured impacted the General Fund and the City has not been able to recover from the lost revenue. According to Administrator Steinbrecher the implementation of an 1.25% utility tax would generate about \$250,000 per year. This utility tax would not drastically affect citizens in that our current electrical aggregation contract saved 3.9% on each customer's bill; therefore, Administrator Steinbrecher is recommending approval of implementing a utility tax. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve Ordinance 18-021, Adding Chapter 125, Entitled "Utility Taxes".** AYE: Aldermen Clark, Thomas, Rutledge, Daw, Wells, Pinedo and Heatherly NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

3. 18-022, Declaration of Surplus Property, MPD Squad Car

Chief Switzer explained that it is the 2010 Crown Vic squad car that is having many issues and is going to be sent to auction; therefore, it needs to be declared surplus. **It was moved by Alderman Heatherly and seconded by Alderman Daw to approve Ordinance 18-022, Declaration of the 2010 Crown Vic as surplus property.** AYE: Aldermen Thomas, Rutledge, Daw, Wells, Pinedo, Heatherly and Clark NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

4. 18-023, 2018 Prevailing Wage

It was moved by Alderman Wells and seconded by Alderman Thomas to approve the 2018 Prevailing Wage. AYE: Aldermen Rutledge, Wells, Pinedo, Heatherly, Clark and Thomas NAY: Daw ABSENT: Alderwoman Twomey **MOTION CARRIED.**

B. 2nd Reading

1. 18-019, Variance, 707 N. 11th, Roger Davis

Mayor Davies explained that due to lack of quorum at the June 18th meeting this ordinance is being brought back for a second reading. It was unanimously approved by the ZBA on June 13th. **It was moved by Alderman Heatherly and seconded by Alderman Daw to follow the ZBA's recommendation and approve granting a variance for 707 N. 11th Street to construct a garage.** AYE: Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

VII. RESOLUTIONS

Prior to considering Resolution 18-010, which is a letter of agreement between the City and Hale Solar LLC Farm, representatives gave a presentation on the type of solar farm and its components that they would be constructing about one mile and a half outside City limits. It is a requirement that they sign letters of agreement with local government entities that are within the above-stated parameter of the solar farm; therefore, they are asking to enter into a letter of agreement with the City before implementing the project.

A. 18-010, City Letter of Agreement – Hale Solar LLC Farm

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve Resolution 18-010, City Letter of Agreement with Hale Solar LLC Farm. AYE: Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

VII. EXECUTIVE SESSION

A. Per Illinois statute 5ILCS 120/2 to consider litigation.

1. It was moved by Alderman Wells and seconded by Alderman Pinedo to go into Executive Session at 6:55 p.m. AYE: Aldermen Heatherly, Clark, Thomas, Rutledge, Daw, Wells and Pinedo NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

2. It was moved by Alderman Daw and seconded by Alderman Rutledge to return to Regular Session at 7:10 p.m. AYE: Aldermen Pinedo, Heatherly, Clark, Thomas, Rutledge, Daw and Wells NAY: none ABSENT: Alderwoman Twomey **MOTION CARRIED.**

VIII. OTHER BUSINESS

There was none to be considered.

IX. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Clark to adjourn the meeting at 7:10 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderwoman Twomey, who was absent.

Mayor Rod Davies

City Clerk Susan S. Trevor

