



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, May 21, 2018

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, IT Director Ken Helms, Woodard and Curran Public Works Director Andy Jackson and Andy Bell-Baltaci of the Review Atlas. **Absent:** City Administrator Lew Steinbrecher and Building and Zoning Director Wade Woodward

III. APPROVAL OF MINUTES

A. Approval of the May 7, 2018 Council Meeting Minutes

It was moved by Alderman Wells and seconded by Alderman Daw to approve the May 7, 2018 Council Meeting Minutes as presented. AYE: Aldermen Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Heatherly, Pinedo and Clark **NAY:** none **PASS:** Alderman Thomas **MOTION CARRIED.**

IV. PRESENTATIONS TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)

There were none to be considered.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the Bills as presented. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Clark and Thomas **NAY:** none **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. MFD April Report – Chief Rexroat

- 🔥 Our new Fire Fighter, Tyler Osborne, is done with all of his training.
- 🔥 Some of our Fire Fighters attended Healthy Kids Day that is put on by the Y.M.C.A.
- 🔥 Every two years the Department offers testing to update their hiring eligibility list and the test will be offered this year on June 30th.
- 🔥 The hydrant flushing is going well and nearing completion.
- 🔥 The building repair material is due to be delivered on June 5th and the contractor hopes to start as soon as possible after the material is delivered.

B. MPD April Report – Chief Switzer

- On April 25th a joint operation of area agencies executed search warrants on two residences in Monmouth that were under a 3 month investigation of methamphetamine trafficking and 7 individuals were taken into custody.
- Active Intruder Drills were conducted at MRHS and United Jr. High School.
- Chief Switzer attended the area emergency responders meeting.
- MPD took part in the Carl Sandburg College Career Expo.
- The one-way traffic at Central Intermediate School is going well during pick-up times.
- All MPD and staff have not been trained in the use of NARCAN. MPD will be the central repository for NARCAN (Naloxone) kits.
- MPD Administration met with the Illinois State Police on overweight truck enforcement. MPD is considering starting this type of enforcement around Monmouth.
- MPD officers attended Mental Health Awareness training as well as Breath Alcohol Operator training.
- Chief Switzer and Lt. Bratcher met with Mobile Training Unit 4 to start using MPD as a distant learning site for training classes.

C. Agreement with Y.M.C.A.

Mayor Davies explained that City Attorney Spears drew up an agreement between the City and the Y.M.C.A. in response to the Y's request for financial assistance for its new outdoor water park/pool that will be available to the community. The City of Monmouth agreed to provide \$20,000 per year for ten years and provide water to fill the water park/pool each spring for no cost for a period of twenty years beginning in 2019. The Administration felt with the cost savings Monmouth will achieve due to it not having to operate a municipal pool that it would be possible to provide the above-stated assistance to the Y.M.C.A. beginning in 2019. **It was moved by Alderman Heatherly and seconded by Alderman Clark to enter into an agreement with the Y.M.C.A. with the terms that were stated above. AYE:** Alderwoman Twomey, Aldermen Daw, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** Alderman Wells **MOTION CARRIED.**

D. Door-to-Door Solicitation Discussion

City Clerk Trevor explained to the Council that there have been increasing problems with door-to-door solicitors. They are required to come to City Hall to take out a permit for either a year, which is \$250 or for a day, which is \$50. It has taken hundreds of hours in the past several years for our administrative staff and our police department to deal with the issues caused by most of the solicitors. Some residents say they feel uncomfortable and even afraid. The solicitors seem to target the elderly and those residents not fluent in English.

Our office is seeking ways to solve these problems that we encounter every year. One of the solutions that is being investigated is modifying an ordinance known as the "Green River Ordinance. This ordinance bans all solicitors unless they are invited onto a resident's or businesses' property.

IT Director Ken Helms posted a two question survey on Social media asking for Public Input. Out of 100 responses to the question, “Do you feel door-to-door solicitation has a place in Monmouth,”88% said No. Out of 99 responses to the question, “Would an ordinance that restricts door-to-door solicitation (with exceptions for religious, non-profit and political organizations) be something that you would support,” 85.86% said Yes.

The Administration and our Office would like Council’s input as well as the City Attorney’s opinion regarding any legal ramifications. Mayor Davies asked Council to please study the material provided on door-to-door solicitation and submit their opinions to the City Clerk’s office in order for a solution to be brought back for Council consideration at a future meeting.

E. Approval of City Hall Roof Repair Contract – Riddell Roofing

Woodard and Curran Director, Andy Jackson referred to the pictures that were in the Web Packet and said that the roof had been leaking extensively from above his office. Included in the scope of work is 1,400 square feet over the 2nd floor office space. It has a 15 year warranty and comes in at \$16.75 per square foot for a total of \$22, 450. Woodard and Curran may help fund this repair. Alderman Clark said that the air conditioning unit above the office will be removed prior to the re-roofing. **It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve the contract with Riddell Roofing in the amount of \$22, 450 for the repair of the City Hall roof over the 2nd floor Woodard and Curran Public Works Office. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas, Rutledge and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

F. Memorial Day Weekend 5K Fundraiser for Local Veteran’s Assistance-Justin Lipos

Mr. Lipos submitted a request to hold a 5K Run/Walk Fundraiser on May 26th beginning at 9:00 a.m. for a local Veteran’s Assistance Program. Mr. Huey Stegall represented Mr. Lipos and said that Chief Switzer approved the amended route for the 5K Run/Walk. Also, the Auxiliary Police will provide safety over-watch and direct the flow of the participants. An insurance certificate is on file in the City Clerk’s office. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the above-stated request for a 5K Run/Walk Fundraiser. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark, Thomas, Rutledge, Alderwoman Twomey and Alderman Daw. **NAY:** none **MOTION CARRIED.**

VI. RESOLUTIONS

A. 18-009 – Agreement to Finance Memberships with Y.M.C.A. – 2018 Season

Mayor Davies explained that the City agreed to help with summer memberships for the community to swim at the Y.M.C.A. just as we offered summer memberships to the City’s municipal pool. The agreement with the Y is a 3 month summer family membership for \$164 with the City contributing up to 60% of the cost. The maximum financial contribution for the City is limited to \$9,840. **It was moved by Alderman Heatherly and seconded by Alderman Thomas to approve the above-stated agreement with the Y.M.C.A. for the 2018 summer season. AYE:** Aldermen Pinedo, Heatherly, Clark, Thomas, Rutledge, Alderwoman Twomey, Aldermen Daw and Wells **NAY:** none **MOTION CARRIED.**

VII. ORDINANCES

A. 1st Reading

1. 18-017, Special Use variance, 706 North A Street, McKee

Director Woodward explained that this is the same as the special use variance that the Council had approved at the November 6, 2017 meeting that was for a property located at 720 N. E Street. Mr. McKee has since purchased a different property and the ZBA recommended approval for this location with the same stipulations that were contained in the Special Use Variance Ordinance 17-032. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to accept the recommendation for approval by the ZBA and approve Ordinance 18-017. AYE:** Aldermen Heatherly, Clark, Thomas, Rutledge, Daw, Wells and Pinedo **NAY:** Alderwoman Twomey **MOTION CARRIED.**

2. 18-018, Special Use Variance, Morath

Mayor Davies explained that Mr. Morath has purchased a different piece of property outside the City; therefore, his request for s Special Use Variance is being withdrawn.

VIII. OTHER BUSINESS

There was none to be considered.

IX. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderwoman Rutledge to adjourn the meeting at 6:40 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor