



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, October 15, 2018

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Alderwoman Susan Twomey, Aldermen Dan Heatherly and Joe Clark **Absent:** Aldermen Daw, Wells and Pinedo **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Woodard and Curran Public Works Director Andy Jackson, IT Director Ken Helms and Jeff Holt for the Press. .

III. AMENDMENT TO AGENDA

In response to Mayor Davies's request, a unanimous voice vote approved moving Item C, Approval of Employment Contract for Building Official and Zoning Director Position, under Committee of the Whole for consideration under Other Business.

IV. APPROVAL OF MINUTES

A. Approval of the October 1, 2018 Council Meeting Minutes

It was moved by Alderman Clark and seconded by Alderman Rutledge to approve the October 1, 2018 Council Meeting Minutes as presented. AYE: Aldermen Rutledge, Heatherly, Clark and Thomas **NAY:** none **PASS:** Alderwoman Twomey **ABSENT:** Aldermen Daw, Wells and Pinedo **MOTION CARRIED.**

V. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)
There were none to be heard.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve the Bills as presented. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Heatherly, Clark and Thomas **NAY:** none **ABSENT:** Aldermen Daw, Wells and Pinedo **MOTION CARRIED.**

VI. COMMITTEE OF THE WHOLE

A. MFD September Report – Chief Rexroat

- 🔥 There were 99 calls with 1 small structure fire in the month of September.
- 🔥 Training on extrication was conducted on two cars donated by Berg's Towing.
- 🔥 Tours of the buildings were conducted at Cloverleaf Cold Storage and Wells Pet Food.
- 🔥 Firefighters stood by last weekend at the re-scheduled Demolition Derby.
- 🔥 The department co-sponsored a blood drive with Mississippi Valley Blood Center.

B. MPD September Report – Chief Switzer

- There were 80 arrests in the month of September.
- The Prime Beef Festival 5 k run was cancelled and only a third of the parade was held before being cancelled due to the inclement weather.
- There were no incidents at the beer tent during the Demolition Derby event.
- Department Chaplains held a family cook out with about 20 families in attendance.
- A Bassett training class was held with good attendance.
- All training is completed for local enforcement of overweight truck limits.

C. Engineering Design for North Pre-Treatment Plant Improvements

Mayor Davies explained that after talks with Smithfield, they have agreed to pay for the North Wastewater Treatment Upgrades. Administrator Steinbrecher added that the Council actually approved the Engineering Design for the North Pre-Treatment Plant Improvements in 2017 but the project was suspended until a funding source could be secured. Smithfield has now agreed to fund the upgrades. With Council approval a Notice to Proceed can be issued and the project can be implemented. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the agreement for Engineering Design Services for the North Pre-Treatment Plant Improvements. AYE:** Alderwoman Twomey, Aldermen Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Aldermen Daw, Wells and Pinedo **MOTION CARRIED.**

D. Monmouth Chamber Tourism Committee Request for Christmas Event

Amy Patterson, Director of the Monmouth Chamber, presented a request to have the square and a one block area surrounding the square barricaded off for a Christmas in the Square Open House on November 30th from 5:00 to 7:00 p.m. There will be carriage rides, walking carolers and street performers along with a reindeer in a pen. Of course Santa Claus will be present as well. Possible vendors include 112 Bistro, Market Alley Wines, Varsity Club and Tooties DTL. Any alcohol served from businesses allowed to serve alcohol must be served in plastic or Styrofoam containers and if carried outside must only be consumed within the barricaded area of the square. Chief Switzer recommended extending the blocked off area another block out all around the perimeter in order to prevent any possible mishaps with the carriage rides on their routes. **It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve the above-stated requests by the Monmouth Chamber Tourism Committee. AYE:** Aldermen Heatherly, Clark, Thomas, Rutledge and Alderwoman Twomey **NAY:** none **ABSENT:** Aldermen Daw, Wells, Pinedo **MOTION CARRIED.**

VII. ORDINANCES

A. 1st Reading

1. 18-034, Amending chapter 115, Section 115.24, Entitled Limitation on Number of Liquor Licenses

It was moved by Alderman Clark and Seconded by Alderman Rutledge to present the above-stated ordinance for a 2nd Reading due to the lack of quorum to approve an ordinance. AYE: Aldermen Clark, Thomas and Rutledge NAY: Alderman Heatherly and Alderwoman Twomey ABSENT: Aldermen Daw, Wells and Pinedo MOTION CARRIED.

2. 18-035, Amending Utility tax Ordinance 18-021, Adding Chapter 125, Utility Tax, to insert Language Omitted from the Original Ordinance

It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to present the above-stated ordinance for a 2nd Reading due to the lack of quorum to approve an ordinance. AYE: Aldermen Heatherly, Clark, Thomas, Rutledge and Alderwoman Twomey NAY: none ABSENT: Aldermen Daw, Wells and Pinedo MOTION CARRIED.

VIII. EXECUTIVE SESSION

A. Per Illinois Statute ILCS 120/2 to consider ongoing litigation with possible action upon return to Regular Session.

1. It was moved by Alderman Rutledge and seconded by Alderwoman Twomey to go into Executive Session at 6:20 p.m. AYE: Aldermen Heatherly, Clark, Thomas, Rutledge and Alderwoman Twomey NAY: none ABSENT: Aldermen Daw, Wells, and Pinedo MOTION CARRIED.

2. It was moved by Alderman Heatherly and seconded by Alderman Rutledge to return to Regular Session at 6:30 p.m. AYE: Aldermen Heatherly, Clark, Thomas, Rutledge and Alderwoman Twomey NAY: none ABSENT: Aldermen Daw, Wells and Pinedo MOTION CARRIED.

IX. OTHER BUSINESS

A. Settlement with Williams Brothers

Mayor Davies called for a motion for himself, City Administrator Steinbrecher and City Clerk Trevor to settle the outstanding retainage that is due to Williams Brothers. Alderman Rutledge so moved and the motion was seconded by Alderman Clark. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Heatherly, Clark and Thomas NAY: none ABSENT: Aldermen Daw, Wells and Pinedo MOTION CARRIED.

B. Approval of Building and Zoning Director Contract

City Attorney Spears explained that if Alderman Clark was approved as Building and Zoning Director he could not continue to serve as an alderman; therefore, it would be necessary to make a motion to approve the Mayor, Administrator and Clerk to enter into an employment agreement with Joe Clark and at the same time accept a letter of resignation as alderman from Joe. Mayor Davies explained after conducting interviews for this position, it was felt that based on Joe's experience in the construction industry and also experience with rentals within the City that he was a good choice for the position of Building and Zoning Director. The Mayor then called for a motion to approve an employment contract with Joe Clark and to simultaneously accept his letter of resignation as 4th Ward Alderman. **It was moved by Alderwoman Twomey and seconded by Alderman Rutledge to approve the Mayor, City Administrator and the City Clerk to enter into an employment agreement with Joe Clark for the position of Building and Zoning Director for the City of Monmouth and to accept his letter of resignation as 4th Ward Alderman. AYE:** Aldermen Thomas, Rutledge, Alderwoman Twomey, Aldermen Heatherly **NAY:** none **PASS:** Alderman Clark **ABSENT:** Aldermen Daw, Wells and Pinedo **MOTION CARRIED.**

X. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 6:35 p.m. MOTION CARRIED by unanimous voice vote with the exception of Aldermen Daw, Wells, and Pinedo, who were absent.

Mayor Rod Davies

City Clerk Susan S. Trevor