



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Monday, September 17, 2018

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderman Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Absent:** Alderman Thomas **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, IT Director Ken Helms and Andy Bell-Baltuci for the Press. **Also Absent:** Woodard and Curran Public Works Director Andy Jackson.

**III. APPROVAL OF MINUTES**

**A. Approval of the September 4, 2018 Council Meeting Minutes**

**It was moved by Alderman Clark and seconded by Alderman Rutledge to approve the September 4, 2018 Council Meeting Minutes as presented. AYE:** Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

**IV. PRESENTATIONS TO THE COUNCIL**

**A. Presentations or Citizen Inquiries** (All inquiries are limited to 3 minutes per City Ordinance)  
There were none to be heard.

**B. Proclamation – Monmouth College Classics Week**

Mayor Davies read and presented a proclamation to Professor Bob Simmons declaring the week of September 24th through the 29<sup>th</sup> 2018 as Monmouth College Classics Week.

**C. Consent Agenda**

**1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

**It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve the Bills as presented. AYE:** Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

## V. COMMITTEE OF THE WHOLE

### A. MFD August Report – Chief Rexroat

- 🔥 There were 99 calls responded to in August, but none were structure fires.
- 🔥 Our new firefighter, Tyler Osborne, is a certified CPR instructor. He was able to conduct CPR training for the department to renew all firefighter's CPR certification.
- 🔥 The department participated in several ALICE drills.
- 🔥 Firefighters toured Smithfield and Cloverleaf to become familiar with the layouts of the buildings and to obtain updated contact information in the event of an emergency.
- 🔥 This week the firefighter will be touring Wells Pet Food plant for the purpose of becoming familiar with the layout of the entire facility as well as obtaining updated contact information.
- 🔥 The department was on standby for the BaconFest event.
- 🔥 Maintenance was done on Engine #23 and Tower #22 will be going to the shop to have repair work done on the ladder.
- 🔥 The eligibility list for new firefighters has been posted and the promotion list is being reviewed and should be completed in January of 2019.

### B. MPD August Report – Chief Switzer

- There were 104 arrests in August.
- A significant amount of time was spent in planning for and participating in the Car Show and BaconFest events.
- The department coordinated with Monmouth College for their move-in day and everything went smoothly.
- The Riley Strong Color Run event also was held with no major problems.
- One ALICE training event was held in August.
- There have been 36 transports to the Mercer County Jail at a cost of approximately \$1,786 to the City.

## IV. ORDINANCES

### A. 1<sup>st</sup> Reading

#### 1. 18-030, Extending Term of TIF Redevelopment Plan and Project for Downtown/Broadway Corridor

Administrator Steinbrecher explained that the process to extend the term of the downtown TIF District for another twelve years started last September with a resolution and a bill that was passed in the State Senate and House of Representatives. Governor Rauner signed the bill into law on August 21<sup>st</sup>. The passage of this ordinance will complete the process and will allow the City to continue making infrastructure improvements and restoration of historic buildings in the downtown area. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve Ordinance 18-030, Extending the Term of TIF Redevelopment Plan and Project for Downtown/Broadway Corridor. AYE:** Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Clark and Rutledge **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

**2. 18-031, Amending Chapter 115, Number of Liquor Licenses**

**It was moved by Alderman Heatherly and seconded by Alderman Wells to approve amending Chapter 115 to increase the number of Class I liquor licenses to 14. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark and Rutledge **NAY:** Alderwoman Twomey **ABSENT:** Alderman Thomas **MOTION CARRIED.**

**3. 18-032, Granting a Variance, 310 North 5<sup>th</sup> Street**

IT Director Ken Helms explained that this variance is for a setback for a proposed Bed and Breakfast house and comes with the ZBA's recommendation for approval. **It was moved by Alderman Heatherly and seconded by Alderman Daw to accept the ZBA's recommendation and approve the above-stated ordinance. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark, Rutledge, Alderwoman Twomey and Alderman Daw **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

**4. 18-033, Granting a Variance, 312 S. 7<sup>th</sup> Street**

IT Director Ken Helms explained that this variance was also for a setback of 3 feet instead of the required 6 feet to build a garage and comes with the ZBA's recommendation for approval. **It was moved by Alderman Daw and seconded by Alderman Rutledge to accept the ZBA's recommendation and approve the above-stated ordinance. AYE:** Aldermen Pinedo, Heatherly, Clark, Rutledge, Alderwoman Twomey, Aldermen Daw and Wells **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

**V. OTHER BUSINESS**

Administrator Steinbrecher called the Council's attention to the copy of the Monmouth College Survey concerning citizen's input on priorities for the City of Monmouth. He mentioned that the highest priority listed was improving street maintenance. Social media was selected as the best method of communication from the City to its citizens.

**VI. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to adjourn the meeting at 6:28 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Thomas, who was absent.**

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**Mayor Rod Davies**

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**City Clerk Susan S. Trevor**