



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Monday, April 2, 2018

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Alderwoman Twomey, Aldermen Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Clerk Susan S. Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Building and Zoning Director Wade Woodward, IT Director Ken Helms, Woodard and Curran Public Works Director Andy Jackson and Andy Bell-Baltaci of the Review Atlas.

**III. APPROVAL OF MINUTES**

**A. Approval of the March 19, 2018 Council Meeting Minutes**

**It was moved by Alderman Daw and seconded by Alderman Wells to approve the March 19, 2018 Council Meeting Minutes as presented. AYE:** Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Heatherly, Pinedo and Clark **NAY:** none **PASS:** Aldermen Thomas and Wells **MOTION CARRIED.**

**IV. PRESENTATIONS TO THE COUNCIL**

**A. Presentations or Citizen Inquiries** (All inquiries are limited to 3 minutes per City Ordinance)  
There were none to be considered.

**B. Proclamation – National Service Day**

Mayor Davies read a Proclamation proclaiming April 3, 2018, as National Service Recognition Day and encouraged residents to thank those that serve and to find ways to give back to their communities.

**C. Consent Agenda**

**1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

**It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the Bills as presented. AYE:** Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Clark and Thomas **NAY:** none **MOTION CARRIED.**

**V. COMMITTEE OF THE WHOLE**

**A. Building and Zoning March Report – Director Woodward**

- ❖ The Smithfield rendering building foundation is completed.
- ❖ A permit was issued to the Monmouth Park District for construction of a splash pad in Pattee Park. It is being funded by the Monmouth Rotary Club in honor of their 100<sup>th</sup> anniversary.
- ❖ A permit was issued for new runway lights and upgrades at the Airport which is being funded through a grant from IDOT-FAA.
- ❖ An application was made for a sign to be placed at the corner of East Broadway and South 11<sup>th</sup> Street. The zoning for that property is B-2 Commercial. There are three tenants in the building located there – a doctor’s office, Advanced Rehab and a nail salon that would be advertised on the sign. The proposed sign satisfies the current ordinance’s requirements. After discussion, the Council asked that no permit be issued until the Council conducts a review of its sign ordinance.

**B. Woodard and Curran February Report – Director Jackson**

- Legacy is installing the forced water main and is about one half done with the project.
- The clarifier mechanism for the North Plant is ordered and should be here by July. The total project should be completed by September.
- The CSO project is essentially completed except for some grading still to be done. The project came in about \$30,000 under bid.
- The utility preparation for the new Fareway Foods store is proceeding fairly quickly.
- BNSF Railroad contacted the City after Administrator Steinbrecher contacted the ICC with regards to who is responsible for removing the abandoned railroad tracks on North Main Street. BNSF proposed a cost sharing on the project. Administrator Steinbrecher will be participating in another conference call with them in May.
- At this point the City is holding off on any extensive patching of road pot holes until the weather moderates. We have also been in discussion with a contractor that uses an asphalt spray patch that has been very successful in several other communities. The City is considering hiring the contractor to use this process on a trial basis and if the patches hold, it could be a great cost savings to the City.

**C. Community Engagement March Report – IT Director Helms**

- ✚ This past month I met with the C.E.O. high school students, who are participating in a program that gives them college credit and gives them insight to all the resources within our community. They are also studying ways to start new businesses within their community and I heard some very interesting ideas. It is my goal to invite some of them to a Council meeting to pitch their ideas.
- ✚ There were some Monmouth College students and professors who did a tour of the W.W.T.P. and the staff did an excellent job of explaining in detail all the procedures for treating the City’s wastewater.
- ✚ The City is also working with the Monmouth Chamber of Commerce on several projects.

**D. Central School Request – Principal Becky Ince**

Principal Ince explained to the Council that she is very concerned for her student's safety during the dismissal period at the school, which begins at 3:10. There are 75 to 100 cars who pick up students at that time. All the teachers go out with the students as well as herself and still there are some close calls of students almost being hit. She has discussed this issue with Chief Switzer and they came up with a plan similar to the one that is in use at Harding School. Two one way streets would be created during dismissal time with the traffic going West on East Second Avenue in front of the school and turning left onto South 3<sup>rd</sup> Street and continue South for that block West of the school. Chief Switzer said that the plan has worked well at Harding and he would provide extra police presence during the initial implantation of the plan and also at the beginning of the school year. The consensus of the Council was to try a pilot program that would begin May 2<sup>nd</sup> of this year.

#### **E. 2018 Municipal Pool Operations Discussion**

Mayor Davies explained that at present the Pool operation is losing between \$40,000 and \$60,000 per year. Last year's pool manager is unable to continue in that position; therefore, the City would have to advertise and hire a new pool manager. The Administration would like a sense from Council as to whether it would like to keep the Pool open for its last year of operation. Administrator Steinbrecher reiterated the Mayor's statement and added that it definitely does make an impact on this year's budget. . During the following discussion, several Aldermen wanted to close the Pool while several wanted to reach out to the other two pools in Monmouth, the County Club Pool and the Y.M.C.A. Pool, to see if there might be a possibility of some type of arrangement for using their facility for just this coming season until the new Y.M.C.A. outdoor pool is completed in 2019. Mayor Davies indicated that the Administration would do this and report back to the Council as to whether the suggested alternatives would be possible.

#### **F. MC Victim Services Request**

As there was not a representative present to give the particulars of this request, Chief Switzer said that he had spoken with the College representative and that they were just wanting to walk on the sidewalk from the College to the square on April 16<sup>th</sup> starting at 6:30 p.m. to bring awareness to sexual assault. There would be speakers during a brief assembly on the square. Chief Switzer told them that he would like them to utilize the Northeast Quadrant for their assembly as well as walk down the South side of East Broadway due to the collapsed wall in front of one of the residences in the 400 block of East Broadway. The Council consensus was to allow the students to hold their event on April 16<sup>th</sup>.

### **VI. ORDINANCES**

#### **A. 1<sup>st</sup> Reading**

##### **1. 18-012 – Amending 2017-2018 FY Budget**

Administrator Steinbrecher explained that in order to have a balanced budget there would have to be an amendment to last year's budget as Revenue fell well short of the projected amount contained in the 2017-2018 FY Budget. The budget problem is a very significant Revenue shortage not an expenditure issue. The State is providing less and less. It is keeping revenue from the local governments in order to balance their own budget shortfalls. \$605,000 was transferred from the City Savings Account and once that is taken out of the fund it is gone.

**It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve Ordinance 18-012, Amending 2017-2018 FY Budget. AYE:** Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** none  
**MOTION CARRIED.**

**2. 18-013 – Adopting 2018-2019 FY Budget**

**It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve Ordinance 18-013, Adopting 2018-2019 FY Budget. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas, Rutledge and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

**B. 2<sup>nd</sup> Reading**

**1. 18-008, Amending Chapter 53, Entitled Solid Municipal Waste**

This amendment was modified to remove the fee for brush. All the other fees are still in the amendment.

**2. 18-009, Amending Section 123.03 of Chapter 123, Rental Registration & Inspection**

**3. 18-010, Amending Chapter 72, Entitled Traffic Rules**

**4. 18-011, Amending Section 131.36 of Chapter 131, Drug Paraphernalia Prohibited**

**It was moved by Alderman Daw and seconded by Alderman Rutledge to approve Ordinances 18-008 through 18-011 collectively. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark, Thomas, Rutledge, Alderwoman Twomey and Alderman Daw. **NAY:** none **MOTION CARRIED.**

**VII. OTHER BUSINESS**

Administrator Steinbrecher said that he would miss the April 16<sup>th</sup> Council Meeting as he would be on vacation.

**VIII. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 7:00 p.m. MOTION CARRIED by unanimous voice vote.**

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**Mayor Rod Davies**

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**City Clerk Susan S. Trevor**