



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Monday, April 16, 2018

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Building and Zoning Director Wade Woodward, IT Director Ken Helms, Woodard and Curran Public Works Director Andy Jackson and Andy Bell-Baltaci of the Review Atlas. **Absent:** City Administrator Lew Steinbrecher

**III. APPROVAL OF MINUTES**

**A. Approval of the April 2, 2018 Public Hearing Minutes for Adoption of 2018-2019 FY Budget and the April 2, 2018 Council Meeting Minutes**

It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve the April 2, 2018 Public Hearing Minutes for Adoption of 2018-2019 FY Budget and the April 2, 2018 Council Meeting Minutes collectively as presented. **AYE:** Aldermen Thomas, Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Heatherly, Pinedo and Clark **NAY:** none **MOTION CARRIED.**

**IV. PRESENTATIONS TO THE COUNCIL**

**A. Presentations or Citizen Inquiries** (All inquiries are limited to 3 minutes per City Ordinance)  
There were none to be considered.

**B. Proclamation – Great Nicola Magic Week**

Mayor Davies read a proclamation declaring the week of April 16<sup>th</sup> through April 21<sup>st</sup> as The Great Nicola Magic Week in the City of Monmouth. He then presented it to Kellen Henrichsen, Executive Director of the Warren County History Museum, who accepted it on behalf of the Great Nicola Magic Festival Committee.

**C. Consent Agenda**

**1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the Bills as presented. **AYE:** Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Clark and Thomas **NAY:** none **MOTION CARRIED.**

## V. COMMITTEE OF THE WHOLE

### A. MFD March Report – Chief Rexroat

- 🔥 110 Calls were responded to in the month of March.
- 🔥 The firefighters hosted Boy Scouts, who were working to earn merit badges, at the North fire station and gave them instructions and a tour of the station.
- 🔥 The Fire Department loaned several historical items to the Warren County Museum for an exhibit they have about first responders in Warren County.
- 🔥 The new firefighter, Tyler Osborne, will graduate from the Fire Academy next Saturday, April 21<sup>st</sup>. He then will have an additional two weeks of training on extrication procedures.
- 🔥 The department did not receive the grant for a new fire truck.
- 🔥 The North fire station repairs hopefully will begin around the first of May.

### B. MPD March Report – Chief Switzer

- The Victim Services Walk Event that was to come down East Broadway to the Northeast quadrant of the Square at 6:30 p.m. tonight was cancelled and is being held indoors at the Huff Center on the MC Campus due to the weather.
- An officer was injured in an incident on March 2<sup>nd</sup> and is still on Workmen's Comp.
- I met with the Warren County Prime Beef Festival Committee regarding their Beer Tent and established procedures to be followed during the Festival.
- I talked to students at the Alternative High School regarding continuing education and also on how to become a police officer.
- The department conducted an Active Shooting drill at United High School.
- Plans were made to conduct BASSETT training to all sellers and servers of alcohol in Monmouth.
- I attended the W.C. Emergency Response Partners meeting with agencies that are involved in planning for disasters and other emergencies.
- Staff training resulted in an officer receiving instructor credentials to teach National Incident Management classes and an officer receiving training to conduct tavern inspections and liquor enforcement.

### C. Italian Village Request for Additional Beer and Wine Liquor License-Doug Tatman

Doug Tatman, one of the owners of the Italian Village, requested that the Council allow for an additional Class III (Beer and Wine only) Liquor License in order for the restaurant to serve Beer and Wine along with their food. It is understood that the other owner, States Attorney Andy Doyle, would sell his part of the business as a public official is not allowed to hold a liquor license. Mayor Davies asked that the request be placed on the agenda for the next meeting on May 7<sup>th</sup> for Council to consider.

### D. Yard Waste Contract

Mayor Davies explained that the City has had a contract with A & G Hauling for the past two years and has been very satisfied with their execution of their contract terms; however, their agreement expired as of April 1<sup>st</sup> of this year. The new agreement is for four years from April 1, 2018 through March 31, 2022 with a slight increase in costs due to the rising costs of operation. **It was moved by Alderman Daw and seconded by Alderman Clark to approve entering into a four year agreement from April 1, 2018 through March 31, 2022 with A & G Hauling for the pick-up and disposal of resident's yard waste.** AYE: Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge NAY: none **MOTION CARRIED.**

**E. Sign Ordinance Discussion**

Building and Zoning Director Woodward called attention to the handout that he gave to each Alderman on sign regulations in our current Municipal Code and the International Building Code Sign Regulations. He asked that each Alderman review the sign regulations and return any comments prior to the next Council meeting in order for the City to determine what the Council feels is important to include in our Municipal Code.

**VI. ORDINANCES**

**A. 1<sup>st</sup> Reading**

**1. 18-014, Variance, Garage on Empty Lot, 810 South 3<sup>rd</sup> Street**

The owner of the empty lot located at 810 South 3<sup>rd</sup> Street appeared before the Zoning Board of Appeals to ask for a variance to build a 20 X 40 foot steel building on his empty lot. He has cleaned the property up and intends to keep it that way. The request was unanimously approved by the ZBA Board and comes with the recommendation to approve the afore-mentioned request for a variance for building a garage on the empty lot located at 810 South 3<sup>rd</sup> Street. **It was moved by Alderman Wells and seconded by Alderman Rutledge to accept the recommendation of the ZBA and approve the above-stated Ordinance 18-014.**

**AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** Alderwoman Twomey **MOTION CARRIED.**

**2. 18-015, Amending Chapter 53, Section 53.90, Composting**

Ordinance denied due to lack of a motion to be considered.

**VII. OTHER BUSINESS**

There was none to be considered.

**VIII. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to adjourn the meeting at 6:30 p.m. MOTION CARRIED by unanimous voice vote.**

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**Mayor Rod Davies**

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**City Clerk Susan S. Trevor**