



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, May 5, 2018

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Clerk Susan S. Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Building and Zoning Director Wade Woodward, IT Director Ken Helms, Woodard and Curran Public Works Director Andy Jackson and Andy Bell-Baltaci of the Review Atlas. **Absent:** Alderman Justin Thomas

III. APPROVAL OF MINUTES

A. Approval of the April 16, 2018 Council Meeting Minutes

It was moved by Alderman Wells and seconded by Alderman Daw to approve the April 16, 2018 Council Meeting Minutes as presented. AYE: Aldermen Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Heatherly, Pinedo and Clark **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

IV. PRESENTATIONS TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)

There were none to be considered.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve the Bills as presented. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Justin Thomas **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. Building and Zoning April Report – Director Woodward

- ✓ A number of Junk and Debris notices have been sent out in April.
- ✓ Seven complaints on grass that needs to be mowed have been received in April.
- ✓ Smithfield's rendering plant construction has completed the concrete walls, electrical and plumbing. Targeted completion date is still September.
- ✓ The renovation of Grier Hall at Monmouth College was slowed due to the discovery of an unknown four foot crawl space where an elevator is to be placed.

B. Woodard and Curran March Report – Director Jackson

- The March statistics are in the web packet
- March highlights are as follows:
 - a. First round of pothole filling is finished. Some of the potholes were filled with a “patch and seal” method, which the City is using on a trial basis.
 - b. Legacy finished the forced main to the treatment plant and the capacity went up 60% in that pipe.
 - c. Negotiations with BNSF for the removal of the abandoned tracks on North Main Street are continuing. The company offered a cost sharing agreement to the City.
 - d. The grounds crew started the middle of April.
 - e. Woodard and Curran finished the fiscal year \$40-45,000 under budget.
 - f. Transfer switch at the North Treatment Plant failed several months ago. The City had ordered a replacement switch about a year ago, but needed to have a shut-down time from Smithfield in order to install the new switch. The new switch is now installed.

C. Community Engagement Report – IT Director Ken Helms

- ✚ I am working on a project for a mass notification system. Residents would sign up through text messaging and a text message would then be sent to their phones for emergencies or important City information. Hopefully, the project will be finished in several weeks. It is possible to integrate e-mail addresses into the system, but not landlines.

D. 2018 Pool Discussion

Administrator Steinbrecher explained that in March there was a preliminary discussion as to the feasibility of opening the pool this summer. The current Budget was adopted with money allocated to the operation of the City Pool. However, there were a number of problems that need to be addressed and a new Pool Manager needs to be hired. Following the Council’s direction, Administrator Steinbrecher contacted the Country Club as to whether they might want to partner with the City and allow the public to utilize their Pool; however, the Club felt their Pool was not large enough to accommodate increased number of swimmers. The Y.M.C.A. however, was interested in providing pool time to the Public. Their offer was to provide a 3 month summer membership for \$164 for a family and that cost is comparable to the City’s summer membership. The Y.M.C.A. would also offer a scholarship program to those families or people who would qualify based on their income. If we accept the Y.M.C.A.’s offer, the cost to the City would not go over \$9,800. If we choose to open the City Pool, we budgeted \$60,000 expenses that would not include any major repairs. The projected Revenue was \$20,000 if we have decent summer weather for swimming, which would leave the City a \$40,000 deficit. After significant discussion, Mayor Davies asked for a motion for opening the City Pool for the 2018 Season. **It was moved by Alderman Wells and seconded by Alderman Pinedo to open the Municipal Pool for the 2018 Season. AYE:** Aldermen Wells and Pinedo **NAY:** Alderwoman Twomey, Aldermen Daw, Heatherly, Clark and Rutledge **ABSENT:** Alderman Thomas **MOTION FAILED.**

E. Off-Premise Sign Application Discussion

Administrator Steinbrecher explained to the Council that Frank Doyle of Doyle and Associates Realty applied in September of 2017 for an off-premise sign on property that he owns. At that time it was denied due to the City Ordinance prohibiting off-premise signs. Mr. Doyle then applied to the ZBA for a Special Use Variance, but due to lack of quorum at two meetings, it wasn't able to be considered. In an April meeting, the ZBA did grant a Special Use Variance for Mr. Doyle to construct an off-premise sign for two properties located at 501 North 11th Street and 501 North Main Street. The ZBA then sent the Special Use Variance to Council with their recommendation for approval. City Attorney Spears explained that it would take a 2/3 majority vote to over-ride the Granting of a Special Use Variance for Mr. Doyle. **It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to over-ride the ZBA's recommendation for approval of a Special Use Variance. AYE:** Aldermen Daw, Wells, Heatherly, Clark and Alderwoman Twomey **NAY:** Aldermen Pinedo and Rutledge **ABSENT:** Alderman Thomas **MOTION FAILED.**

VI. RESOLUTIONS

A. 18-008 – Authorization to Execute the Abandoned Property Grant

Executive Administrative Assistant, Jan Helms explained to the Council that last year the City requested \$70,000 for the Abandoned Property Grant, but only received \$50,000. This year the City submitted request for 6 homes for a total of \$26,790 and we received the entire amount requested. To receive the Grant, the State requires a resolution to execute an agreement to accept the Grant. **It was moved by Alderman Wells and seconded by Alderman Rutledge to approve Resolution 18-008 to authorize the City to enter into an agreement with the Illinois Housing Development Authority to receive an Abandoned Property Grant for a total of \$26,790. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark, Rutledge, Alderwoman Twomey and Alderman Daw **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

VII. ORDINANCES

A. 1st Reading

1. 18-015, Amending Chapter 115, Sect. 115.25 – Limitation on Number

City Attorney Spears explained that this Ordinance was to eliminate the available licenses in Class I (1), Class II (1) and Class IV (1). In the future anyone desiring a liquor license in Classes I, II, III and IV would have to ask for a license to be made available in whichever class they were applying for a license.

It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve eliminating the available licenses in Class I, II and IV. AYE: Aldermen Pinedo, Heatherly, Clark, Rutledge, Alderwoman Twomey, Aldermen Daw and Wells **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

2. 18-016, Amending Chapter 115, Sect. 115.24 – Limitation on Number

Italian Village submitted a request to be granted a Class III, Beer and Wine License. Doug Tatman, one of the owners, assured the Council that States Attorney Andy Doyle was selling his part of the business as it is not possible for an elected official to hold a liquor license. During discussion of the request, there was a concern that this request for a liquor license was just another way to be able to have video gaming machines and the City had already stated that they did not want video gaming cafes. **It was moved by Alderman Wells and seconded by Alderman Pinedo to approve granting the Italian Village a Class III Liquor License. AYE:** Aldermen Wells and Pinedo **NAY:** Aldermen Heatherly, Clark, Rutledge, Alderwoman Twomey and Alderman Daw **ABSENT:** Alderman Thomas **MOTION FAILED.**

VIII. OTHER BUSINESS

Administrator Steinbrecher informed the Council that the City did not receive the ITEP Grant that it applied for to the State.

IX. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderwoman Rutledge to adjourn the meeting at 6:50 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Thomas, who was absent.

Mayor Rod Davies

City Clerk Susan S. Trevor