



CITY OF MONMOUTH COUNCIL MEETING MINUTES



Date: Monday, December 3, 2018

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderman Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Juan Pinedo and Dan Heatherly **Absent:** Alderman Thomas **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Woodard and Curran Public Works Director Andy Jackson, IT Director Ken Helms, Building and Zoning Director Joe Clark and Jeff Holt for the Press. **Also Absent:** City Administrator Lew Steinbrecher

III. APPROVAL OF MINUTES

A. Approval of the November 19, 2018 Council Meeting Minutes

It was moved by Alderman Daw and seconded by Alderman Rutledge to approve the November 19, 2018 Council Meeting Minutes as presented. AYE: Alderman Rutledge, Daw, Wells, Pinedo and Heatherly **PASS:** Alderwoman Twomey **NAY:** none **ABSENT:** Alderman Thomas

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (all inquiries are limited to 3 minutes per City Ordinance)

MACC Executive Director Amy Patterson thanked the City and its Public Works Department for the great job they did in removing the snow from the downtown area in time for the Christmas on the Square event on Friday night. The event was a big success and the City's support contributed to that success.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve the Bills as presented. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo and Heatherly **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

C. Service Anniversaries

Mayor Davies thanked and presented MFD Assistant Chief Brian Morefield with his 20 year service award and Monmouth Bucks to be spent at local businesses.

V. COMMITTEE OF THE WHOLE

A. Building and Zoning November Report – Director Clark

- ✓ Smithfield has submitted plans for their new rendering building, but after reviewing them they were asked to re-submit with some minor corrections.
- ✓ A temporary occupancy permit was granted to Smithfield for 30 days.
- ✓ The Fareway Store driveway and parking lot has been completely poured, which leaves just the sidewalks to the building to be poured in the spring.
- ✓ The walls of the Fareway building are to be put up on December 10th.
- ✓ Rental inspections were started last week.
- ✓ A review of all signs for businesses was begun last week to determine if the signs are in compliance with the new sign ordinance.

B. Woodard and Curran October Report – Director Jackson

- Because of the large water main break at North 5th and East Euclid in October, which caused the entire water supply in the City to be shut down or compromised, four new shut-off valves were installed at that juncture as well as replacement of eight feet of the old water main at that location.
- Leaf pick up is behind due to the blizzard, but is still continuing.
- The Street Department crews worked 17 hour shifts during the blizzard and did a great job of clearing the streets.

C. MFD October Report – Chief Rexroat

- 🔥 There were 106 calls during October with a large three stall detached garage fire. The firefighters were able to contain the fire before it engulfed the house next to it.
- 🔥 Firefighter personal safety training was done this month.
- 🔥 October is Fire Prevention Month and a number of presentations were made to schools and organizations. Firefighter Dan Chard was in charge of organizing the presentations and did a great job.
- 🔥 The Halloween Trick or Treat event held at the North Station went well.
- 🔥 Testing of all the department's fire hoses was completed.
- 🔥 The department will be participating in the National "Keep the Wreath Red" safety campaign during the month of December. All the lights on the wreath are red unless a fire occurs and then the red bulb is replaced with a white one.

D. Liability and Workman's Comp Insurance Approval

Mayor Davies explained that our liability and workman's comp insurance is reviewed annually. He asked Executive Administrative Assistant, Jan Helms to further explain the details of the review and the recommendations for approval. Mrs. Helms said that after exploring several options for Workman's Comp insurance, the decision was made to stay with Illinois Public Risk Fund (IPRF), which is administered by AJ Gallagher. The cost for 2019 is a total of \$62,330, which includes a 3% administrative fee of \$1,815. IPRF will be offering the City a \$6,431 grant beginning in January 2019 to use for Safety items. There will be a savings of \$43 for the Workman's Comp in 2019. The decision was made to switch the City's Liability Insurance from AJ Gallagher, who charged a \$22,000 administrative fee in 2018 to Molyneaux, who will not charge an administrative fee in 2019. The total cost for the Liability Insurance is \$94,638 with a savings of \$23,149 for 2019.

It was moved by Alderman Wells and seconded by Alderwoman Twomey to approve placing the City's Liability insurance for 2019 with Molyneaux and keeping the 2019 Workers Comp Insurance with the Illinois Public Risk Fund administered by AJ Gallagher. AYE: Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly and Rutledge **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

VI. ORDINANCES

A. 1st Reading

1. Ordinance 18-042, Variance, 601 E. Girard

It was moved by Alderman Heatherly and seconded by Alderman Wells to follow the recommendation of the Plan Commission to approve the variance for construction of a fence and shed on the property at 601 E. Girard. AYE: Aldermen Daw, Wells, Pinedo, Heatherly, Rutledge and Alderwoman Twomey **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

B. 2nd Reading

1. Ordinance 18-043, Special Use Variance, 1211 South Main Street

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to follow the recommendation of the Plan Commission to allow for a special use variance for a storage building at 1211 South Main Street for Morath Welding. AYE: Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo and Heatherly **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

VII. OTHER BUSINESS

Mayor Davies thanked the Public Works Department for the great job of plowing and clearing snow during and after the blizzard on November 25th.

VIII. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 6:20 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Thomas who was absent.

Mayor Rod Davies

City Clerk Susan S. Trevor