



May 12, 2021

Susan Trevor, City Clerk  
Monmouth City Hall  
100 East Broadway  
Monmouth, IL. 61462

Dear Susan,

I am the chairman for the 2021 Monmouth Rotary Club BBQ, which is scheduled for Tuesday, June 8, 2021. However, because of the ongoing Bridge Phase in Illinois due to COVID-19, the format is still changed from the usual event procedures. It will be a drive through pickup only in a new location next to Pattee Plaza; therefore, I am requesting the use of the 100 block of West Broadway – parking lane only – for the drive through pickup from 4:30 until 6:30 p.m. We are also requesting cones to mark the drive-through lane for pickup.

Thank you.

Marcum Spears, Rotary BBQ Chairman