



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**

**Date:** Monday, September 20, 2021

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderman Tony Cook, Alderwoman Susan Twomey (remotely), Aldermen Brian Daw, Jim Conard, Juan Pinedo, Alderwoman Mary Kelly and Alderman John VanVleet **Absent:** Alderman Thomas **Also Present:** City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, Woodard and Curran Public Works Director Andy Jackson, Communications Director Ken Helms, Building and Zoning Director Joe Clark, MFD Chief Casey Rexroat and MPD Chief Joe Switzer **Also Absent:** Mayor Davies

**III. APPROVAL OF MAYOR-PRO-TEM**

City Attorney Spears rs explained that the longest serving alderman on the Council is to serve as Mayor Pro-Tem in the absence of the Mayor and Alderman Daw is the longest serving alderman. **It was moved by Alderwoman Kelly and seconded by Alderman Cook to appoint Alderman Daw as Mayor Pro-Tem. Motion Carried by unanimous voice vote with the exception of Alderman Thomas, who was absent.**

**IV. APPROVAL OF MINUTES**

**A. Approval of September 7, 2021 Council Meeting Minutes**

**It was moved by Alderman Conard and seconded by Alderman VanVleet to approve the September 7, 2021 Council Meeting Minutes as presented. AYE:** Alderman Cook, Alderwoman Twomey (remotely), Aldermen Daw, Conard, Alderwoman Kelly and Alderman VanVleet **NAY:** none **PASS:** Alderman Pinedo **ABSENT:** Alderman Thomas **MOTION CARRIED.**

**V. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries**

**April Dowell** of 810 N. Main Street, expressed her concerns over citizen's who are burning in the City and how it is affecting her ability to have her windows open as well as affecting people with health issues. She asked the City to look into the current burning ordinance to perhaps find a different solution for burning.

**Nancy Clayton** of 204 South 6<sup>th</sup> Street, said that South 6<sup>th</sup> Street is a very busy street and she feels that allowing golf carts on City streets is a definite safety hazard. She asked that the Council take this into account when considering allowing golf carts on City streets.

**1. Proclamations**

**a. National Hispanic Heritage Month**

Mayor Pro-Tem Daw read a Proclamation recognizing the month of October as National Hispanic Heritage Month in Monmouth and presented the Proclamation to Alderman Pinedo.

**b. 107<sup>th</sup> Birthday of Lois Paulson**

Mayor Pro-Tem Daw read a Proclamation extending a Happy 107<sup>th</sup> Birthday wishes to Lois Paulson on this very special occasion.

## **B. Consent Agenda**

### **1. Approval of Bills**

**It was moved by Alderman Cook and seconded by Alderman VanVleet to approve the bills as presented. AYE:** Alderman Cook, Alderwoman Twomey (remotely), Aldermen Daw, Conard, Pinedo, Alderwoman Kelly and Aldermen VanVleet **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

## **VI. COMMITTEE OF THE WHOLE**

### **A. MACC Request to Close SE & NW Quadrants of Square-10/9 for Bags Tournament**

Kelli Kinzer, Executive Director of MACC, presented a request to close the S.E. quadrant and the N.W. quadrant of the square on Saturday, October 9, 2021 from 9:00 a.m. to 5:00 p.m. for a Bags tournament during a Bourbon-Bacon-Brew-Boutiques-Bag Event that is being hosted by the Make It Monmouth Committee. She indicated that there would not be any liquor being carried between the two quadrants and there would be committee members monitoring any traffic between the two quadrants. **It was moved by Alderman Cook and seconded by Alderwoman Kelly to approve the closure of the two above-named quadrants of the Square on October 9<sup>th</sup> from 9:00 a.m. to 5:00 p.m. AYE:** Aldermen Daw, Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Cook and Alderwoman Twomey (remotely). **NAY:** none **MOTION CARRIED.**

### **B. MFD August Report – Chief Rexroat**

- 🔥 The Department responded to 121 calls in the month of August
- 🔥 The reporting software that the department uses is in the process of being updated and changed.
- 🔥 Four of the department's firefighters served as instructors at the Fire Fighter Academy.
- 🔥 I met with the Red Cross to coordinate utilization of their smoke alarm program along with other programs that the department has been using in providing free smoke alarms to members of the community. The Red Cross also brought up the possibility of finding staging areas that could be used as warming centers in the case of severe winter storms.
- 🔥 The department stood by during Cruise Night in August and passed out bottled water as well as providing bottled water during the Monmouth College Freshman Walkout.
- 🔥 Engine 23 is temporarily out of service due to the turbo in the motor going out and the department is searching for parts.
- 🔥 The new ladder truck was delivered Thursday and the department is slowly getting equipment placed on the new truck. There will be training on the new truck for all firefighters.
- 🔥 Alderwoman Kelly asked what could be done regarding April Dowell's concerns about burning. Chief Rexroat replied that only landscape materials could be burned during the hours of Noon to 8:00 p.m. Monday through Saturday with no burning on Sunday. The department does respond to specific complaints, but if any major changes would be made that would have to come through the Council.

### **C. MPD August Report – Chief Switzer**

- There were 39 arrests in August and 1,501 calls for service.
- There were 32 Grant hours worked.
- The car show was handled with no significant issues as well as the Monmouth College Freshman walkout.
- Officer Kinney, who is certified in Child Seat Safety, worked with helping other departments on Child Seat Safety. She is available to respond to any requests for help with installing child safety seats in vehicles.
- The Monmouth Police Department was asked to put an officer on the FBI Task Force.
- The department hired a full-time dispatcher who is in training.

#### **D. Hirschbach Trucking Expansion TIF Term Sheet**

Administrator Steinbrecher explained that Hirschbach is proposing a \$14 million expansion investment in their Monmouth truck terminal facility off North 6<sup>th</sup> Street. It will be a multi-phased renovation and expansion project. Under the City's current policy Hirschbach would be eligible for reimbursement of 30% of TIF eligible costs through a rebate of incremental property taxes generated in the future solely from their property. No Monmouth General Fund tax revenues would be used. The maximum rebate Hirschbach would be eligible for would be \$4,153,500 over the life of the TIF District. The Administration is recommending approval of the Hirschbach Expansion TIF Term Sheet. **It was moved by Alderman Conard and seconded by Alderman Cook to approve the above-stated TIF Term Sheet with Hirschbach Trucking as presented.** **AYE:** Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Cook, Alderwoman Twomey and Alderman Daw **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

#### **E. Selection of Hanson Engineering as Monmouth Municipal General Engineer**

With Hutchison Engineering discontinuing general airport engineering services with their clients, it was necessary for the City to choose a new firm. IDOT Aeronautics required the City to publish a notice on their website for a Request for Qualifications. The deadline to receive the RFQ was September 10, 2021. The only qualified engineering firm to respond was Hanson Engineering, which is the firm that Jeff Olson, who was the consulting aeronautics engineer that the City used with Hutchison Engineering, is employed by. The Administration is recommending approval of the Engineering Agreement with Hanson Engineering to perform general engineering services for the Monmouth Municipal Airport. **It was moved by Alderwoman Twomey and seconded by Alderwoman Kelly to approve the Engineering Agreement with Hanson Engineering.** **AYE:** Alderman Pinedo, Alderwoman Kelly, Aldermen VanVleet, Cook, Alderwoman Twomey, Aldermen Daw and Conard **NAY:** none **ABSENT:** Alderman Thomas **MOTION CARRIED.**

### **VII. ORDINANCES**

#### **A. 1<sup>st</sup> Reading**

##### **1. 21-021, Regulating Operation of Certain Golf Carts & Non-Highway Vehicles**

Alderman VanVleet stated that he would like to amend the proposed annual Registration Fee of \$100 to \$50 and the Annual Inspection Fee of \$50 to a one-time Inspection Fee of \$25.00 contained in the proposed ordinance for golf carts and non-highway vehicles. Nancy Clayton again expressed her concerns regarding the safety of children and citizens if golf carts are allowed on City streets. **It was moved by Alderman VanVleet and seconded by Alderman Cook to approve Ordinance 21-021 with the amended Registration Fee of \$50 and the amended one-time Inspection Fee of \$25.00.** Further discussion was held regarding prohibition of driving on truck routes or the crossing of Routes 34 and 67 as well as if child safety seats or seat belts would be required. City Attorney Spears explained that State statutes govern the prohibition of golf carts driving on truck routes and State highways not the City. Mayor Pro-Tem Daw called for the vote on Ordinance 21-021. **AYE:** Aldermen VanVleet, Cook and Conard **NAY:** Alderwomen Kelly and Twomey (remotely), Aldermen Daw and Pinedo **ABSENT:** Alderman Thomas **MOTION FAILED.**

### **VIII. OTHER BUSINESS**

There was none to consider.

### **IX. ADJOURNMENT**

**It was moved by Alderman Cook and seconded by Alderman Pinedo to adjourn the September 20, 2021 meeting at 6:47 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Thomas, who was absent.**