



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**

Date: Monday June 20, 2022

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderman Tony Cook, Alderwoman Susan Twomey, Aldermen Jim Conard, Juan Pinedo, Alderwoman Mary Kelly and Alderman John VanVleet **Absent:** Aldermen Justin Thomas and Brian Daw **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, Building and Zoning Director Joe Clark, Communications Director Ken Helms, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Woodard and Curran Public Works Director Andy Jackson and Woodard & Curran Regional Area Director Greg Frieden

III. APPROVAL OF MINUTES

A. Approval of June 6, 2022 Council Meeting Minutes

It was moved by Alderman Cook and seconded by Alderwoman Kelly to approve the June 6, 2022 Council Meeting Minutes as presented. AYE: Alderman Cook, Alderwoman Twomey, Aldermen Conard, Pinedo, Alderwoman Kelly and Alderman VanVleet **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries

There were none to be heard.

B. Consent Agenda

1. Approval of Bills

It was moved by Alderman Conard and seconded by Alderman Pinedo to approve the bills as presented. AYE: Alderman Cook, Alderwoman Twomey, Aldermen Conard, Pinedo, Alderwoman Kelly and Aldermen VanVleet **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. United Way Request for NE Quadrant Closure for Hispanic Festival

Mayor Davies explained to the Council that United Way had originally wanted to use the parking lot North of City Hall last September for their Heritage Festival but was unable to hold the festival due to COVID-19 restrictions. This request for closing off the NE Quadrant of the Square on September 17th from 5:00 p.m. to 10:00 p.m. is similar to their request in April for their Open House celebrating their 50th year and Grand Opening of their new office. The Council approved that request for closure of the NE Quadrant of the square. **It was moved by Alderwoman Kelly and seconded by Alderwoman Twomey to approve the closure of the NE Quadrant on September 17th to allow the United Way to hold their Heritage Festival. AYE:** Alderwoman Twomey, Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet and Cook **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

B. MFD May Report – Chief Rexroat

- 🔥 Training was held to refresh firefighters on the use of MABAS equipment such as the U.T.V, generator light tower and the western shelter tent. Setting up the shelter tent is the bigger project and all three shifts trained on setting it up and taking it down.
- 🔥 In October the department is hosting a training session for area departments on grain bin entrapments. Firefighter Osborne has taken the class and been certified to conduct training of grain bin entrapments.
- 🔥 Station 2 held a memorial ceremony to dedicate the new memorial wall for the two firefighters, Dennis Olson and Richard Tyrell, who died in the line of duty. Captain Cozadd and retired Fire Chief Mark Gladfelter conducted the ceremony. After the ceremony the retirees went to the North Station for a breakfast hosted by the local firefighters' union.
- 🔥 Earlier in the month the department partnered with the Red Cross and went door-to-door to offer free smoke alarms to people. By the end of the day, they installed around 50 alarms. The department and the Red Cross have been doing this since 2017 and have installed around 350 free smoke alarms during that time.

C. MPD May Report – Chief Switzer

- In May the department had 57 criminal arrests, 1,599 calls for service, 692 dispatch calls and responded to 52 accidents.
- On May 23rd the department investigated a shooting, which resulted in a fatality, that was drug related. The suspect is in custody.
- Administrator Steinbrecher and myself are continuing in contract negotiations with the AFSCME union.
- The department recognized the following officers for their years of service:
 - 1) Marlon Williams – 5 years
 - 2) Jared Beckman – 7 years
 - 3) Robin Avery (PSO) – 24 years
- Officers are continuing with their on-line training mandated by the State.

D. Approval of Hanson Professional Services Agreement for Construction of Airport Hangar, Apron, Road and Parking Lot

Administrator Steinbrecher explained that there are three (3) separate agreements. Two of the agreements are project related. **The first agreement** is for the construction of an apron on the side and back of the new hangars. **The second agreement** is to make improvements to the existing entrance road beginning in front of Fareway Foods and ending at the new hangars plus the construction of a parking lot. Both projects are eligible for a 90% reimbursement of Federal funds. The cost for the Hanson design and putting out for bid of the road improvements and parking lot is \$39,000. The construction cost for the apron is \$33,475. **The third agreement** is for a regular maintenance service agreement for the airport with Hanson Engineering. This covers things such as any future changes that need to be made to the airport layout plan or amendments to agreements with the FAA. **It was moved by Alderman Conard and seconded by Alderman VanVleet to approve the above-stated agreements with Hanson Engineering.**
AYE: Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Cook and Alderwoman Twomey **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

E. MFT Street Program- Cindy Wermuth, IMEG Senior Construction Administrator

The street program submitted for use of MFT funds was for 57 blocks with a budget of \$900,000, which exceeds the funds of \$700,000 that are available; therefore, the City will have to cut back on the number of streets to be overlaid. All four quadrants of the City will be included. Cindy added that if when laying down asphalt there are connecting sidewalks involved, the sidewalks must be updated to comply with current ADA requirements. In order to access the MFT funds available to the City, an MFT resolution and an engineering agreement, which is being presented to Council tonight, must be approved. **It was moved by Alderwoman Kelly and seconded by Alderman VanVleet to approve the MFT Maintenance Engineering Agreement with IMEG. AYE:** Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Cook and Alderwoman Twomey **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

F. North 6th Street Lift Station Refurbish -- Greg Frieden, W & C Area Regional Director

Greg explained that there is a lift station that takes the waste water from all the industrial businesses North of the 34 Bypass and East to North 6th Street as well as the homes located on Lawnway Drive. It is around 30 years old and is nearing the end of its life. It is a submersible pump that sits on guard rails that have completely disintegrated, which makes it difficult to remove the pump for service. The lines leading into the station are failing and the interior concrete structure of the lift station is in bad shape as well. The proposal is to line the interior concrete structure as well as redoing the electrical connections; therefore, there is an electrical proposal and a plumbing proposal for Council to approve. Due to the difficulty in obtaining parts, it is important to approve the bids and order the parts to be able to refurbish the 6th Street Lift Station before a complete failure occurs. **It was moved by Alderman Conard and seconded by Alderman Pinedo to approve the electrical proposal from C & D Electric for \$41,250 and the plumbing proposal from Advanced Plumbing and Mechanical for \$34,865. AYE:** Alderman Pinedo, Alderwoman Kelly, Aldermen VanVleet, Cook, Alderwoman Twomey and Alderman Conard **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

VI. RESOLUTIONS

A. 22-003, Resolution for MFT Maintenance of Streets and Highways

Director Jackson explained that our share of MFT funds for this year is \$700,000, which is \$200,000 less than the \$900,000 that was estimated for the original 57 blocks to be overlaid. This resolution needs to be passed in order to access these MFT funds for our 2022 street program. Mayor Davies added that the City would look into adding \$200,000 from our local MFT funds and then also review our capital budget to see if there might be some additional funds that could be added to the program. **It was moved by Alderman Cook and seconded by Alderman Conard to approve Resolution 22-003 for the 2022 MFT Maintenance of Streets. AYE:** Alderwoman Kelly, Aldermen VanVleet, Cook, Alderwoman Twomey, Aldermen Conard and Pinedo **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

VII. OTHER BUSINESS

There was none to be considered.

VIII. ADJOURNMENT

It was moved by Alderman Cook and seconded by Alderman Conard to adjourn the June 20, 2022 meeting at 6:25 p.m. MOTION CARRIED by unanimous voice vote with the exception of Aldermen Thomas and Daw, who were absent.