

[Monmouth College-Aramark Liquor License Request.pdf](#)

[Ordinance 21-023- Liquor Licenses - Class 6 Food Service License.pdf](#)



CITY of MONMOUTH

100 East Broadway
Monmouth, IL. 61462
309-734-2141

CITIZEN/ORGANIZATION AGENDA REQUEST

Council Meeting Date 7/18/2022

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Monmouth College and Aramark

Citizen/Representative: Holly Tharp and a legal team member Sam Aramark

Address: 700 E Broadway

E-mail Address: htharp@monmouthcollege.edu

Phone Number: 309-457-2424

Event Date and Hours of Event: _____

Type of Event and Reason for Request: _____

liquor license request and follow up

Requirements for events (these requirements must accompany the request at time of meeting or before, NO EXCEPTIONS):

- 1) Certificate of Liability Insurance – (private citizen or not-for-profit group)
- 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street)
- 3) Diagrams or maps, if pertinent to approving the request.

Holly Tharp
Citizen/Organization Representative

7/8/22
Date

Susan L. Jovan
City Clerk

7-8-22
Date

- PLEASE NOTE:
- 1) In order to be placed on the agenda of a Council Meeting, ALL requests MUST be received the Wednesday morning prior to the next Council meeting!
 - 2) Representative must be present at meeting unless exempted under annual request policy.

Aramark in collaboration with Monmouth College would like to apply for a liquor license in the city of Monmouth, IL.

Vendor and Customer Relationship

Aramark is the contracted food service provided with Monmouth College. Aramark operates across the United States including several locations in Illinois. They do require that liquor be served under a proper liquor license and we need to become in compliance with that requirement to continue efficient college operations. Aramark and Monmouth College have determined that it would be best in our situation that Aramark obtain the license to buy, sell, and serve liquor for Monmouth College as their customer and other customers using space at Monmouth College.

Locations

Alcohol will only be served on the Monmouth College campus including in buildings and outdoors on the private property. Event space will be designated to a specific area, typically within a tent.

Types of Events

Examples of Monmouth College events in which alcohol is served include employee celebrations, dinners with visitors, fundraising events, and Homecoming celebrations. Most events are under 100 people but could be 500 or more.

Aramark may also provide service for other customers renting Monmouth college owned space. These events may include weddings, meetings, and fundraising events.

Who will be served

Events in which alcohol is served will primarily be for attendees 21 years of age and older. Rarely students are in attendance at these events but may be present for select dinners. Aramark will be responsible for checking identification as needed.

What will be served

Only beer and wine.

Purchasing of Alcohol

Aramark will be responsible for the purchasing of alcohol in accordance with licensing regulations. Aramark will store inventory of alcohol in a secured location counting inventory regularly.

§ 115.24 - CLASSES OF LICENSES; FEES.

(A) *Classes of licenses.* Licenses as issued by the city under this chapter shall be classified as follows:

- (1) *Class 1 license.* A class 1 license shall permit the retail sale of alcoholic liquor for consumption on or off the premises where the sale is made.
- (2) *Class 2 license.* A class 2 license shall permit the retail sale of alcoholic liquor for consumption only on the premises where the sale is made.
- (3) *Class 3 license.* A class 3 license shall permit the retail sale of beer or wine for consumption only on the premises where the sale is made.
- (4) *Class 4 license.* A class 4 license shall permit the retail sale of alcoholic liquor in sealed packages for consumption only off the premises where the sale is made.
- (5) *Class 5 license.* A class 5 license shall permit the retail sale of alcoholic liquor for consumption only on the premises of an institution of higher learning accredited through the Higher Learning Commission by a licensed food service company contracted for a period of five years or more with such institution of higher learning and only for purposes related to theatre, cultural, or other events approved by the President of the accredited institution of higher learning; wherever or however said licensed premises are situated or however classified for zoning purposes within the City.

§ 115.25 - LIMITATION ON NUMBER.

- (A) The total aggregate number of licenses of Class One shall be 15, Class Two shall be six in number, Class Three shall be six in number, Class Four shall be ten in number, Class 5 shall be one in number.
- (B) No licensee shall hold more than one license per premises.
- (C) Except as provided in § 115.27 of this chapter, the total aggregate number of licenses in any class shall be set by ordinance.

ORDINANCE NO. 21-023

AN ORDINANCE AMENDING SECTION 115.24, ENTITLED “CLASSES OF LICENSES; FEES”, OF THE CITY ORDINANCES OF THE CITY OF MONMOUTH, ILLINOIS and AN ORDINANCE AMENDING CHAPTER 115, SECTION 115.25 ENTITLED “LIMITATION ON NUMBER”, OF THE CITY ORDINANCES OF THE CITY OF MONMOUTH, ILLINOIS

BE IT ORDAINED by the City Council of the City of Monmouth, Warren County, Illinois, as follows:

Section 1:

Section 115.24 of the Monmouth Code of Ordinances, as currently codified is hereby amended to include subsection (A) (6) to read as follows:

Section 115.24 (A) (6) - LICENSED FOOD SERVICE COMPANY LICENSE (CLASS 6).

(6) Class 6 License. A class 6 license shall permit a licensed food service company contracted for a period of five years or more with an institution of higher learning accredited through the Higher Learning Commission for use at said accredited institution and only for purposes related to theatre, cultural, or other events approved by the President of the accredited institution of higher learning wherever or however said licensed or other premises are situated or however classified for zoning purposes within the City.

Section 115.24 (B) – Fees

(1) The annual license fees for each license issued by the city shall be as follows:

<u>Class of License</u>	<u>Annual Fee</u>
Class 1	\$1,500.00
Class 2	\$1,500.00
Class 3	\$ 900.00
Class 4	\$1,500.00
Class 5	\$50.00 per event
Class 6	\$1,500.00

Section 2:

In all other respects, Section 115.24 of the Code of Ordinance of the City of Monmouth, previously enacted, shall remain in full force and effect.

Section 3:

Chapter 115, Section 115.25 of the Monmouth Code of Ordinances, entitled “LIMITATION ON NUMBER”, is hereby amended to include as follows:

§ 115.25 LIMITATION ON NUMBER

(A) The total aggregate number of licenses of Class One shall be fourteen (14). Class Two shall be six (6) in number. Class Three shall be four (4) in number. Class Four shall be Eleven (11) in number. Class Five shall have no limitation – issued per event. Class 6 shall be one (1) in number

Section 4:

In all other respects, Chapter 115 entitled “INTOXICATING LIQUOR”, of the Monmouth Code of Ordinances previously enacted shall remain in full force and effect.

Section 5:

This ordinance shall be in full force and effect after passage and approval thereof.

PASSED this _____ day of _____, A.D., 2021.

APPROVED this _____ day of _____, A.D., 2021.

MAYOR

ATTESTED:

CITY CLERK

Ayes: _____

Nays: _____

Absent or not voting: _____