



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**

**Date:** Tuesday September 6, 2022      **Time:** 6:00 p.m.      **Location:** 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Tony Cook, Alderwoman Susan Twomey, Aldermen Brian Daw, Jim Conard, Juan Pinedo, Alderwoman Mary Kelly and Alderman John VanVleet **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, Building and Zoning Director Joe Clark, Communications Director Ken Helms, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Woodard and Curran Public Works Director Andy Jackson

**III. APPROVAL OF MINUTES**

**A. Approval of August 15, 2022 Council Meeting Minutes**

**It was moved by Alderman Cook and seconded by Alderman VanVleet to approve the September 6, 2022 Council Meeting Minutes as presented. AYE:** Aldermen Thomas, Cook, Alderwoman Twomey, Aldermen Daw, Conard, Pinedo, Alderwoman Kelly and Alderman VanVleet **NAY:** none **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries**

There were none to be heard.

**B. Proclamation of National Hispanic Heritage Month**

Mayor Davies read a proclamation declaring September 15<sup>th</sup> through October 15<sup>th</sup> as National Hispanic Heritage Month, which honors the many ways Hispanics have enriched the fabric of our society and represent the remarkable diversity of the American people. He presented the proclamation to Jeannie Weber, Executive Director of the United Way.

**C. Swearing-in of New Firefighter Devon Wade**

City Clerk Susan Trevor swore Devon Wade in as a new firefighter for the City of Monmouth.

**D. Consent Agenda**

**1. Approval of Bills**

**It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve the bills as presented. AYE:** Alderman Cook, Alderwoman Twomey, Aldermen Daw, Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet and Thomas **NAY:** none **MOTION CARRIED.**

## V. COMMITTEE OF THE WHOLE

### A. Building and Zoning August Report – Director Clark

- ✓ Completed Projects are: Merkadito and Monmouth Park District was issued an Occupancy Permit
- ✓ Demolition Projects under Strong Community Grant:
  - 1) Demolition is complete for 829 S. 1<sup>st</sup> Street and 1128 S. 11<sup>th</sup> Street
  - 2) Notice to Bid will go out this week for 415 S. 1<sup>st</sup> Street
- ✓ Open Projects are:
  - 1) 1<sup>st</sup> United Methodist Church is still waiting on controls for the elevator.
  - 2) Monmouth Townhomes construction continues in all stages.

### B. Woodard and Curran July Report – Director Jackson

- The Bio-Retention Basin project at the M-R High School is well underway.
- The implementation of the new SCADA System was started a week ago Sunday, August 28<sup>th</sup> and has partial integration at the South plant.
- The City finally received approval for the MFT Street overlay program as the project was required to be switched from a maintenance project to a construction project due to the size of the project, which delayed the approval of it. It probably won't get done this year due to the lateness of the approval.

Richard Nelson updated the Council as to Well #5 repair. He said the well had been out of operation for about 3 years due to reports of bacteria in the water. The repair inspection revealed that there are 2 holes in the casing pipe, which would allow bacteria to get in. The repair will include a new pump and new motor with new wiring. It is very important to get this well back in service as the South Plant normally operated with three wells and has been using just two. It would be a crisis if one of the two remaining wells went out of service and the South Plant was down to just one.

### C. TIF Redevelopment Agreement with LMP Agency

Administrator Steinbrecher explained that this agreement is consistent with the Term Sheet entered into with the LMP Agency in February of 2021. The work has been completed and this agreement just formalizes the term sheet. **It was moved by Alderman Thomas and seconded by Alderman Conard to approve the TIF Redevelopment Agreement with LMP Agency.** AYE: Alderwoman Twomey, Aldermen Daw, Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Thomas and Cook NAY: none **MOTION CARRIED.**

### D. Approval of Professional-Technical Services Agreement with WIRC to Administer \$550,000 Grant from DCEO.

Administrator Steinbrecher said that this contract is for WIRC to administer the \$550,000 DCEO grant that the City has received for the West Harlem water main replacement. All administrative payments will come from the CDBG grant. The Administration is recommending approval. **It was moved by Alderman Daw and seconded by Alderwoman Kelly to approve the Profession-Technical Services Agreement with WIRC to Administer the Water Main Replacement Grant from DCEO.** AYE: Aldermen Daw, Conard, Pinedo, Alderwoman Twomey, Aldermen VanVleet, Thomas, Cook and Alderwoman Twomey NAY: none **MOTION CARRIED.**

**E. Street Closure Request for Hispanic Heritage Festival – United Way**

Jeannie Weber, Executive Director for United Way, presented a request to have the East half of the 100 block of East Archer and the 100 block of North 1<sup>st</sup> Street blocked off during the Festival. Chief Switzer suggested blocking off the 100 blocks in addition to the space being utilized in the City parking lot due to the projected number of people attending the Festival. **It was moved by Alderman Cook and seconded by Alderwoman Kelly to approve the above-stated request. AYE:** Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey and Alderman Daw **NAY:** none **MOTION CARRIED.**

**F. Well #5 Repair**

**It was moved by Alderman Thomas and seconded by Alderman VanVleet to approve the expenditures to repair the pipe casing, purchase a new pump and motor as well as wiring on Well #5. AYE:** Alderman Pinedo, Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey, Aldermen Daw and Conard **NAY:** none **MOTION CARRIED.**

**VI. ORDINANCES**

**A. 1<sup>st</sup> Reading**

**1. 22-023, Declaration of MPD Surplus Property**

**It was moved by Alderman Cook and seconded by Alderman Pinedo to declare an MPD 2009 Chevy Impala as Surplus Property. AYE:** Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey, Aldermen Daw, Conard and Pinedo **NAY:** none **MOTION CARRIED.**

**VII. EXECUTIVE SESSION**

**A. Per Illinois Statute 5ILCS 120/2 to consider Collective Bargaining**

Mayor Davies removed the Executive Session from the Agenda.

**VIII. OTHER BUSINESS**

There was none to be considered.

**IX. ADJOURNMENT**

**It was moved by Alderwoman Daw and seconded by Alderwoman Twomey to adjourn the September 6, 2022 meeting at 6:26 p.m. MOTION CARRIED by unanimous voice vote.**

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Mayor Rod Davies

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City Clerk Susan S. Trevor