



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Monday, August 6, 2018

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Dave Rutledge, Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Absent:** Alderman Justin Thomas and Alderwoman Susan Twomey **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Lieutenant Jerry Kinney, Building and Zoning Director Wade Woodward, IT Director Ken Helms, Woodard and Curran Public Works Director Andy Jackson. **Also Absent:** MPD Chief Joe Switzer

**III. APPROVAL OF MINUTES**

**A. Approval of the July 16, 2018 Council Meeting Minutes**

It was moved by Alderman Daw and seconded by Alderman Rutledge to approve the July 16, 2018 Council Meeting Minutes as presented. **AYE:** Aldermen Rutledge, Daw, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderman Thomas and Alderwoman Twomey **MOTION CARRIED.**

**IV. PRESENTATIONS TO THE COUNCIL**

**A. Presentations or Citizen Inquiries** (All inquiries are limited to 3 minutes per City Ordinance)  
There were none to be heard.

**B. Consent Agenda**

**1. Approval of Bills** (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Alderman Heatherly and seconded by Alderman Pinedo to approve the Bills as presented. **AYE:** Aldermen Rutledge, Daw, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderman Thomas and Alderwoman Twomey **MOTION CARRIED.**

**V. COMMITTEE OF THE WHOLE**

**A. Committee Re-appointments**

It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the Mayoral appointments of Dorothy Ricketts (2 year term) and Mary Kelly (1 year term) to the Fire Pension Board along with the appointments of Mike Jurgens (2 year term) and Don Gladfelter (1 year term) to the Police Pension Board. **AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark and Rutledge **NAY:** none **ABSENT:** Aldermen Thomas and Alderwoman Twomey **MOTION CARRIED.**

## **B. Liability Insurance Broker Approval**

Administrator Steinbrecher explained that after careful consideration the Administration is recommending that the City change from Arthur J. Gallagher Risk Management Services to Molyneaux Insurance as its insurance broker; therefore the Administration is seeking the City Council's approval to retain Molyneaux Insurance as the City's insurance broker for all its liability insurance coverage, except health insurance. **It was moved by Alderman Wells and seconded by Alderman Clark to approve retaining Molyneaux Insurance as the City's insurance broker for all its liability coverage except for health insurance.** AYE: Aldermen Daw, Wells, Pinedo, Heatherly, Clark and Rutledge NAY: none ABSENT: Alderman Thomas and Alderwoman Twomey **MOTION CARRIED.**

## **C. Building and Zoning July Report -- Director Woodward**

- ✓ The County Market new gas station has the tanks installed and concrete poured. The installation of the canopy will begin this week.
- ✓ The blue item on top of the Smithfield rendering building is the air scrubber. The target date for completion of this project is the end of September.
- ✓ The renovation of the 3<sup>rd</sup> floor of MC's Grier Hall is complete. Carpet is being installed on the 2<sup>nd</sup> floor this week and then that floor will be completely renovated. The elevator is being activated this week also. Work on the 1<sup>st</sup> floor is behind schedule and occupancy in the hall will probably not be allowed until second semester in 2019.
- ✓ The old K-Mart building has been totally demolished and construction of the new Fareway grocery store will start around the middle of August.
- ✓ \$700,000 worth of residential permits have been issued in July.
- ✓ The car wash located on North Main Street and Industrial Park Drive is planning to implement upgrades to its facility.

## **D. Community Engagement July Report – IT Director Ken Helms.**

- ✚ The City has partnered with the Chamber to go to various local manufacturers to gather information that will be compiled into a data report as part of a long term project that will be given to the Workforce Development Board. It will be another ten months before the project will be completed.
- ✚ I am also in the process of developing a marketing platform that can be put into a video format to offer to prospective developers. This is at least a three month project.

## **E. Woodard & Curran June Report – Director Jackson**

- Updates are as follows:
  - 1) An agreement with BNSF to remove the abandoned tracks on North Main Street has been signed by both the City and BNSF. The actual removal will take place towards the end of September after the completion of the Fall events in the City.
  - 2) The clarifier installation has been completed and is up and running.
  - 3) Well #9's pump needs to be pulled as it is not functioning. The engineers believe that it is not a mechanical or electrical problem, but the pump itself. The City does have a pump in reserve that can be used in the interim while a new pump is secured.
  - 4) Blue Stem Energy Company was here for a site visit and Bill Hart gave them a tour of potential sites.

## **F. Selection of Airport Engineering Consultant**

Administrator Steinbrecher explained that every five years airports are required to select an engineering consultant in order to remain eligible for grant funds for airport improvements. A committee comprised of Mayor Davies, Alderman Daw, Executive Administrative Assistant Jan Helm and Administrator Steinbrecher reviewed the Statement of Qualifications from two consultants who were applying and unanimously recommended the selection of Hutchison Engineering. **It was moved by Alderman Daw and seconded by Alderman Heatherly to accept the recommendation of the selection committee and approve Hutchison Engineering as the City's Engineering Consultant for the next five years. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark, Rutledge and Daw **NAY:** none **ABSENT:** Alderman Thomas and Alderwoman Twomey **MOTION CARRIED.**

## **VI. ORDINANCES**

### **A. 1<sup>st</sup> Reading**

#### **1. 18-025 – Amending Chapter 152, Entitled “SIGNS”**

#### **18-026 – Amending Article 15, Section 8, Entitled “SIGNS” of the Zoning Code**

Administrator Steinbrecher explained that this is the revised ordinance of the original sign ordinance that was previously considered. It contains additional language addressing animated signs and also defining the size of and the material of signs. There is an addition to Special Events Signs in Public Ways to regulate the display of signs on the Circle in the Square. This amendment also required amending Article 15, Section of the Zoning Code. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve Ordinances 18-025 and 18-026 collectively as presented. AYE:** Aldermen Pinedo, Heatherly, Clark, Rutledge, Daw and Wells **NAY:** none **ABSENT:** Alderman Thomas and Alderwoman Twomey **MOTION CARRIED.**

### **B. 2<sup>nd</sup> Reading**

#### **1. 18-024, Amending Chapter 126, Motor Fuel Tax**

Administrator Steinbrecher explained that this Ordinance contains an amendment to Section 126.30, A. – imposing a rate of two cents (\$0.02) motor fuel tax per U.S. Gallon instead of a rate of one cent (\$0.01) contained in the original Ordinance 18-024 presented for approval at the July 16<sup>th</sup> Council Meeting. There also was not a majority present to vote on Ordinance 18-024 for approval, which required that it be presented for a 2<sup>nd</sup> Reading. **It was moved by Alderman Heatherly and seconded by Alderman Pinedo to approve the amended Ordinance 18-024 as presented. AYE:** Aldermen Heatherly, Clark, Rutledge, Daw, Wells and Pinedo **NAY:** none **ABSENT:** Alderman Thomas and Alderwoman Twomey **MOTION CARRIED.**

## **VII. OTHER BUSINESS**

There was none to be considered.

## **VIII. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderman Daw to adjourn the meeting at 6:25 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderman Thomas and Alderwoman Twomey, who were absent.**

---

Mayor Rod Davies

---

City Clerk Susan S. Trevor