

City Council Meeting Summary 01.19.2020

Next City Council Meeting – February 1st, 2020, at 6:00 PM

Official Minutes available at www.cityofmonmouth.com

0- Presentation of Appreciation Plaque

Mayor Davies and City Council presented the Wells family with a recognition plaque recognizing former Alderman Bob Wells commitment and service to the community. Alderman Wells served on City Council for 15 years until his passing late last year and will be greatly missed. His obituary may be found at <http://bit.ly/35VFmtU>



1- Presentations or Citizen Inquiries

No presentations were made to City Council this evening.

2- MFD Monthly Report – Chief Rexroat

- Emergency medical training for the month included the topic of thoracic injuries. The fire staff reviewed the different types of injuries to the chest, the chest area's anatomy, and treatment for the different types of injuries.
- Fire staff flow tested hydrants at a few select locations in the City to compile data for the upcoming visit from the Insurance Services Office.
- The fire staff had a minor issue with Engine 23 that was causing it to start inconsistently. The Engine was taken to Alexis Fire Equipment, who determined that the problem was caused by dirty and corroded contacts in the truck's electrical system. The issue was resolved quickly, and the truck was out of service for about 24 hours.
- Fire staff flow tested hydrants at a few select locations in the City to compile data for the upcoming visit from the Insurance Services Office.

3- MPD Monthly Report – Chief Switzer

- 2 dispatchers came out of training to assume full-time slots on the dispatch schedule. This brings the total up to 6 full-time dispatchers with one position still needed to fill. Several part-time openings still exist and will be filled after the full-time positions are filled.
- Ofc. Lindsey Kenney renewed her certification as a Child Safety Seat Technician. This certification gives Ofc. Kenney the ability to inspect and properly install child safety seats. Anyone in the community who may have questions about child safety seats or needs assistance in properly installing the child safety seat can contact MPD to set up an appointment with Ofc. Kenney
- MPD still currently has two officers off due to extended medical issues.
- MPD received a donation of \$2000 from an anonymous Monmouth business owner. The funds are being used to purchase a new in-car computer system for the latest squad car.

4- Selection of Woodard & Curran for EDA Grant Water Infrastructure Project

The City issued a Request for Qualifications (RFQ) for professional grant administration and engineering services back in October 2020 for the water infrastructure project that was conceptualized in the summer of 2019. The project was in response to expansion plans at Smithfield for modernization of their plant to increase hog processing operations. To support this private expansion, the City needs to increase water production by 1.2 million gallons per day. This would require a new well, a new water treatment plant, and a new elevated water storage tower. This project is estimated to be a \$12 million-dollar investment.

The City identified several infrastructure grant programs that Monmouth may qualify for, including the Economic Adjustment Assistance Grant Program through the U.S. Economic Development Administration.

There were three responses to the RFQ: IMEG, Klingner Associates, and Woodard & Curran. After review of their statements of qualifications, the Administration is recommending Woodard & Curran based on their grant preparation/administration skills and experience, their familiarity with Monmouth's water and sewer systems, their familiarity with Monmouth's water and sewer systems, and their familiarity with both the water and sewer needs of Smithfield's operations.

The City has already submitted a \$5 million grant application and a \$2 million grant application to the Illinois Department of Commerce and Economic Opportunity. This grant would be used toward a \$12 million municipal water system to support a planned major expansion of the Smithfield hog processing plant. City staff is now focusing on a \$2.5 million grant application to the Economic Development Administration (EDA), within the U.S. Department of Commerce, toward this project.

A motion was made to approve to award Woodard & Curran's as the project engineers and was approved.

5- Request for Proposals for Purchasing City-Owned Property – E. Jackson Avenue

This item is part of a long-term effort to bring a new housing development to Monmouth.

The City currently owns a tract of land in the 200 block of East Jackson Avenue. The land is undeveloped and on the south side of Kimberly drive. This item requests a proposal for any qualified developers to submit a sealed bid for acquisition to City Administrator Lew Steinbrecher at City Hall on or before February 19th, 2021.

A motion was made to allow the request for proposals and was **approved**.

6- Approval of Emergency Sewer Repair – 100 Block of South 6th Street

Sometime in the early 1900s, a sewer was constructed in the 100 block of North 6th Street. Before the City established an official zoning code in the 1980s, several residences and building expansions were built over the sewer line. The sewer has exceeded its anticipated service life and is now in need of replacement; however, due to the buildings located above it, the repair is extremely comprehensive. The scope of work includes:

- Relocation of approximately 1000' of the sewer to the public right of way
- Removal and replacement of 3 manholes.
- The current 12" sewer that is located under the buildings will be filled in to prevent a collapse of the sewer.
- Connect all necessary laterals
- Seeding and grading for long side laterals

A proposal was solicited, and Advanced Plumbing and Mechanical responded with a quote of \$248,410.00 for the emergency repair.

A motion was made for approval of the emergency repair and was **approved**.

7- Ordinances

These following items are part of a long-term strategic effort to increase economic development in Monmouth by using restricted-use TIF revenues. TIF revenues are regulated by the State of Illinois statutes and may only be used for economic development purposes.

At the last City Council meeting, a public meeting was held to discuss the creation of a new TIF District in Monmouth. Before the meeting was held, mailers were sent to all properties that are within the proposed district and public comment was solicited. More information on this project may be found on the cityofmonmouth.com homepage. The full text of the ordinances may also be found on the City's website under files for council meetings. These ordinances must be passed before the development can move to the next step in the process.

1. **Ordinance 21-001, Approving the redevelopment Plan and Projects for the Monmouth Main Street Tax Increment Financing District**
A motion was made for approval and was **approved**.
2. **Ordinance 21-002, Designating the Redevelopment Project Area for the Monmouth Main Street TIF District**
A motion was made for approval and was **approved**.
3. **Ordinance 21-003, Adopting Tax Increment Allocation Financing for the Monmouth North Main Street TIF District**
A motion was made for approval and was **approved**.
4. **Ordinance 21-004, Providing for and Approving the First Amendment to the Monmouth Downtown/Broadway Corridor TIF District Redevelopment Project Area, Plans and Projects**

A motion was made for approval and was **approved**.

8- Executive Session

Executive Session was held per Illinois Statute 5 ILCS 120/2 to consider employee compensation. No action followed the return to the regular session.

9- Other business

No other business was discussed.

Report compiled by Ken Helms, City of Monmouth

CITY OF MONMOUTH				
Summary of Expenses				
As of January 14, 2021				
	2020-2021	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
GENERAL FUND				
Municipal Operations	\$ 1,540,479.00	\$ 81,941.11	\$ 947,211.86	61.49%
IT Support	101,046.00	1,164.05	58,677.56	58.07%
Solid Waste	817,512.00	60,350.92	571,819.43	69.95%
Social Security/IMRF	123,000.00	4,919.12	75,901.77	61.71%
Boards & Commissions	5,500.00	-	1,099.04	19.98%
Police Department	3,533,670.00	268,282.83	2,526,135.46	71.49%
Zoning Department	134,800.00	4,055.96	52,877.52	39.23%
Fire Department	2,498,343.00	233,850.57	1,923,976.34	77.01%
GENERAL FUND	\$ 8,754,350.00	\$ 654,564.56	\$ 6,157,698.98	70.34%
CEMETERY FUND				
	\$ -	\$ -	\$ 400.00	0.00
FIRE TRUCK RESERVE				
	\$ 295,000.00	\$ -	\$ 366,309.21	124.17%
DEBT SERVICE FUND				
	\$ 2,295,610.00	\$ -	\$ 2,301,429.48	100.25%
MOTOR FUEL TAX FUND				
	\$ 410,000.00	\$ -	\$ 444,432.41	108.40%
LOCAL MOTOR FUEL TAX FUND				
	\$ 150,000.00	\$ -	\$ 33,920.90	22.61%
INTERNAL SERVICE FUND				
	\$ 1,011,160.00	\$ -	\$ 654,908.16	64.77%
DOWNTOWN FAÇADE				
	\$ 15,000.00	\$ -	\$ 12,217.85	81.45%
WATER AND SEWER FUND				
	\$ 5,990,892.00	\$ 79,359.56	\$ 4,942,060.72	82.49%
Bond Proceeds (Capital Projects)		\$ 332,275.50	\$ 1,148,844.91	
Smithfield \$10.6 M loan		\$ 409,569.24	\$ 4,423,566.25	
REVOLVING LOAN FUND				
	\$ -	\$ -	\$ -	0.00%
HOMESTEAD FUND				
	\$ 10,000.00	\$ -	\$ -	0.00%
CDAP HOUSING GRANT				
	\$ -	\$ -	\$ 62,235.00	0.00%
TIF DOWNTOWN #1				
	\$ 230,200.00	\$ -	\$ 130,631.95	56.75%
TIF NORTH 6TH #2				
	\$ 48,000.00	\$ -	\$ 6,921.29	
This is not a month end report of all funds.				