



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**

Date: Monday August 15, 2022

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Tony Cook, Alderwoman Susan Twomey, Aldermen Brian Daw (remotely), Jim Conard, Juan Pinedo, Alderwoman Mary Kelly and Alderman John VanVleet **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, Building and Zoning Director Joe Clark, Communications Director Ken Helms, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Woodard and Curran Public Works Director Andy Jackson

III. APPROVAL OF MINUTES

A. Approval of August 1, 2022 Council Meeting Minutes

It was moved by Alderman Cook and seconded by Alderman Pinedo to approve the August 1, 2022 Council Meeting Minutes as presented. AYE: Aldermen Thomas, Cook, Alderwoman Twomey, Aldermen Daw, Pinedo, Alderwoman Kelly and Alderman VanVleet **NAY:** none **PASS:** Alderman Conard **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries

Dustin McKee read a statement supporting the passage of the proposed ordinance regulating the use of golf carts and non-highway vehicles in Monmouth.

B. Consent Agenda

1. Approval of Bills

It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve the bills as presented. AYE: Alderman Cook, Alderwoman Twomey, Aldermen Daw (remotely), Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet and Thomas **NAY:** none **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. MFD July Report – Chief Rexroat

- 🔥 The department responded to a total of 121 incidents in the month of July.
- 🔥 Captain Peeler and Chief Rexroat from our department along with Office Blackman from MPD attended an active shooter class at WIU University.
- 🔥 Firefighter Osborn attended a Ropes Rescue Technician training class to enable him to train other firefighters in ropes rescue. The department utilized this training in rappelling off the Hewes Library building at Monmouth College.

- 🔥 The department attended the annual Backpack Day hosted at South Park and organized by Karla Wallace. Several bicycles along with bicycle helmets were donated by the department.
- 🔥 Prior to the Car Show, MFD, MPD, Woodard and Curran Director and Ken Helms met to discuss ways to provide additional public safety if needed for the Car Show.
- 🔥 Firefighter Wenger resigned to take a job with another fire department.
- 🔥 The department was able to hire Devon Wade from the eligibility list and he joins the department on the 29th of August and will leave the first week of September to attend the Fire Academy in Champaign.
- 🔥 In order to replenish the department eligibility list, testing will be held on October 15th. Prior to the actual testing, an informational meeting will be held on September 1st and then a practice agility test run will be held on September 17th.
- 🔥 A mock DUI event for high schoolers is scheduled to be held this Fall around the same time as Homecoming events. It was supposed to be held in the Spring, but got cancelled twice due to bad weather.
- 🔥 The department is also scheduling a blood drive on September 19th at the North Fire Station.
- 🔥 MFD will be on standby during the Warren County Prime Beef Festival.

B. MPD July Report – Chief Switzer

- The department responded to 1,303 calls in the Month of July including 38 criminal arrests and 118 ordinance violations.
- An officer made a presentation on law enforcement careers to the M-R Office of Education.
- Testing for hiring eligibility is set for October 29th.
- The department has made a recruiting video to encourage people to consider a career in law enforcement.
- As Chief, I attended the Monmouth Auxiliary Police meeting.
- MPD did provide bikes also to the Backpack Program held by Carla Wallace.

C. Woodard and Curran Annual Report – Director Jackson and Jennifer Anders, W & C National Business Development Leader and Client Manager

According to Director Jackson, Woodard and Curran has concluded the 9th year with the City and is honored to be the City’s Partner in the operation and maintenance of the City’s Public Works Department. W & C Regional Director, Greg Frieden, reiterated Director Jackson’s remarks and said what a fine job all the W & C teams have done for the City. Jennifer then made the announcement that the City had just received word this afternoon that they were awarded the 3 million-dollar Rebuild Downtown and Main Street Grant from the State of Illinois that the City had applied for. Andy and Jennifer Anders highlighted the following:

- Zero safety incidents in the department during the last year.
- 1.8 billion gallons of wastewater were processed through the WWTP and remained 100 % compliant for 2021-2022.
- The Water Treatment System produced over 1 billion gallons of high-quality water while meeting the IEPA’s water quality requirements.
- W & C continued to provide technical assistance and support for governmental relations outreach and economic development.

- **To date the City has successfully been awarded the following grants:**
 - 1) IEPA Green Infrastructure Grant Opportunity – school district parking lot runoff control (Value \$190,000).
 - 2) Rebuild Illinois Regional Economic Development grant – Smithfield growth (Value \$2,000,000)
 - 3) Federal STAG Grant – W. Harlem water main replacement (Value \$500,000)
 - 4) CDBG Federal Grant – West Harlem water main replacement (Value \$550,000)
- **Grant opportunities that have been applied for include:**
 - 1) US EDA Public Works and Economic Adjustment Assistance Grant – Smithfield growth.
 - 2) USDA Loan/Grant – downtown sewer replacement
 - 3) Disinfection system State Revolving Loan Fund intended use and loan/grant -- Consolidated WWTP NPDES requirement.

Jennifer also mentioned that the current capital project list includes a planned \$1,000,000 plus investment in street and road improvements utilizing our State Motor Fuel Tax, Local Fuel Tax, and Capital Infrastructure funds. In conclusion, she thanked the City for the opportunity to serve the City of Monmouth.

D. Extension of W & C Operations and Maintenance Agreement

Administrator Steinbrecher gave a brief overview of the City's relationship with Woodard and Curran. The City signed the original Operations and Maintenance Agreement in 2013 with Woodard & Curran, who have consistently provided high quality engineering services to the City. They have spent a lot of time with excellent technical oversight of our sewer and water service. The original O & E Agreement was set to expire in April of 2023 and the Administration is recommending an extension of the agreement until 2033. **It was moved by Alderman Thomas and seconded by Alderwoman Twomey to approve the extension of the W & C Operations and Maintenance Agreement until April of 2033. AYE:** Alderwoman Twomey, Aldermen Daw (remotely), Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Thomas and Cook. **NAY:** none **MOTION CARRIED.**

E. Downtown Building Rehabilitation Application 109-111 South 1st Street

The City received an application for a Downton TIF Commercial Building Rehabilitation grant from John Baker, owner of 109 S. 1st Street and Shane Bertelsen, owner of 111 S. 1st Street. They received an estimate of \$42,700 for the removal and replacement of dilapidated exterior stairs on the rear of both buildings. The project is reimbursable @ 30% of the \$42,700 and each owner would then be entitled to one half of that amount. In addition, John Baker received an estimate of \$8,700 for tuck pointing on his building, He would be entitled to \$2,610, which is the allowed 30% reimbursement for this project. The Administration is recommending approval of this application. **It was moved by Alderwoman Twomey and seconded by Alderwoman Kelly to approve the above stated application for 109-111 South 1st Street. AYE:** Aldermen Daw (remotely), Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

F. Engineering Services for New Well

Administrator Steinbrecher reminded the Council that the City was awarded a \$2 million Rebuild Illinois Program Grant several months ago, for the purpose of drilling a new water production well in the north end of town near Smithfield. The purpose of this new well is to ensure an adequate water supply through Monmouth and support increased hog production at the Smithfield facility. In order to carry out this project to be known as Monmouth Municipal Well #11, it is necessary to engage the engineering services of Woodard and Curran. The cost of these engineering services will be derived from the \$2 million DCEO Grant. The Administration is recommending approval of this agreement. **It was moved by Alderman VanVleet and seconded by Alderman Thomas to approve the Engineering Services Agreement with Woodard and Curran for the Monmouth Municipal Well #11 project. AYE:** Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey and Alderman Daw (remotely) **NAY:** none **MOTION CARRIED.**

G. Maple City Dairy Parking Lot Project

The Council was reminded by Administrator Steinbrecher that the City had issued a Notice to Solicit Construction Bids in late June for the Maple City Dairy Parking Lot and Promenade Construction Project; however, no bids were received. The staff then requested a quote from Laverdiere Construction for this project. Laverdiere returned a quote of \$219,268.00. In addition, the staff was able to receive an award of \$175,000 from the Pattee Foundation towards the project. The remaining cost of \$44,268 to complete the project is available from the Downtown TIF District funds. The Administration is requesting the Council's approval of awarding this work to Laverdiere Construction and to approve the expenditure of \$44,268 in Downtown TIF funds to match the Pattee Foundation grant for this project. **It was moved by Alderman Conard and seconded by Alderman Pinedo to approve the above-stated request for the Maple City Dairy Parking Lot Project. AYE:** Alderman Pinedo, Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey, Aldermen Daw (remotely) and Conard. **NAY:** none **MOTION CARRIED.**

VI. ORDINANCES

A. 1st Reading

1. 22-022, Regulating the operation of certain Golf Carts and Non-highway Vehicles within the City of Monmouth

Mayor Davies shared with the Council that he had received a number of negative comments against allowing golf carts and non-highway vehicles on City streets. Alderwoman Twomey also stated that she had received several negative comments. Alderman VanVleet said that all the comments he had received were positive. **It was moved by Alderman VanVleet and seconded by Alderman Thomas to approve Ordinance 22-022, regulating the operation of certain Golf Carts and Non-highway Vehicles within the City of Monmouth. AYE:** Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Conard and Pinedo **NAY:** Alderwoman Twomey and Alderman Daw (remotely). **MOTION CARRIED.**

VII. EXECUTIVE SESSION

A. Per Illinois Statute 5ILCS 120/2 to consider Collective Bargaining

1. It was moved by Alderman Cook and seconded by Alderman Conard to go into Executive Session at 6:45 p.m. to consider Collective Bargaining. AYE: Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey, Aldermen Conard and Pinedo **NAY:** none **ABSENT:** Alderman Daw **MOTION CARRIED.**

2. It was moved by Alderwoman Kelly and seconded by Alderwoman Twomey to return to Regular Session at 6:57 p.m. AYE: Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey, Aldermen Conard, Pinedo and Alderwoman Kelly **NAY:** none **ABSENT:** Alderman Daw **MOTION CARRIED.**

VIII. OTHER BUSINESS

There was none to be considered.

IX. ADJOURNMENT

It was moved by Alderwoman Twomey and seconded by Alderman Cook to adjourn the August 15, 2022 meeting at 7:00 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor